

# Account Confirmation Letter

## Account Information

Fax to: 1.877.742.2901 or 604.742.2901

### To Credential Direct:

1. Please accept this as confirmation that the following Chequing or Savings Account Number information belongs to the specified individual(s), or Corporation (or non-personal entity) as indicated:

\_\_\_\_\_  
Transit Number

\_\_\_\_\_  
Institution Number

\_\_\_\_\_  
Account Number (refer to micro encoding on the cheque)

\_\_\_\_\_  
Account Holder Name (Print Name)

\_\_\_\_\_  
Joint Account Holder Name (Print Name)

\_\_\_\_\_  
Residential / Corporate Address

### 2. Account requirements and status (Complete information as indicated)

- a) Account is enabled for Electronic Funds Transfer (EFT)\* (chequing privileges)  Yes  No  
\* NOTE: Credential Direct can link a savings account if it has EFT ability.
- b) Account Denomination  Cdn Dollars  US Dollar
- c) Account Type  Personal  Corporate  Other \_\_\_\_\_
- d) Account Signature Requirements  1 Signature  2 Signatures
- e) Account Standing:  Yes  No  
The client(s) is known to the branch and is in good standing. If "No", please specify reason: \_\_\_\_\_

## Branch Authorization

\_\_\_\_\_  
Branch Representative Name (Print Name)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Contact Phone

**X**

\_\_\_\_\_  
Branch Representative Signature

\_\_\_\_\_  
Date (dd/mmm/yyyy)

**Branch Stamp:**

## Completing this Form

- The account being confirmed must be enabled for EFT purposes and cannot be a credit card, Line of Credit account, or Registered account.
- Complete the information on this Account Confirmation Letter, and
- Provide a Branch Stamp to satisfy Anti-Money Laundering Legislation and/or to establish an Electronic Funds Transfer (EFT) link.
- Submit the completed Account Confirmation Letter form to Credential Direct by either:
  - Faxing a copy to: 604.742.2901 or 1.877.742.2901
  - or
  - Including the form with the Credential Direct New Account Application form.