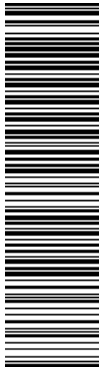


Mail documents to: VisaHQ.ca Inc.
195-A Bank Street Suite 102
Ottawa, ON K2P 1W7
Tel: (613)777-0408



Ghana Business visa Application for citizens of Canada living in Alberta



Please enter your contact information

Name:

Email:

Tel: **Mobile:**

The latest date you need your passport returned in time for your travel:



Ghana business visa checklist

- Filled out and signed Ghana business visa application form.** The form is enclosed.
- Original passport.** Passport must have at least 6 months remaining validity and have at least 1 visa page.
- 4 Photographs.** Standard passport photographs 2x2 inches on a white background.
- Payment.** Credit Card Authorization form, Certified Check, or Money Order payable to VisaHQ.ca.
- Return mailer.** Prepaid self-addressed return label or payment for FedEx.

If you wish to prepay return shipping, please add the shipping fee to the total and provide return address:

<input type="checkbox"/> FedEx 2nd day delivery - add \$25	Name: <input type="text"/>
<input type="checkbox"/> FedEx Priority Overnight - add \$30	Company: <input type="text"/>
<input type="checkbox"/> FedEx First Overnight - add \$40	Address: <input type="text"/>
<input type="checkbox"/> FedEx Saturday delivery - add \$65	<input type="text"/>
<input type="checkbox"/> Prepaid self addressed mailer - \$0	City: <input type="text"/>
<input type="checkbox"/> Local pick up in Ottawa, ON - \$0	State: <input type="text"/> Zip: <input type="text"/>

- Itinerary.** Copy of round trip tickets or confirmed itinerary.
- Yellow Fever Vaccination.** Copy of International Certificate of Vaccination for Yellow Fever.
- Bank Statement.** Copy of a recent bank statement showing proof of sufficient funds.

Mail documents to: VisaHQ.ca Inc.
195-A Bank Street Suite 102
Ottawa, ON K2P 1W7

Tel: (613)777-0408



Hotel Reservations. Copy of confirmed hotel reservations.

Business Invitation. A business invitation letter from the sponsoring company in Ghana. The letter should be printed on company letterhead stationery, addressed to "The Consulate of Ghana, Visa Section", and signed by a senior manager (an equivalent to Vice-President or above). The business letter must adhere to the following guidelines:

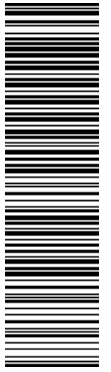
- Briefly introduce the applicant (please specify employment status/position held in the company by applicant).
 - State the nature of the business to be conducted (ie. business meetings, contract negotiations, etc.) and the names and addresses of companies to be contacted in Ghana.
 - Specify the type and desired validity of the visa (ie. a one year multiple entry business visa).
-

Multiple Entry Letter. If multiple entries are desired, a detailed letter explaining precisely why the multiple entry visa is necessary. The decision to grant or deny the Multiple entry visa to Ghana lays entirely with the Ghana Embassy.

Inviter/sponsors passport copy. A copy of the inviter/sponsors Ghanaian passport. The copy must be from one of the individuals listed under the references on the application. If neither has a valid Ghanaian passport, then a copy of the passport they hold and Ghanaian permanent resident card is acceptable.

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Ottawa, ON K2P 1W7

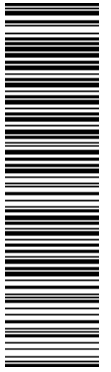
Tel: (613)777-0408



Ghana business visa fees for citizens of Canada living in Alberta

	Type of visa	Max. validity	Embassy fee	Our fee	HST	Processing time	Total
<input type="checkbox"/>	Single entry	up to 30 days	\$95.00	\$94.95	\$4.75	5 business days	\$194.70
<input type="checkbox"/>	Single entry	up to 30 days	\$150.00	\$104.95	\$5.25	2-3 business days	\$260.20
<input type="checkbox"/>	Multiple entry	up to 365 days	\$200.00	\$94.95	\$4.75	5 business days	\$299.70
<input type="checkbox"/>	Multiple entry	up to 365 days	\$250.00	\$104.95	\$5.25	2-3 business days	\$360.20

