

APPLICATION FOR EMPLOYMENT

Personal Data

Name _____
First
Middle
Last

Address _____
Street
City
State
Zip Code

Telephone Number (____)____ - _____ Cellular Number (____)____ - _____

Are you at least 18 years of age? Yes No (CA and IN applicants under 18 must present a valid work permit.)

If applying for Server or Bartender at one of our establishments that serves liquor: Are you 21 or older? Yes No

If hired, can you furnish proof of age? Yes No How were you referred to this position? _____

If hired, can you submit verification of your legal right to work in the U.S.? Yes No

- All Social Security Numbers will be verified after hire.

Have you ever worked for Portillo's Hot Dogs, Barney's, Barnelli's, Luigi's House, Honey-Jam Cafe, Key Wester Fish and Pasta House, Portillo's Food Service or Portillo's Home Kitchen?

If yes, give date and location: _____

Employment Desired

Portillo's Hot Dogs Barnelli's Pasta Bowl Honey-Jam Cafe Luigi's House Portillo's Food Service

Portillo's or Barnelli's only: Cashier Cook Prep Other _____

Luigi's House only: Line Cook Prep Cook Dishwasher Host Bartender Barback
 Cocktail Server Server Busser Food Runner Other _____

Honey-Jam Cafe only: Server Busser Prep Host Line Cook Dishwasher
 Other _____

Portillo's Food Service only: Food Production Other _____

Hours Desired: 30+ Hrs. 20-29 Hrs. Under 20 Hrs.

Date you can start: _____ Can you work overtime? Yes No

Availability	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
(For example, 8 am to 5 pm; All day)	to	to	to	to	to	to	to

Education

School	Name/City/State	Years Completed	Did you Graduate?	Subject/Degree
High School		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
College/Post-Grad/Trade		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Employment History

Name/Address/Phone	Dates of Employment	Position/Duties	Pay Rate	Reason for Leaving	Supervisor's Name
	From: _____ To: _____		Start: \$ _____ End: \$ _____		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
	From: _____ To: _____		Start: \$ _____ End: \$ _____		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No

References - Please list two (2) references

Name	Phone Number	How do you know this person?

We are an equal opportunity employer. We consider applicants without regard to race, color, religion, sex, national origin, age, marital status, disability, medical condition, sexual orientation, genetic information or any other status protected by law.

Smoking is prohibited in our workplace.

Please read carefully, initial each paragraph, and sign below.

(Initials) I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

(Initials) I hereby authorize thorough investigation of my references, work record, education, and other matters related to my suitability for employment, and further, authorize the references I have listed to disclose to the company all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers, and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

(Initials) I understand that nothing contained in this application, or conveyed during my interview that may be granted or during my employment if hired, is intended to create an employment contract between the company and me. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company representatives.

(Initials) Should personnel employed by the company conduct a search of public records, where required by law, I am entitled to copies of any such public records obtained by the company. If a background check is performed, the company will comply with applicable federal and state background check notice and disclosure procedures.

Applicant signature _____ Date ____/____/____

This section to be completed upon hire by a manager.

Store #: _____

Hours hired for: 30+ Hrs 20-29 Hrs <20 Hrs per week

Start date will be ____/____/____. Rehire? Yes No

Rate of pay will be \$_____ per hour. Position: _____

Employee has received the Start-up Guide to take home.

The Employee's signature below indicates that s/he understands this information and understands that his/her employment will be at-will.

Employee signature _____ Date ____/____/____

Manager name _____ Date ____/____/____