

Dorris D. & Christine M. Brown

Graduate Research Fellowship

Checklist

- ____ Submit proposal to IAP Office (umcdassiap@missouri.edu)
(Due Dates: **April 15th** (Spring Proposals) or **November 15th** (Fall Proposals))
- ____ A statement of research goals and objectives
 - ____ A research plan for obtaining those goals and objectives, including a detailed timetable to assess progress
 - ____ A statement of the expected contribution that an international research experience will provide to meet the stated goals and objectives
 - ____ A proposed budget (include premiums for Accidental and Sickness Ins)
 - ____ A current CV for the applicant
 - ____ A letter from the applicant's faculty advisor explaining the role of the proposed research in terms of the overall degree program
- ____ Revision requested? Yes ____ No ____ Revision Submitted on _____
- ____ Amount Awarded \$ _____
- ____ Check picked up at Cashiers Office (or date electronic deposit received) _____
- ____ Research contacts/arrangements made in foreign country
- ____ Airfare arrangements made ____ Other transportation arranged in foreign country (bus, train, etc.)
- ____ Lodging arrangements in foreign country made (if possible)
- ____ MoX Shuttle reservation or other arrangements made, if applicable (transport between Columbia and StL/ KC airports)
- ____ Immunizations received (<http://studenthealth.missouri.edu/Immunizations.php>)
- ____ Meet with IAP staff (travel insurance information and if any questions)
- ____ Accident and sickness insurance purchased (www.chickering.com) MU Policy No. **890430**
- ____ International travel tips and warnings checked on website (http://travel.state.gov/travel/travel_1744.html)
- ____ International emergencies and crises procedures checked on website (http://travel.state.gov/travel/tips/emergencies/emergencies_1212.html)
- AFTER TRIP
- ____ Final report submitted to IAP office (Due 30 days from return date)