Mail documents to: VisaHQ.ca Inc.
195-A Bank Street Suite 102
Ottawa, ON K2P 1W7
Tel: (613)777-0408



Credit Card Authorization Form

I authorize VisaHQ.ca to charge my credit card for the amount of \$

Name on the Credit Card:

Credit Card number: - - -

Exp. date: /

Credit Card Billing Address:

Signature:

Comments:

Thank you!
We accept all major credit cards.

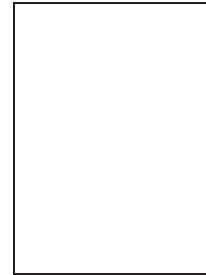


For Official Use
Visa No.: _____
Type of Visa: _____
Date of Issue: _____
Charges: _____
Issuing Officer: _____

Please indicate

- | | | |
|--|----------------------|-----------------------|
| | <u>NORMAL</u> | <u>EXPRESS</u> |
| <input type="checkbox"/> Single Entry | - CDN \$65.00 | \$95.00 |
| <input type="checkbox"/> Multiple Entries | - CDN \$150.00 | \$180.00 |

PAYMENT SHOULD BE MADE TO THE GHANA HIGH COMMISSION ONLY BY BANKER'S DRAFT OR MONEY ORDER.
CONSULAR FEES PAID ARE NOT REFUNDABLE



APPLICATION FOR GHANA ENTRY PERMIT/VISA

GHANA HIGH COMMISSION, # 1 CLEMOW AVE. OTTAWA, ONT. K1S 2A9
 TEL: 6132360871 FAX:6132360874 E-MAIL ghanacom@ghc-ca.com

INSTRUCTIONS:

1. This form must be completed in Quadruplicate and in Capital Letters and submitted (together with a **valid passport**, four recent passport-size pictures, a **letter of invitation from host in Ghana with a copy of a Ghana government issued photo ID of the host**, proof of yellow fever immunization, photocopy of travel itinerary, proof of Canadian citizenship or resident permit if applicant is not a Canadian) at least **five** working days before the intended date of departure.
2. Full names and Addresses of references in Ghana should be stated (including Telephone Numbers).
3. Any information stated on the form and subsequently found to be incorrect may lead to visa application rejection.
4. Applications by post should include self-addressed stamped or registered envelopes.

1. (a) Surname _____ First Name(s) _____
 Previous Name (if applicable) _____
- (b) Marital Status: Married Single Divorced Other
 If Married Woman– Maiden Name _____
- (c) Date of Birth _____ (d) Place of Birth _____
- (e) Nationality (current): _____ other (former): _____
- (f) Passport No. _____ (g) Date of Issue _____
- (h) Place of Issue _____ (i) Date of Expiry _____
2. Profession/Occupation _____
3. (a) Business / School Address in Canada _____
 _____ Tel _____
- (b) Residential Address in Canada _____
 _____ Tel _____
4. Have you ever been deported from Ghana or refused a Ghana Visa? _____
5. Proposed Date of Departure for Ghana _____ Proposed Date of Return from Ghana _____
6. (a) Traveling by: Air Sea Land
 (b) Return Ticket No. _____ (c) Amount of money applicant is traveling with _____
7. Purpose of Journey: Business Tourism Employment Official Volunteer other – Indicate _____
8. Names, Addresses and Telephone numbers of Two (2) references in Ghana (**very important**)
 (i) _____
 _____ Tel _____
- (ii) _____
 _____ Tel _____
9. Duration of Stay in Ghana _____
10. Date of Last Visit to Ghana _____
11. Where should your passport be returned after processing _____
12. Applicant's Signature _____ Date of Application _____