



**BOARD OF EDUCATION
KEENEYVILLE ELEMENTARY SCHOOL DISTRICT #20
REGULAR MEETING MINUTES
Wednesday, November 14, 2012, 7:00P.M.
Spring Wood School – Library
5540 Arlington Drive East, Hanover Park, IL 60133**

I. Call to Order and Roll Call

The Regular Meeting of the Keeneyville Elementary School District 20 was called to order at 7:00 p.m. by President Tom Lair.

Roll Call: Tom Lair - present
Jennifer Johnson - present
Mike Fuechtmann - present
Tim McHugh - present by phone conference
Phil Anderson - present
Scott Williams - present
Willie Rhodes - present

A quorum was present.

Also in attendance were: Dr. Michael Connolly, Superintendent; Gary Ofisher, Director of Operations and Treasurer; Tim Burns, Director of Student Services; Joseph Neilon, Director of Technology; Craig Barringer, Principal, Spring Wood; Dan Stockhausen, Principal, Waterbury School; John Gustafson, Greenbrook School; Peggy Whitlow, Executive Director PRCS; Staff Members Danielle Benefiel, Terry Karner, Brian Hereford, Alison Andrews, Reena Curley, Phyllis Wempe, Tammy Sluga, Jodie Reid, Christine Lyons, and Jennifer Alderson; Community members Victor Alvarez, Olivia Kuczynski, Amy Bicbic, Kara Krogen, Jim Novak, Pam Falco, and Michelle Garrett. Melanie Scott, Recording Secretary.

II. Approval of Amended Agenda

Jennifer Johnson moved that the Board of Education approve the Agenda; Scott Williams seconded.

Ayes: 7

Nays: 0

Abstains: 0

Motion carried.

III. Approval of Consent Agenda Items

A. Meeting Minutes – Regular Meeting, October 25, 2012

B. Financial Reports (2.20, #4 and #7)

1. District 20 Financial Reports – October, 2012

2. Philip Rock Center Financial Reports – October, 2012

3. PRC Personnel Report

Tim McHugh moved that the Board of Education approve the Consent Agenda; Phil Anderson seconded.

No items were removed for individual discussion.

Roll Call: Jennifer Johnson - aye
Mike Fuechtmann - aye
Tim McHugh - aye
Phil Anderson - aye
Scott Williams - aye
Willie Rhodes - aye
Tom Lair - aye

Motion carried.

IV. Academic Spotlight – Spring Wood – Outer Edge

The sixth grade team, under the guidance of Spring Wood teachers Reena Curley and Phyllis Wempe, conducted a presentation about their experiences at Outer Edge, the replacement program for White Pines. The students, Sparkle James-Lewis, Olivia Kuczynski, Veronica Restrepo, Amish Mahajan, Maya Alvarez, Daeja Anderson, Will Sutherland, D’Varri Bass, Dezmani Baines, enthusiastically offered their thoughts on the success of the program – that they had practiced true teamwork, met new people, had new experiences, challenged their comfort zones and had fun. The Board thanked the team for finding and supporting this program and thanked the students for their positive presentation. The team thanked the Board for their support of this program.

VI. School Board President’s Report

A. Board Self-monitoring

President Tom Lair received one monitoring report. It was very positive, meaning there was good board discussion at the meeting.

B. Dashboard

Mr. Ofisher presented the financial dashboard:

Education Fund – have received 83% of revenue (\$11.4M); expended 28% (\$3.8M);

Operations & Maintenance Fund – have received 88% of revenue ((1.5M); expended 35% (600K);

Transportation Fund – have received 80% (692K); expended 20% (172K);

IMRF-FICA – have received 94% revenue; expended 33% (but haven’t received the Corporate Personal Replacement Taxes yet).

C. Election for Board of Education Members – April, 2013 – Packets Available

Please contact Melanie Scott for a packet of forms to file for one of the 3 available 4-year terms for the position of board member that will be available in April of 2013.

