



California Public Safety Radio Association
(Southern California Chapter of APCO International)



ANNUAL TELECOMMUNICATORS APPRECIATION WEEK AWARD NOMINATIONS

This year's banquet will be held on Thursday, April 14, 2016, at the Knott's Berry Farm Resort Hotel in the City of Buena Park.

NOMINATION INFORMATION

There is no limit to the number of entries that each agency can submit. Each entry must be accompanied with its own nomination cover sheet followed by the nomination criteria information for the specific award as listed below. Incomplete nomination packets will not be considered.

In the Dispatcher of the Year and Supervisor of the Year categories, attachments such as commendations, letters of excellence and/or memos, will enhance your nominee's chance. A copy of their most recent performance evaluation is required. All Attachments will be treated as confidential personnel documents and are reviewed by the Selection Committee only. Only the letters of nomination and the biographies will be retained by CPRA for file and/or banquet publications.

In the Outstanding Performance Categories, a recording of the submitted incident must, accompany the nomination. Submitted recordings will not be used for any other purpose than by the Selection Committee to select winners in these categories. In no case will the submitted recording be released to the media, or played at the awards banquet, without the express written authorization of the nominating agency.

In addition to the criteria above, a short biography of each nominee should be included with each nomination. The biography should be no more than 500 words in length and should cover such information as a brief summary of your nominee's public safety career and some personal information.

Five copies of all nomination packets and **ONE CD audio recording (if applicable)** must be received no later than 5 pm on Friday, January 22, 2016.

Nomination packets may be mailed or hand-delivered to any CPRA Executive Board member prior to the deadline. Once the winners and runners-up have been selected, CPRA will notify the contact person listed on each nomination cover sheet. Make sure this information is legible and accurate for the mailing of the letter.

Award Categories:

- *Telecommunicator of the Year*
- *Supervisor /Manager of the Year*
- *Outstanding Performance by an Individual Police*
- *Outstanding Performance by an Individual Fire*
- *Outstanding Performance by a Team*



NOMINATION CRITERIA



Telecommunicator of the Year – This category affords recognition to a telecommunicator/dispatcher who consistently performs at a superior level. This individual should have several years of service, will have a documented positive attitude towards peers, supervisors, and members of the public and will have a positive work ethic that can be partially demonstrated by maintaining an above average attendance record.

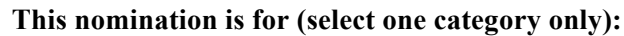
Supervisor/Manager of the Year – This category affords recognition to a communications supervisor/manager who consistently performs at a superior level. This individual will generally have at least two years of service as supervisor, will have a documented positive attitude towards his/her subordinates, peers, supervisors and members of the public. This person will be a good leader and motivator. He/she will have a positive work ethic that can be partially demonstrated by maintaining an above average attendance record.

Note: Telecommunicators who routinely perform the duties of a supervisor ~ may be called “Lead Dispatcher” ~ and meet the criteria for nomination in this category.

Outstanding Performance (Individual or Team) – This category affords recognition to a telecommunicator, supervisor, (performing the duties of a dispatcher), who handled a situation involving a critical incident under unusual circumstances. This individual(s) will generally have performed “above and beyond the call of duty” in handling a life threatening or extraordinary incident. Will generally have shown uncommon initiative and/or creativity in dealing with limited information, and in coordinating varied resources. The required recording should not be more than 10 minutes long and should contain the highlights that most illustrate the exceptional performance.

Note: For a team nomination, only include the primary call taker(s) and radio operator(s), up to a total of four people.

Questions?? Contact Terri Nelson (714) 529-7221 or (714) 425-1691 via email: tjnel@pacbell.net



- ☐ Telecommunicator of the Year
 ☐ Supervisor/Manager of the Year
☐ Outstanding Performance by an Individual Police
 ☐ Outstanding Performance by an Individual Fire
☐ Outstanding Performance by a Team

- All awards are for incidents occurring during the 2015 calendar year.
- Nominations for individuals in multiple categories must be submitted separately.

Contact Person			
Name:			
Title:			
Email:			
Phone:		Cell Phone:	

REQUIRED

In the Supervisor/Manager and Telecommunicator of the Year categories, please attach copies of any memos, letters of commendation, or other recognition related to their performance.

In the Outstanding Performance category, do not forget to include one 10 minute or less audio CD reflecting a sample of the nominee's performance during the incident.

Send five copies of each nomination packet to:
(One CD audio recording, if applicable)

CPRA—Nominations
Post Office Box 39100
Downey, CA 90239-0100

Thank you for taking the time to recognize the outstanding work of your co-workers and staff!

2016 National Telecommunicators Week Buttons are now available from CPRA!
Please visit our website at www.CPRA.org for details and order form.
Hurry supplies are limited.



The California Public-Safety Radio Association
(Southern California Chapter of APCO, International)

Presents the



28th Annual Telecommunicators Awards Banquet

Please come join us as we honor public safety employees for their
outstanding service.

