

S149 PLANNING CERTIFICATE APPLICATION

made under the Environmental Planning and Assessment Act (Section 149)

Disclaimer: The information provided by you on this form will be used by Parramatta City Council or its agents to process this application. Once collected by Council, the information can be accessed by you in accordance with Council's Access to Information Policy and Privacy Management Plan or in special circumstances, where Commonwealth legislation requires or where you give permission for third party access.

PART 1 - Property & Applicant Details

1. Property details

Address

unit:	house:
street:	
suburb:	postcode:
lot number:	section number:
deposited plan number:	strata plan number:
owner's name:	

2. Applicant details

Full name/company and
contact person

Applicant's reference

Postal address

Contact details

family name (or company):	
full given names:	
company contact person:	
Applicant's reference	
Postal address	
suburb:	postcode:
phone:	mobile:

PART 2 - Certificate Details

3. Certificate requirement

Note: Please tick (✓)

either **1.** OR **2.**

You may ALSO select **3.**
if you require faster pro-
cessing of your appli-
cation.

1. Section 149(2) of the EP&A Act	\$53	yes	<input type="checkbox"/>
2. Section 149(2) & (5) of the EP&A Act	\$133	yes	<input type="checkbox"/>
3. Urgency fee (additional fee to statutory fee)	\$100	yes	<input type="checkbox"/>

* The Section 149(2) & 149(2) & (5) Planning Certificate identifies whether the subject site is land on which matters raised in Clauses 1.17A (c) and (d) and 1.19 of State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 is permissible.

4. Delivery options

Please tick (✓)

Collect from office

Post to applicant

DX mail to applicant

yes	<input type="checkbox"/>
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yes	<input type="checkbox"/>
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yes	<input type="checkbox"/>
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OFFICE USE ONLY

Date: Fee: \$ Receipt #:

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PART 3 - Payment Details

5. Payment method

Method Amount

Cash

Cheque

Credit Card

Credit card details

MasterCard ☐ yes

Visa ☐ yes

card number:

expiry date:

card holder's name:

CCV number: Date:

PART 4 - Applicant Declaration

6. Applicant declaration

I declare that all the information in the application and checklist is, to the best of my knowledge, true and correct.

☐ yes

☐ no

Applicant's signature

date:

PART 5 - Council Officer Declaration (if lodged over the counter)

7. Officer declaration

I declare that this application is, to the best of my knowledge, complete including all fees.

☐ yes

☐ no

Officer's signature

date:

IMPORTANT LODGEMENT INFORMATION

Section 149 Planning Certificate applications can be lodged:

1. Online via Council's [Online Service Portal](#)
2. In person at Council's Customer Contact Centre, 30 Darcy Street, Parramatta
3. By post to Parramatta City Council, PO Box 32, Parramatta, NSW, 2124 (DX 8279, Parramatta)

Important note: Faxed or e-mailed applications will not be accepted.