



MIAMI BEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

PROCUREMENT DIVISION

Tel: 305-673-7490 , Fax: 305-673-7851

INVITATION TO BID NO. 19-08/09

ADDENDUM NO. 1

March 4, 2009

GROUNDS MAINTENANCE SERVICE - SOUTH POINTE PARK is amended as follows:

- I. **A second site visit is scheduled for Friday, March 6, 2009 at 10:00 a.m. The Park is located at 1 Washington Avenue.**
- II. **Section 1.5. entitled "TAXES" is hereby revised to show City's current Certificate Number. The City's State Sales Tax and Use Certificate Number is 85-8012621639C-9.**
- III. **Copy of the pre-bid meeting sign-in sheet is attached for Bidder's reference.**
- IV. **Issues raised or discussed at the pre-bid conference are hereby incorporated and made part of Bid No. 19-08/09:**
 - A. **Equal Benefits Ordinance.** Bidders are advised that any contract awarded pursuant to this Invitation to Bid shall be subject to the applicable provisions of Ordinance No. 2005-3494, entitled "Requirement for City Contractors to Provide Equal Benefits for Domestic Partners (the "Ordinance")." The Ordinance applies to all employees of a Contractor who work within the City limits of the City of Miami Beach, Florida; and the Contractor's employees located in the United States, but outside of the City of Miami Beach limits, who are directly performing work on the contract within the City of Miami Beach.

All bidders shall complete and return, with their bids, the "Declaration: Non-discrimination in Contracts and Benefits" form contained herein. The City shall not enter into any contract unless the bidder certifies that such firm does not discriminate in the provision of Benefits between employees with Domestic Partners and employees with spouses and/or between the Domestic Partners and spouses of such employees. Contractors may also comply with the Ordinance by providing an employee with the Cash Equivalent of such Benefit or Benefits, if the City Manager or his designee determines that the contractor has made reasonable yet unsuccessful effort to provide Equal Benefits. The vendor shall complete and return the "Reasonable Measures Application" contained herein, and the Cash Equivalent proposed.

It is important to note that Contractors are considered in compliance if Contractor provides benefits neither to employees' spouses nor to employees' Domestic Partners.

Attached to this addendum please find the following documents that need to be returned to the City with your proposal:

- Declaration: Nondiscrimination in Contracts and Benefits Form
 - Reasonable Measures Application Form
 - Substantial Compliance Authorization Form
- B. Living Wage Ordinance.** Living Wage Information Guide and Living Wage Certification are attached to this Addendum for Bidder's use.
- C. Performance Evaluation Survey has been revised.** Bidders are requested to provide their clients with the attached revised Performance Evaluation Letter and Survey, and request that their clients submit the completed survey to the City. See Section 2.12 References for further information.
- D. Irrigation As-Builts** are available from the Procurement Office. **Landscape As-Builts** drawings have been requested but are not available at this time. As soon as the drawings are available, bidders will be notified.
- E. Nematode Program:** Test for nematodes two (2) times annually; preventative and curative treatments as required following all label directions. Clarification regarding the inclusion of curative treatment costs on the bid price follows:

If damaging levels of nematodes are detected the contractor will not be held responsible for treatment as long as they can provide thorough documentation that proper cultural (maintenance) practices have been provided, as per contract specifications. The University of Florida recommends: "The best management practices for turf grass with nematode problems are: 1) avoid other stresses on the grass as much as possible, 2) monitor nematode populations by sampling frequently, 3) apply chemicals only when needed. The best way to "avoid other stresses on the grass..." is by proper mowing, irrigation, fertilization and pest control. If proper maintenance practices are not provided (and thoroughly documented) then we would require the Contractor to remedy any damages due to excessive nematode populations by one of the following pre-approved methods: 1) Application of a nematicide approved for park properties. 2) Application of a biological control. 3) Removal of effected turf (or plant material) area and application of a soil fumigant. Below is a link to a circular describing how to properly collect soil samples; prevent damaging nematode populations and a chart describing population densities determined to be at damaging levels to the various Florida turf grasses. http://edis.ifas.ufl.edu/document_in126

V. The following are answers to questions submitted by prospective bidders:

Q1: We would like to request the previous bid tabs for the previous SOUTH POINT PARK Bid for Landscaping.