Date: Thursday April 14, 2016

Time: 6 p.m. Social Hour
7 p.m. Dinner

Location: Knott's Berry Farm Resort Hotel
7675 Crescent Avenue
Buena Park, California 90620

Tickets: \$40 per person (Paid by March 30, 2016)
\$45 per person (After March 30, 2016)
(Add \$5.00 to the price above when selecting beef)
Reservation deadline is April 6, 2016 at 5 p.m.

NO TICKETS AND NO PAYMENTS ACCEPTED AT THE DOOR.

Make all checks payable to: California Public Safety Radio
Association (No abbreviations please)

(Checks, Money Orders, Purchase Orders, & Credit Cards will be accepted)
Questions?? Contact Terri Nelson (714) 529-7221 or (714) 425-1691 via email: tjnel@pacbell.net

To register please mail or fax the attached form and payment to:

CPRA Banquet
Post Office Box 39100
Downey, CA 90239-0100
FAX: 213-291-9411

There will be raffles and prizes throughout the evening.

We look forward to a wonderful evening honoring our best of the best!



The California Public-Safety Radio Association
(Southern California Chapter of APCO, International)



Registration Form

****OPEN SEATING, FIRST-COME, FIRST-SERVED BASIS****

Use additional forms if necessary

Agency/Company:

Contact Name:

Cell Phone:

Address:

City/State/Zip Code:

Phone Number:

E-mail:

PRINT INFORMATION LEGIBLY

Use additional forms if necessary

Print Name	**MEAL SELECTION**		For beef add \$5.00 to registration price.	Paid Guest	Award Recipient
	Chicken	Vegetarian	Beef		

****If no meal selection is noted chicken will be served. ****

Date: _____ Total # of tickets: _____ Amount enclosed: \$ _____

Add \$5.00 to the price below when selecting beef.

\$40 per person (Paid by March 30, 2016)

\$45 per person (After March 31, 2016)

Reservation deadline is April 6, 2016 at 5 p.m.

Method of payment: ☐ Check ☐ Money Order - Make all checks payable to "California Public Safety Radio Association" **No abbreviations please**

Mail completed form to: CPRA Registration PO Box 39100 Downey, CA 90239-0100

Credit Card: ☐ Mastercard ☐ Visa ☐ American Express ☐ Discover

Credit Card payments fax completed form to: (213) 291-9411 or e-mail to tjnel@pacbell.net

Name as it appears on card: _____

Card number: _____ Exp date: _____ Security code: _____

For receipt specify email address: _____



**2016 National Telecommunicators Week Buttons
Available from the CPRA Chapter
ORDER FORM**



The California Public-Safety Radio Association (Southern California Chapter of APCO International) is making available the National Telecommunicators Week buttons. The cost is \$1.00 each, plus shipping and handling.

National Public Safety Telecommunicators Week honors all those who work in public safety communications. This year the buttons are 2.25" Round pin-backed. They are worn during National Telecommunicators Week (April 10 – 16, 2016) to show support for our professionals.

To order buttons mail or fax completed order form below. Checks, money orders, or purchase orders should be made payable to: "CALIFORNIA PUBLIC-SAFETY RADIO ASSOCIATION" **NO abbreviations please.**

Ordering and payment options: (Choose one option)

Date: _____

Option 1: Check/Money Order: Mail completed form along with payment to:

CPRA – Button Order

PO Box 39100

Downey, California 90239-0100



Option 2: Credit Card orders, fax completed form to: (213) 291-9411 Option 3: e-mail to tjnel@pacbell.net

TIN: 95-4234700 www.cpra.org Questions or Assistance, contact Terri Nelson. E-mail: tjnel@pacbell.net Phone: 714-529-7221 or 714-425-1691

Quantity Discounts

1-95 buttons	\$1.00 each
96-100 buttons	\$0.95 each
101 + buttons	\$0.90 each

Shipping & Handling

1 – 25 buttons	\$4.00
26 – 60 buttons	\$6.00
61 + buttons	\$8.00

Quantity ordered: _____ \$ _____ each Total \$ _____

Domestic Shipping & Handling \$ _____

Payment and Shipping Information (PLEASE PRINT CLEARLY) Total \$ _____

() Check () Money Order () Credit Card

Name _____ Cell Phone _____

Agency _____ Phone _____

Address _____

() Send receipt (PDF) via email to: _____

Credit Card Information: (PLEASE PRINT CLEARLY)

Name on Card _____ Card Number _____

Expiration Date _____ 3 or 4 digit PIN Number (required) _____

The Wave of the Future

WWW.CPRA.ORG

THE WEB!!

CHECK US OUT ON



CALIFORNIA PUBLIC-SAFETY
RADIO ASSOCIATION
P.O. BOX 39100
DOWNEY, CA 90239
PHONE-FAX (213) 291-9411

“Important”

Time Sensitive Information

**28th Annual Dispatcher Award
Nomination Packet
&
Registration Forms**