In honor of Board Members’ Day on November 15, 2012, Dr. Connolly thanked the Board of Education members for their dedication and service to our community on behalf of the students, staff, parents and community members of District 20.

Dr. Connolly explained that the board members spend countless hours in preparation for, and participation in, various meetings. He further explained that, although this is an elected position, it is an unpaid, volunteer position which includes difficult decision making and the implementation of policies that meet the needs of the community.

VII. Superintendent’s Report

A. Mission/Vision Implementation Plan Discussion

Dr. Connolly asked the Board for feedback on the plan, which was originally presented to the Board at the October meeting. Dr. Connolly will ask for formal approval from the Board, then will begin/continue the work necessary to implement the plan. The School Improvement Plans and the Culture and Climate Committee have already been formed and the work associated with both has begun. Dr. Connolly explained that this document

would be a living document.

The Board asked if Dr. Connolly, after working with the Mission and Vision Statements to develop this document, had any thoughts on changes that should be made. Dr. Connolly felt that the Mission Statement was clear, concise and expressed the direction of the District; and that the Vision Statements expressed solid expectations toward improvement. Ms. Johnson reminded the community that these documents were formed from the results of the Community Planning Meeting in October, 2011.

B. Noteworthy Items

Dr. Connolly received several positive comments about the format of the Parent/Teacher Conferences. The change in format was made to comply with Illinois School Code.

The Calendar Committee met today. Dr. Connolly hopes to bring a 2-year calendar to the Board in December or January for approval.

As a precaution, in response to the Lake Park incident today, our students had indoor recess. We were not in lockdown at any time.

The Board discussed the spike in disciplinary incidents this month and whether the District was experiencing a cultural shift. Both Dr. Connolly and Mr. Barringer stressed that there were a limited number of issues involving a very limited number of people. The Spring Wood administration, PBIS committee and teaching staff are reviewing incidents and receiving training in CHAMPS, which is a disciplinary management system which centers on deescalating and redirecting behavior. Advisory periods are being used to discuss behavior. The elementary buildings are using PBIS systems to build the basis for appropriate behavior. The key to the professional development is to teach adults how to do things differently when addressing behavior issues. Mr. Lair asked that if Dr. Connolly need resources to help this situation, to bring those requests to the Board.

VIII. Information Items and/or Reports

A. Business Manager's Report

Mr. Ofisher reported that 25 firms were represented on the walk-through for the plumbing bid for the projects at Waterbury in 2013 and at Greenbrook in 2014. A walk-through for the asbestos abatement was completed for removal of the mastic under the tile that will be removed at Waterbury from the gym and multi-purpose rooms. The parent committee met to select tile colors. Mr. Ofisher will bring all bids to the Board in December, except the tile bid, which will be presented to the Board in January.

Mr. Ofisher gave the board members a copy of the audit report and reported that the audit and the AFR budget totals match at revenue of \$19,471,654 and expenditures of \$19,132,592, utilizing 99.9% of the budget. All taxes and revenues were received. The District owes \$9M in bonds, with the debt expiring in 2026.

B. 2012 Levy (Funding the 2013-2014 Budget)

Mr. Ofisher presented the updated 2012 Levy information.

The Board discussed the potential of additional costs in the future for special education, transportation and pension reform. Dr. Connolly and Mr. Ofisher explained that the administration will continue to present a balanced budget to the Board, however, it is difficult to present a plan now - when we aren't sure if we will have those additional

costs and how much they will be. There are always options available to meet a budget, but they may not be embraced by the community. More information may be available after the second week in January. The Board discussed why we don't levy for the Working Cash Fund, the Fire Prevention Fund and the Leasing of Educational Facilities. If we wished to levy in those funds, we would have to go to referendum. Life Safety Bonds can be issued in an emergency. The District is not issuing bonds for the plumbing and tiling projects that will be done in the next two years.

