

Date Received:

Control No:

Field Office Checklist and TSP Certification Sample Plan Review

Conservation Activity Plan – Transition from Irrigated to Dryland Farming and Ranching Plan Practice Activity Code (134)

(Refer to National Bulletin 450-12-2 for a complete listing of CAP Criteria)

Purpose: The purpose of the checklist is to provide guidance for elements that need to be addressed or included in the Conservation Activity Plan (CAP). This checklist is designed for use by NRCS staff and Technical Service Providers. NRCS staff should use the checklist for technical review of the sample plans submitted as part of the certification process as well as for administrative review upon completion of all other plans submitted. It is the TSP's responsibility to follow the CAP Plan Development Criteria for specific elements and the detail of each element to be included in the plan.

Instructions: The checklist should be completed and submitted with the sample plan or the hardcopy of the client's plan as described below:

- **Prospective TSP's** should submit the completed checklist and sample plan by mail or email (complete plans should be sent as a single electronic file for example pdf, word or scanned file) to the appropriate State TSP Coordinator for technical review to become a certified TSP. A list of State TSP Coordinators can be found at: http://www.nrcs.usda.gov/wps/portal/nrcs/detail/national/programs/technical/tsp/?cid=s_telpdb1043101.
- **Certified TSP's** should submit the completed checklist, hardcopy and electronic copy of the client's plan to the local NRCS Field Office or appropriate State TSP Coordinator for administrative review.
- **NRCS Staff** should complete the checklist for administrative review and place the completed checklist in the client's file. Administrative review involves a review of the content of the plan to ensure all required elements are present, but does not involve technical review for correctness. (Please Note: If technical review is needed, the completed checklist and client plan should be forwarded to the appropriate State Office staff or NHQ for technical review.)

Please Note: Should a State not have the technical specialist to conduct the technical review, requests can be submitted (by the State Office) to NHQ for review. For NHQ review please submit the complete plan and checklist by mail or email to the TSP Team. See below for address information.

Transition from Irrigated to Dryland Farming and Ranching Plan

State/County:	Date Plan Submitted:
Producer/Owner:	Technical Service Provider:

A Transition from Irrigated to Dryland Farming and Ranching Conservation Activity Plan is a conservation system that focuses on crop yield sustainability and water conservation/water harvesting techniques.

Technical Guidance, Criteria, and Content for the DWMP is found at the URL: eDirectives <http://directives.sc.egov.usda.gov/>. Navigate to: Manuals, Title 190 Ecological Sciences, National Agronomy Manual. Additional information can be found in NRCS State Field Office Technical Guide (FOTG) http://efotg.sc.egov.usda.gov/efotg_locator.aspx. Select a State/County, go to Section IV.

Minimum components of a Transition from Irrigated to Dryland Plan shall include:

1.	Background and Site Information
<input type="checkbox"/>	<ul style="list-style-type: none"> a. Name of owner/operator; b. Farm location and mailing address; c. Soil map and soil map units descriptions using Web Soil Survey as a minimum printout; d. Digital Conservation Plan Map with streams surface water/drainage, wetlands, property lines and field boundaries/name/number/acres and landuse, map scale, location of structural practices, legend and grower name/county/state; e. Total acres to be transitioned to dryland; f. Resource evaluation for soil erosion, water quality, water quantity and other local concerns identified.
2.	Planned conservation practices to address soil erosion, water quantity and other local concerns identified
<input type="checkbox"/>	<ul style="list-style-type: none"> a. Crop rotation plan-considering: <ul style="list-style-type: none"> 1. A crop succession of sufficient intensity to assure maximum use of effective precipitation; 2. A rotation diversity to promote greater stability and diminished external input requirements; 3. Using tillage and planting methods that reducer soil disturbance and renew dependence on cultural practices that will reduce reliance on costly technology; b. Other practices to address soil erosion, water quantity, and other resource concerns; c. List the planned timings, rates, sources, and methods of application of crop nutrients and the results of soil tests and/or tissue tests as appropriate for the operation.
3.	Typical practice standards to transition from irrigation to dryland farming
<input type="checkbox"/>	<ul style="list-style-type: none"> a. Document the planned conservation practices including the site specific specifications shall be developed in the template, NRCS approved Jobsheet or separate plan.

	b. For all other practices the practice shall be documented for the planned amount, the fields where the practice is to be applied, and the planned year of application.
4.	References
<input type="checkbox"/>	References included in the document
5.	Deliverables
<input type="checkbox"/>	<p>a. Complete hardcopy of the plan for the client that includes:</p> <ol style="list-style-type: none"> 1. Completed plan template for Transition from Irrigation to Dryland Plan (134) 2. Soils Map and soil map units descriptions using the Web Soil Survey as a minimum printout 3. Resource assessment results-complete in the template or add printouts from assessment tool (RUSLE2 and WEPS) 4. For identified management practices including site specific specifications on how, when and the extent each practice will be applied. 5. For other practices document when the practice will be applied and extent, field, and when appropriate located on the conservation plan map. 6. Digital Conservation Plan Map with streams, surface water/drainage, wetlands, property lines/field boundaries with name/number, acres and land use, map scale, structural practices, legend and grower name/county/state. <p>b. Complete hardcopy and electronic copy of the client' plan of the plan template for NRCS with appropriate practice specifications or job sheets for planned practices including all items listed above</p> <p>Optional-Use of the Plan Template developed for this CAP is optional, but recommended. If the Conservation Plug-In/CPlanner is used for plan development and Conservation Plan Map, Soils Map and planned/structural practices are developed from use of this program, these do not need to be included again in Plan Template.</p>

Yes	No	Checklist Approval
<input type="checkbox"/>	<input type="checkbox"/>	I have administratively reviewed this Transition from Irrigated to Dryland Plan and it meets all the criteria of the Conservation Activity Plan (134) in accordance with Section 2508 of the Food, Conservation and Energy Act of 2008.
NRCS Representative Name and Title (print or type):		
NRCS Representative Signature		Date:
Notes (If "No" is checked, include reasons for denial, comments, missing items that need to be added, etc.):		

Email: tsp@wdc.usda.gov.

Mailing Address: **Technical Service Provider Team**
USDA - Natural Resources Conservation Service
1400 Independence Ave SW, Room 6016
Washington, DC 20250