A1. Before the restoration of the Park began in 2007, the cost for the mowing only was \$ 27, 600 @ 30 cycles per year. That was the only contractor provided service utilized prior to the renovation/re-design.

Q2. I would like to request the Tree, Shrubs, Plants, Palms and Sod Sizes and quantities for the above mentioned property.

A2. Landscape drawings have been requested but are not available at this time. As soon as the drawings are available, bidders will be notified.

Q3: I am in charge of the bidding process for our full service landscaping and lawn service company. However, we subcontract a fertilization specialist when fertilization and spraying is due. As I read through the bid, I did not see any objection to subcontract this portion of the contract. Would you please let me know at your earliest convenience?

A3: If the bidder has a state certified pest control operator on staff, they would be permitted to sub-contract the actual application. Refer to the following Sections of the Bid Documents:

3.2.1.5 Company must have a State Certified Pest Control Operator on staff.

3.2.3.2 Provide a Certified Pesticide Operator through the State of Florida, Department of Health and Rehabilitative Services.

Q4. Can you please let me know how many irrigation zones are in the park?

A4: Irrigation Drawings are available from the Procurement Office, located at 1700 Convention Center Drive, 3rd Floor City Hall, Miami Beach.

Q5: I was at the pre-bid meeting on Feb, 24 and requested if it was possible to get the landscape as well as the irrigation blueprints for the park. Can you also send me the addendum you handed that day, but ran short of?

A5: Landscape drawings have been requested but are not available at this time. As soon as the drawings are available, bidders will be notified.

The pages handed out at the pre-bid were related to Equal benefits and Living Wage Ordinances. Information on both ordinances are attached to this addendum. Any questions regarding the Ordinances and the forms to be submitted should be directed to Cristina Delvat, Tel: 305-673-7000 Ext. 6266, or e-mail: cdelvat@miamibeachfl.gov.

Q6: In the bid specifications for the maintenance of the Seashore Paspalum, sections 4.6.10 to 4.6.11, are they to be used as recommended guidelines for the maintenance or does it have to be adhered to what is spelled out in the specs and followed.

A6: Specs state for each item in these two sections whether the item is "required" at a specified time of year or frequency or if on an "as needed basis". Language such as "shall be" or "must be" is used for required applications and "as needed" or "as required" for recommended actions.

Bidders are reminded to please acknowledge receipt of this addendum on page 51 of the Bid Documents or the bid may be considered non-responsive.

CITY OF MIAMI BEACH



Gus Lopez, CPPO
Procurement Director
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City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov
PROCUREMENT DIVISION

Tel: 305.673.7490 , Fax: 305.394.4003

Date: _____

To: _____
(Client's Name)

Individual Providing the Survey Response: _____

Phone: _____

Fax: _____

E-mail: _____

Subject: Performance Evaluation of: _____
(Consultant firm and/or Project Manager/Cost

Estimator)

Number of pages including cover: 2

To Whom It May Concern:

The City of Miami Beach has implemented a process that collects past performance information on various grounds maintenance/landscaping services contractors. The information will be used to assist City of Miami Beach in the procurement of various grounds maintenance/landscaping projects.

The company listed in the subject line has chosen to participate in this program. They have listed you as a past client that they have done work for. Both the company and City of Miami Beach would greatly appreciate you taking a few minutes out of your busy day to complete the accompanying questionnaire.

Please review all items in the following attachment and answer the questions to the best of your knowledge. If you have difficulty or cannot decipher the question's meaning, please leave it blank. **Please return this questionnaire to Marta Fernandez on or before March 12, 2009** via fax: **786.394.4003**; or e-mail mfernandezrubio@miamibeachfl.gov.

Thank you for your time and effort.



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PERFORMANCE EVALUATION SURVEY

Project Name: _____

☐ Contractor (Bidder)

(Check one)

☐ Construction Project Manager and/or Construction Superintendent (Individual)

Name of Above _____

Phone and/or e-mail of above Consultant or Individual: _____

Please evaluate the performance of the Contractor's firm and/or Construction Project Manager and/or Construction Superintendent on a scale of 1-10, with 10 meaning you are very satisfied and have no questions about hiring them again, and 1 meaning you would never hire them again because of very poor performance.

