

Pre-Interview Questionnaire

Your Name: _____

Today's Date: _____

Are you a current employee of the District? _____

Dates of employment: _____

Do you speak, read and/or write any other language than English? Yes _____ No _____. If Yes, please indicate what language and your level of knowledge. _____

Please answer all questions, keep answers concise (2 – 3 sentences or bullet points) and write answers legibly.

1. What positions of leadership have you held?

2. Please list any public speaking opportunities you have had.

3. Please provide two examples that would demonstrate your mechanical aptitude.

4. Please describe your computer skills.

5. Do you live within Abilene ISD? If not, how long does it take you to drive to the nearest Abilene ISD facility?

6. Are there any commitments that will require you to be away from the District for longer than a week at a time?

7. This program requires seminar attendance three times per year that may require you to travel by air. Would this attendance requirement pose a problem for you?

8. What do you take pride in?

9. This is a year-round schedule which requires you to be available to work early mornings, late evenings, during holidays, when the buildings are occupied and when they are empty. Will that type of schedule be a problem or raise any concerns?

10. Would you hesitate to perform late night or early morning audits in dark empty buildings?

