

F.No.SW/3/25/98/01-DIT(S)/Part-I

**Directorate of Income Tax (Systems)
ARA Centre, Ground Floor, E-2, Jhandewalan Extension
New Delhi-110055**

Dated: April 3, 2012

MOST URGENT MATTER

Subject: Implementation plan for newly notified Form 49A and Form 49AA-regarding.

Action: By RCCs.

The CBDT has recently notified new PAN application Form 49A and Form 49AA. The changes incorporated in new Form 49A and Form 49AA will require corresponding changes in AIS(at RCC and NCC level) and CBN database and consequently file formats which are exchanged between RCCs and PAN Service Providers i.e. UTI/TSL and NSDL.

2. The AIS software has been modified and is now ready to accept the files in new file format received from PAN Service Providers and generating corresponding output files, where necessary, in new file formats. Following is the Implementation Plan, as per which the changeover from old format to new format of files, it to take place:-

S.No.	Activity	Date
1	Cut off date till which old PAN application form Form 19A will be received by the PAN service providers.	7.4.2012
2	Last date of receipt of files in existing old format from the Service Providers.	10.4.2012
3	Last date upto which RCCs have to complete the processing of files received upto 10.4.2012, and upload the output files on Data Exchange Server in existing old format.	14.4.2012
4	Implementation of changes in AIS database/application in new format	15.4.2012
5	Start date of generating input files in new format by the Service Provider and uploading of files into database in New format by respective RCCs.	16.4.2012

Note: No file in new format will be uploaded by the service providers from 11.4.2012 to 14.4.2012. Service providers will start uploading files in new format w.e.f. 16.4.2012. RCCs will not process any file on 15.4.2012.

3. Looking to implementation schedule, RCCs may kindly be instructed to compulsorily finish the work in respect of files received in old format for allotment of PAN, core field updation and address updation and upload the output files on or before 14.4.2012 positively because after implementation of changes in AIS database as per the new form

on 15.4.2012, files received in the old format, may get rejected and the process of PAN allotment may be delayed unnecessarily leading to public grievances.

4. RCCs may also kindly be given directions to liquidate pendency, if any, in respect of requests received for allotment of PAN, core field updation and address updation and provide output filed to PAN Service Providers on or before 14.4.2012 positively.

5. In case of any clarification or assistance in this matter, RCCs may contact the Directorate [Sh. Ravi Dutt Sharma, Assistant Director(Systems), Tele 0120-2770404]. For assistance in timely processing of files, in old format, officers of the PAN Service Providers may be contacted[Shri Lakshmi Kandhan, AVP Mob. 07303136164 in UTI/TSL and Shri Atish Gaware, Executive, Mob. 09920402859 in NSDL].

(Rakesh Vimal)
Joint Director of Income-Tax (Systems)-I(1)