

*Manchester Essex Regional High School
Teacher Recommendation Information Form*

Student Name _____ Date Submitted _____

Teacher Name _____ Date Needed _____

Thank you for your willingness to write a letter of recommendation for me. The information on this sheet and the attached data sheet is intended to assist you in writing the letter. Thank you for your support!

Academic standing: *My GPA is* _____
 SAT scores _____
 ACT scores _____

Senior Courses are:

I have asked you to write this letter for me because:

My favorite memory of your class was:

The most challenging part of your class was:

I believe the best piece of work (paper, lab, oral presentation, etc.) that I did for your class was:

Colleges to which I am applying

Program or Major

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

*Additional schools

Teachers:

Suggested guidelines for writing the recommendation

How long and in what context have you known the student? Be insightful. Specific examples of a student's strengths provide a wonderful aid to admission counselors. Colleges are particularly interested in the student's intellectual promise, motivation, and maturity, integrity, character, independence and work habits.

Be sincere.

Guidance kindly requests that teacher recommendations be submitted two weeks before application deadlines.