

# Outdoor Heritage Fund Grant Application

The purpose of the North Dakota Outdoor Heritage Fund is to provide funding to state agencies, tribal governments, political subdivisions, and nonprofit organizations to:

**Directive A.** Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

**Directive B.** Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;

**Directive C.** Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and

**Directive D.** Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

## Exemptions

Outdoor Heritage Fund grants may not be used to finance the following:

- A. Litigation;
- B. Lobbying activities;
- C. Any activity that would interfere, disrupt, or prevent activities associated with surface coal mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or other energy facility or infrastructure development;
- D. The acquisition of land or to encumber any land for a term longer than twenty years; or
- E. Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code.

## Application Deadline

Applications for the first grant round cycle are due on **December 2, 2013 at 5:00 p.m. CST**. All information, including attachments, must be submitted by that date. See instructions below for submission information.

## Instructions

It is our intent to have this form available on line. However, until that on-line form is available we are asking that you submit your application as a Word document. Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/ndic/outdoor-infopage.htm> ) to your computer and provide the information as requested. You are not limited to the spacing provided except in those instances where there is a limit on the number of words. After completing the application, save it and attach it to an e-mail and send it to [outdoorheritage@nd.gov](mailto:outdoorheritage@nd.gov) .Then submit the Word document as noted in the following paragraph.

Attachments in support of your application may be sent by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to [outdoorheritage@nd.gov](mailto:outdoorheritage@nd.gov) . The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application.

You may submit your application at any time prior to the application deadline. Early submission is appreciated and encouraged to allow adequate time to review your application and ensure that all required information has been included. Incomplete applications may not be considered for funding. Any item noted with an \* is required.

**Oral Presentation.** Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board tentatively scheduled for the week of January 13, 2014. These presentations are strongly encouraged.

**Open Record.** Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

Name of Organization \* *City of Munich - city park*

Federal Tax ID# \* *45-031-6161*

Contact Person/Title \* *Terry Bibby*

Address \* *607 Griffin Street*

City \* *Munich*

State \* *N.D.*

Zip Code \* *58352*

E-mail Address \* *tbiby at utma.com*

Web Site Address (Optional)

Phone \* *701-370-2113*

Fax # (if available) *701-283-5215*

List names of co-applicants if this is a joint proposal



**MAJOR Directive: (select the Directive that best describes your grant request)\***

Choose only one response

- Directive A.** Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;
- Directive B.** Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;
- Directive C.** Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and
- Directive D.** Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

**Additional Directive: (select the directives that also apply to the grant application purpose)\***

Choose all that apply

- Directive A.** Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;
- Directive B.** Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;
- Directive C.** Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and
- Directive D.** Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

**Type of organization: (select the category that describes your organization)\***

- State Agency
- Political Subdivision
- Tribal Entity
- Tax-exempt, nonprofit corporation, as described in United States Internal Revenue Code (26 U.S.C. § 501 (c))

Project Name\* *City of Munich Playground Equipment Fund*

**Abstract/Executive Summary.** An Executive Summary of the project stating its objectives, expected results, duration, total project costs and participants.\* (no more than 500 words)

Amount of Grant request \$\* *45,000*

Total Project Costs \$\* *109,329*  
(Note that in-kind and indirect costs can be used for matching funds)

Amount of Matching Funds \$ *20,000*  
If applicable  
Please indicate if the matching funds will be in-kind, indirect or cash.  
*In-kind*

Source(s) of Matching Funds  
If applicable

<i>First state Bank Munich</i>	<i>- \$6000.00</i>	<i>DB Motors - \$500.00</i>
<i>Bayer chemical co</i>	<i>- \$5000.00</i>	<i>Mostad INS. - \$500.00</i>
<i>Eagles club</i>	<i>- \$5000.00</i>	
<i>United Telephone</i>	<i>- \$3000.00</i>	

### Certifications \*

- I certify that this application has been made with the support of the governing body and chief executive of my organization.
- I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted on Page 1 of this application.

### Narrative

**Organization Information – Briefly summarize your organization’s history, mission, current programs and activities.\***

Include an overview of your organizational structure, including board, staff and volunteer involvement. (no more than 300 words)



**Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program \***

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Please indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project.

New Playground Equipment (Current Equip. is condemned)  
2014 time-frame  
New Project replacing old Equipment

**Management of Project – Provide a description of how the you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.\***

Include a brief background and work experience for those managing the project.

CBG Builders will be managing the project. I have talked to previous customers which are very pleased. Highly recommended.

**Evaluation – Describe your plan to document progress and results. \***

How will you tell if the project is successful? Please be specific on the methods you will utilize to measure success. Note that regular reporting, final evaluation and expenditure reports will be required for every grant awarded.

The kids will prove the successfulness of the project. we will provide pictures, reports, and all billing from BCG. The mayor of St. Thomas once told me - Build it and they will come!!!