NO	CRITERIA	UNIT	
1	Quality of Service provided	(1-10)	
2	Timeliness in providing contracted service	(1-10)	
3	Professionalism and ability to manage	(1-10)	
4	Technical Knowledge (Ability to detect, diagnose and remedy insect or disease problems, nutrient deficiencies or other problems in the landscape)	(1-10)	
5	Availability of Key personnel (communication)	(1-10)	
6	Responsiveness of company to emergency conditions (disaster response)	(1-10)	
7	Ability to follow the users rules, regulations, and requirements	(1-10)	
8	Overall customer satisfaction and hiring again based on performance (comfort level in hiring contractor again)	(1-10)	

Overall comments: _____

Agency or Contact Reference Business Name: _____

Contact Name: _____

Contact Phone and e-mail: _____

Date of Services: _____

Dollar Amount for Services: _____

PLEASE E-MAIL THIS QUESTIONNAIRE TO mfernandezrubio@miamibeachfl.gov;

or Fax to 786.394.4003 no later than March 12, 2009



MIAMI BEACH

PRE-BID MEETING SIGN-IN SHEET

DATE: February 24, 2009

ITB No.: 19-08/09

TITLE: Grounds Maintenance South Pointe Park

NAME (PLEASE PRINT)	COMPANY NAME - E-MAIL ADDRESS	PHONE#	FAX#
Marta Fernandez	Procurement Coordinator	305-673-7490	786-394-4003
	mfernandezrubio@miamibeachfl.gov		
Shirley Thomas	Buyer	305-673-7490	786-394-4003
	sthomas@miamibeachfl.gov		
Frank Autorino	Frank's Lawn Service inc.	(305) 233-9369	(305) 578-6908
	FLSincusa@aol.com		
SAM BALLEGAARD	SUNRISE SECURITY	786 356 3841	
	& MAINT. INC.		
MANNY AVILES	VAUVEYCREST	305-704-6116	305-231-0277
	MANAVES@VAUVEYCREST.COM		
LARRY KROB	Royal Regrowth Inc.	305-710-8787	305-770-4441
LEKWA SHOKUNBI	T.T.C ENVIRONMENTAL, Inc	786-488-3350	305-621-2668
	TUNJOS1@AOL.COM		
David McCarty	COUNTRY BILLS Lawn Care	305-785-0181	305-891-5691
	Jonmaltred@AOL.COM		
Jerry Joseph	Jerry's Custom Landscaping Inc	1-866-342-1052	(796) 207-4393
	JerryCustomInc@bellsouth.com		
JAMES Douglas	CLASSIC LAWN MAINTENANCE INC	954-253-2568	954-432-2308
	CLASSICLAWN0494@bellsouth.NET		

John Oldenburg CMB.
Millie McFadden CMB

786-912-6707
786-299-6960

PRE-BID MEETING
SIGN-IN SHEET
Page 2

DATE: February 24, 2009

ITB No.: 19-08/09

TITLE: Grounds Maintenance South Pointe Park

NAME (PLEASE PRINT)	COMPANY NAME - E-MAIL ADDRESS	PHONE#	FAX#
Richard Blaha	edj service edj service@aol.com	(954) 791-4167	(954) 587-5618
Rolando Sanchez.	Mainguy landscape Services. rsanchez@mainguy.com	954-325-9493	954-472-4490
Eddie Moss.	Salman Maintenance Srv. eddie.m@salmanmaintenance.com	305-255-2400	305-255-2477
GIOVANNI LIGNAROLO	SFM SERVICES, INC. glignarolo@sfmtservices.com	305 818-2424	305 818-2428
Tony Penate	V.I.A. N. SOH LANDSCAPING TONYP@V.I.A.-N.SOH.COM	305-801-0066	305 801-4270
YORAM GOZLAN	ELANLAWN & LANDSCAPE, INC YORAM@ELANLAWN.COM	954-6583009	954 9615052
MICHAEL ELINS	STATE WIDE MAINTENANCE INFO@STATEWIDE MAINT.COM	786-553-4487 305-305-4496	
MIRIAM CATIABRIGA	EVERGLADES ENV. CARE MIRIAM@EVERGLADES LANDSCAPE.COM	305-345-9198	305-828 8080
TERRY JONES	BCLS-LANDSCAPING GROUP BCLS-GROUP INC @ ATT.NET FOR TOPENAC@F@ ADT MAIL.COM	305-836-6320	305- 836-6321
Wilbert VEGA.	UNIKTURFCARE INC. VEGA@UNIKTURF@AOL.COM	305-331-7086	305- 218- 7996