The Board discussed why we are levying 3.0 % when the CPI is currently 1.5% and we are keeping afloat. Dr. Connolly explained that our expenses continue to increase and our teachers had salaries frozen for the last two years, which helped our budget tremendously. If we don't capture this revenue, we will lose it forever and will have to make cuts to maintain current programs. Mr. Ofisher stated that the District will provide 5 year projects in July or August, as in the past.

The Board thanked the administration for excellent preparation and execution of the levy and budget process.

IX. Items for Board Action

- A. Second Reading and Adoption of New Policy 7.305, Student Athlete Concussions and Head Injuries; Revisions to Policies 1.35, Nondiscrimination; 4.184 Traffic and Parking; 2.260 Uniform Grievance Procedure; 6.10 Educational Goals, Philosophy and Objectives. Mike Fuechtmann moved that the Board of Education approve the second reading and adoption of new policy 7.305, Student Athlete Concussions and Head Injuries; revisions to Policies 1.35, Nondiscrimination; 4.184 Traffic and Parking; 2.260 Uniform Grievance Procedure; and 6.10 Educational Goals, Philosophy and Objectives. Jennifer Johnson seconded.

Discussion: None

Roll Call: Mike Fuechtmann - aye
Tim McHugh - aye
Phil Anderson - aye
Scott Williams - aye
Willie Rhodes - aye
Tom Lair - aye
Jennifer Johnson - aye

Motion carried.

- B. Approval of Resolution re: Amounts of Money to be Necessary to be Raised by Taxation in 2012.

Mike Fuechtmann moved that the Board of Education approve the Resolution re: Amounts of Money to be Necessary to be Raised by Taxation in 2012 as follows:

WHEREAS, Section 18-60 of the Illinois "Truth in Taxation Act" provides that the Board of Education of Keeneyville Elementary School District No. 20, DuPage County, shall determine the amounts of money, exclusive of election costs, to be necessary to be raised by taxation for the tax year 2012 upon the taxable property of the District; and

WHEREAS, in accordance with the approved budget, the following amounts of money are necessary to be raised by taxation for the 2012 tax year upon the taxable property of the District;

a.	for Educational purposes for the year 2012;	\$ 10,804,665
b.	for Operations & Maintenance purposes for the year 2012;	\$ 1,847,346
c.	for Transportation purposes for the year 2012;	\$ 526,002
d.	for Working Cash Fund purposes for the year 2012	\$ 0
e.	for Illinois Municipal Retirement Fund purposes for the year 2012;	\$ 2,155
f.	for Social Security purposes for the year 2012;	\$ 36,415
g.	for Fire Prevention, Safety, Energy Conservation Disabled Accessibility, School Security and Specified Repair Purposes for the year 2012;	\$ 0
h.	for Tort Immunity purposes for the year 2012;	\$ 55,843
i.	for Special Education Fund purposes for the year 2012;	\$ 69,082
j.	for Leasing of Educational Facilities or Computer Technology or Both, and Temporary Relocation Expense Purposes;	\$ <u>0</u>
	Aggregate Levy – 2012 excluding bonds	\$ 13,341,508

and

WHEREAS, the total amount of taxes extended for the 2011 tax year is \$ 12,907,835 excluding bonds;

and

WHEREAS, it appears that by virtue of the foregoing amounts of money necessary to be raised by taxation that the 2012 aggregate tax levy for Keeneyville Elementary School District No. 20 will be less than 105% of the amount of property taxes extended, including any amount abated by the District prior to such extension, upon the final aggregate levy of the 2011 tax year, exclusive of election costs.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Keeneyville Elementary School District No. 20 that the following amounts of money are hereby determined to be necessary to be raised by taxation for the 2012 tax year upon the taxable property of the District;