**Financial Information**

**ATTACHMENT: Project Budget – Using the standard project budget format that is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> , please include a detailed total project budget that specifically outlines all the funds you are requesting.\***

The project budget should identify all matching funds, funding sources and indicate whether the matching funds are in the form of cash or in-kind services. As noted on the standard project budget format, certain values have been identified for in-kind services. Please utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded.**

● I certify that a project budget will be sent to the Commission\*

**Sustainability – Indicate how the project will be funded or sustained in future years. \***

Include information on the sustainability of this project after all the funding from the Outdoor Heritage Fund has been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

We as a park board hire every year someone to maintain all park equipment with funds we receive from mowing city grounds.

**Partial Funding – Indicate how the project will be affected if less funding is available than that requested. \***

If less funding is available our park may have to go into the future without playground equipment until the funds are available.

**Scoring of Grants**

All applications will be scored by the Outdoor Heritage Fund Advisory Board after your ten-minute oral presentation. The ranking sheet(s) that will be used by the Board is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm>.

**Awarding of Grants**

All decisions on requests will be reported to applicants no later than 30 days after Industrial Commission consideration. Applicants whose proposals have been approved will receive a contract outlining the terms and conditions of the grant. Please note the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> that set forth the general provisions that will be included in any contract issued by the North Dakota Industrial Commission. Please indicate if you can meet all the provisions of the sample contract. If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be. \*

**Responsibility of Recipient**

The recipient of any grant from the Industrial Commission must use the funds awarded for the specific purpose described in the grant application and in accordance with the contract. The recipient cannot use any of the funds for the purposes stated under Exemptions on the first page of this application.

If you have any questions about the application or have trouble submitting the application, please contact Karlene Fine at 701-328-3722 or [kfine@nd.gov](mailto:kfine@nd.gov)

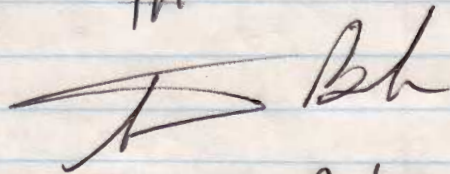


## Organization Info

Our town has both a city board and also a park board. Our boards work closely together to help provide a clean environment, reason to live here, and reason to move here. We take pride in our community by having fund-raisers, monthly meetings, and listening to the town people and their wants and needs. Our town has a lot of small businesses which is getting harder to come by in small towns.

Back in August we had a presentation of a check for \$5000.00 from Bayer chemical. At that time we had a free burger and brats supper for the community to show our intentions for new playground Equipment. To our surprise we had about 200 people show up to support our venture. I saw the spark in the kids eyes when looking at what the future has install for the park. It was amazing.

Thank you



Terry Biby



## Summary

Our little town of about 200 people is a very well kept clean town, but our park equipment has been condemned by the inspector. During the year 2014 we hope to remove all our current equipment which does not meet code and replace it with new equipment from Miricle. The company doing the project will be BCG Builders out of Dickenson ND. Bruce is the owner of BCG and is CPSI Licensed which is certified Playground Safety Inspector. He is also a certified installer. I have enclosed a sketch of what the finished result will look like. The total cost of the project will be \$109,329.

Sombody once told me I was foolish for spending that kind of money in a park that our kids don't play in, but I only see it as a park that they currently can't play in.

I also talked to the mayor in the small town of St. Thomas ND which recently did the same project. He used the same company and same installers and reported to me that it was a home-run in their little town. It brought their town back to life. I personally took this project on over a year ago and I am going to see it through till it is done.

Thank you  
A. Bib



Project Expense	OFF Request	APP match Cash	APP match In-Kind	APP match Indirect	Totals \$
Contracted Labor			6000.00	16,500	\$ 22,500.00
Weed Barrier			600.00		\$ 600.00
Wood chips			7846.00		\$ 7846.00
chip Border			3504.00		\$ 3504.00
Play Ground Equip Delivered	45,000		29,879		\$ 74879
Project Totals	\$ 45,000		\$ 47879	\$ 16,500	\$ 109,329

1- Contracted labor will be covered 73% by local people and 27% by supervised labor

2- weed Barrier will be paid \$500.00 by donation by D&B Motors of Langdon and \$100.00 by Park board.

3- wood chips will be be paid by \$5000.00 Eagles donation, \$500.00 Mostad Insurance, and \$2346.00 Park board.

4- chip border will be paid by \$3000.00 Donation United telephone and \$504.00 Park board.

5- Playground Equipment will be purchased for \$74879 which Bayer chemical will pay for \$5000.00 and park board will pay for \$24,879.00 leaving a balance of \$45,000.00



Project Expense	OFF Request	APP Match (cash)	APP Match (In-Kind)	Free labor APP Match (Indirect)	other shares	Totals \$
Contracted Labor	<del>\$22,800</del>	<del>\$5,000</del>	Bank 6000	16,500 People		\$22,500
Weed Barrier	<del>\$16,000</del>		DB 500	Park 100		\$600
Wood chips	<del>\$3,760</del>		Eosles metal 5000	Park 2346		\$7846
chip Border	<del>\$1,936</del>		united Tel 3000	Park 504		\$3504
Playground Equip. w/ Delivery	<del>\$208,770</del>	\$45,000	Bayer 5000	24879 Park		\$74,879
Total Project costs						\$109,329







**Munich Park**  
Munich, NJ

Reverse View

