

# Moving Checklist...

Moving Date: \_\_\_\_\_

## 8 Weeks before the move.

Week of: \_\_\_\_\_

- Call for an estimate from 3 professional movers.
- Draw a floor plan of your new home.
- Research information about your new town, and request any residential packets.

## 6 Weeks before the move.

Week of: \_\_\_\_\_

- Inventory all possession now. Decide what to move, sell, replace, or donate.
- Complete US Postal change of address forms, mail to media, stores, and organizations.
- Obtain copies of all medical, dental, legal, accounting, veterinarian records.
- Make arrangements for record transfers between schools on both ends on the move.
- Ask tax advisor to review your potential moving related tax deductions and potential tax liability.
- Itemize moving related costs with mover including packing, loading, special
- charges, insurance, ect.

## 4 Weeks before the move.

Week of: \_\_\_\_\_

- Repair, send out for re-upholstery, or clean furniture, drapes, carpeting, as needed.
- Advertise a garage/yard/tag sale to dispose of unneeded furniture, accessories, clothing, ect.
- If a professional mover is packing your goods, schedule packing day(s) 1 or 2 days before the move.
- If you move yourself, order adequate boxes, packing materials, tap now.
- Arrange for short-term or long-term storage if you will need it.
- Make travel arrangements for pets, including necessary medical records, immunizations, ect.

## 3 Weeks before the move.

Week of: \_\_\_\_\_

- Assemble sufficient supply of packing materials, equipment.
- Pack items that you will not use immediately or that will go into storage.
- Contact utilities on both ends of the move, order termination or turn-on for occupancy date.
- Confirm final travel arrangements for family and pets.

## 2 Weeks before the move.

Week of: \_\_\_\_\_

- Prepare auto(s) for trip to new home. Check tires and have car(s) serviced before the move.
- Terminate newspaper and other delivery services.
- Confirm new bank account by phone and Fax.
- Schedule an appliance service firm for moving day to prepare major appliances for the move.

## 1 Week before the move.

Week of: \_\_\_\_\_

- Gather important papers, records, valuables for protection shipment to new how or safe deposit box.
- Notify friends and family of new address, (and phone number if possible).
- Make plans for young children to be cared for on moving day.
- Fill any necessary prescriptions, medications, needed for the next two weeks.

## Days before the move...and moving day.

Week of: \_\_\_\_\_

- Defrost refrigerator and freezer. Give away all food in both units.
- Plan simple meals for moving day (or take out food) to avoid using the refrigerator.
- Pick up cash for your trip and a certified check for the movers invoice.
- Pack items you need to take with you including valuables, financial records, personal papers.
- Pack signed bill of lading and inventory where they can be easily reached at your destination.
- Carefully mark LAST BOX PACKED-FIRST BOX UNPACKED containing tools, shades, ect.
- Give the mover a telephone number and address where you can be reached in your new town.