a.	for Educational purposes for the year 2012;	\$ 10,804,665
b.	for Operations & Maintenance purposes for the year 2012;	\$ 1,847,346
c.	for Transportation purposes for the year 2012;	\$ 526,002
d.	for Working Cash Fund purposes for the year 2012	\$ 0
e.	for Illinois Municipal Retirement Fund purposes for the year 2012;	\$ 2,155
f.	for Social Security purposes for the year 2012;	\$ 36,415
g.	for Fire Prevention, Safety, Energy Conservation Disabled Accessibility, School Security and Specified Repair Purposes for the year 2012;	\$ 0
h.	for Tort Immunity purposes for the year 2012;	\$ 55,843
i.	for Special Education Fund purposes for the year 2012;	\$ 69,082

j. for Leasing of Educational Facilities or Computer Technology or Both, and Temporary Relocation Expense Purposes; \$ 0
 Aggregate Levy – 2012 excluding bonds \$ 13,341,508
 and

BE IT FURTHER RESOLVED that the amounts of money necessary to be raised by taxation for the 2012 tax year are hereby determined to be less than 105% of the amount of property taxes extended, including any amounts abated by the District prior to such extension, upon the final aggregate levy of the 2011 tax year, exclusive of election costs, being in fact 103.36% of the amount extended for the 2011 tax year.

Adopted this 14th day of November, 2012.

Phil Anderson seconded.

Discussion: None

Roll Call: Tim McHugh - aye
 Phil Anderson - aye
 Scott Williams - aye
 Willie Rhodes - aye
 Tom Lair - aye
 Jennifer Johnson - aye
 Mike Fuechtmann - aye

Motion carried.

C. Approval of Contract between the Philip Rock Center and School and the General Service Employees' Union, Local 73 SEIU, 2011-2016.

Jennifer Johnson moved that the Board of Education approve the Contract between the Philip Rock Center and School and the General Service Employees' Union, Local 73 SEIU, 2011-2016. Phil Anderson seconded.

Discussion: None

Roll Call: Phil Anderson - aye
 Scott Williams - aye
 Willie Rhodes - aye
 Tom Lair - aye
 Jennifer Johnson - aye
 Mike Fuechtmann - aye
 Tim McHugh - aye

Motion carried.

X. Closed Session [The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057; collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 5 ILCS 120/2(c)(2); and student disciplinary cases 5 ILCS 120/2(c)(9).

At 8:15 p.m., Mike Fuechtmann moved that the Board of Education enter Closed Session

to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057; collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 5 ILCS 120/2(c)(2); student disciplinary cases 5 ILCS 120/2(c)(9) AND Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

Jennifer Johnson seconded.

Discussion: None

Roll Call: Scott Williams - aye
Willie Rhodes - aye
Tom Lair - aye
Jennifer Johnson - aye
Mike Fuechtmann - aye
Tim McHugh - aye
Phil Anderson - aye

Motion carried.

The Board returned to open session at 9:36 p.m.

XI. Additional Action Items

A. Approval of Contract for Superintendent of Schools

Mike Fuechtmann moved that the Board of Education approve the Contract for Superintendent of Schools as presented. Scott Williams seconded.

Discussion: Congratulations were offered to Dr. Connolly by all for his new five-year contract with District 20.

Roll Call: Willie Rhodes - aye
Tom Lair - aye
Jennifer Johnson - aye
Mike Fuechtmann - aye
Tim McHugh - aye
Phil Anderson - aye
Scott Williams - aye

Motion carried.

XII. Dates to Remember

A. PTO Meeting Dates:

Waterbury: Tuesday, December 4, 7:00 p.m., Waterbury Library

Greenbrook: Tuesday, December 11, 6:30 p.m., Teachers' Lounge

Spring Wood: Wednesday, December 12, 7:00 p.m., Teachers' Lounge

B. Board of Education Meeting, Thursday, December 13, 7:00 PM, Spring Wood Middle School Library

XIII. Adjournment

The 9:38 p.m., Scott Williams moved that the meeting be adjourned; Mike Fuechtmann seconded.

Ayes: 7

Nays: 0
Abstains: 0
Motion carried.

Respectfully submitted,

Thomas C. Lair, President

Michael Fuechtmann, Secretary