

Invoice# _____

LEASE

Listing # _____

Confidential: ☐ Yes ☐ NoDigital Version at: http://www.cine-fl.com/Attachment/Voucher_Lease.pdfCI Listing: ☐ Yes ☐ NoListing Status: ☐ Active ☐ NotDeal in Pipeline: ☐ Yes ☐ NoSigns Removed? ☐ Yes ☐ NoPress Worthy? ☐ Yes ☐ No

DATES: Signed (Executed): _____ Commencement: _____ Rent Commencement: _____

Lease Duration: Start: _____ End: _____ Months: _____ *Renewal Options Terms: _____ Free Rent (Mos): _____

Lease Type: ☐ New ☐ Renewal ☐ Extension ☐ Expansion ☐ Sub-Lease Rate Type: ☐ Net ☐ NN ☐ NNN ☐ Gross ☐ Other: _____

Rent Escalation (%): _____ Total Operation Exp: _____ Effective Base Rate: _____ (auto-calculates when Rent Schedule is completed)

Bldg Class: _____ TI Allowance: _____ Tenant Improvements: _____ LL Improvements: _____

Tenant Source of Contact: ☐ Sign ☐ Flyer ☐ Phone ☐ Website ☐ Referral ☐ Mail Out ☐ Email ☐ Relationship ☐ Co-Broker ☐ Other: _____Category: ☐ Industrial ☐ Office ☐ Retail ☐ Other: _____ Type of Business: _____

Tenant			
Landlord			
Property Name Address, Suite # City, State Zip	Quadrant:	Comp	
		Comments:	

Total Bldg SF _____

Leased SF _____

MCA#: (Attach Closed MCA Form) _____

Rent Schedule - Include Waived Rent Periods	Annual Rate:	Annual Rent =Rate*SF	Monthly Rent =Annual/Mos
PD1: _____			
PD2: _____			
PD3: _____			
PD4: _____			
PD5: _____			
PD6: _____			
PD7: _____			
PD8: _____			
PD9: _____			
PD10: _____			

INVOICE TO and COMMISSION PAYMENT DUE

Payment is:	
<input type="checkbox"/> Due Upon Receipt	%
<input type="checkbox"/> First Payment of: _____	Due on: _____
Final Payment of: _____	Due on: _____
<input type="checkbox"/> Other:	
In-House Commission Rate	Commission (reflects In-House ONLY)

** In-House Agent(s):	Landlord	Tenant	Both	Referral	Commission Rate % to Agent	Commission Earned On Deal from In House amount
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Is Colliers invoicing for Co-Broker/MCA? ☐ Yes ☐ No

Co-Broker/MCA Commission Rate %: _____

Commission Due Co-Broker/MCA: _____

* One (1) Five (5) Year option **OR** Two (2) 3 Year options

** All In-House referring agents must have a commission % in lieu of a \$\$ amount

 Company Name
 Co-Broker Name
 Address
 Phone

NOTE: Send LEASE VOUCHERS & LEASE AGREEMENTS
 to your MC who will send it to Accounting
If this deal is **CONFIDENTIAL**, please notate which portions.