

2016 - Instructions FUTURE LAND USE ATLAS AMENDMENT APPLICATION

Palm Beach County Planning Division 2300 North Jog Road, WPB, FL 33411, (561) 233-5300

INTRODUCTION

The Palm Beach County Comprehensive Plan's Future Land Use Atlas (FLUA) identifies the future land use designation for every parcel in unincorporated County. Property owners, and/or their designated agent, may request a FLU change by requesting a site-specific amendment to the FLUA utilizing this application. Amendments to the FLUA are legislative in nature. Submittal of this application and the payment of the required processing fees does not convey any entitlements to the subject parcel(s), and does not guarantee the approval of the amendment by the Board of County Commissioners (BCC). When a proposed FLUA amendment has been denied by the BCC, the same parcel(s) may not be heard for the amendment request for a period of two years unless otherwise specified by the BCC. Additionally, pursuant to BCC direction on July 15, 2008 and reaffirmed on October 11, 2011, proposed FLUA amendments determined to be inconsistent with a prohibitive provision of the Comprehensive Plan will not be processed. (See Prohibitive Policy Directive and Sufficiency Process Sections)

Pursuant to BCC direction on February 23, 2012, property owners may submit an application to request a Text Amendment to the Comprehensive Plan. These requests must be made in conjunction with a site specific FLUA Amendment or Development Order and requested in order to alleviate an inconsistency with a prohibitive policy of the Comprehensive Plan. Amendments are legislative; submittal of an application and the payment of fees does not convey any entitlements to the subject parcel(s), does not guarantee that the BCC will approve amendment.

Additional information regarding the Comprehensive Plan, the FLUA, the amendment review process and policies, including this application, fee schedule and amendment schedules, are available on the Planning Division's Plan Amendment webpage: http://www.pbcgov.com/pzb/planning/plan amend info.htm

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GENERAL INSTRUCTIONS

The following guidelines provide instructions for the completion of the application. This application is available via the Planning website (http://www.pbcgov.com/pzb/Planning/).

- **1.** Who may submit an application: Property owner(s), or authorized agents of the property owner(s), may submit a FLUA amendment application. All property owners must provide written consent.
- 2. **Pre-Application Meetings:** A pre-application meeting is **mandatory** and must be scheduled through the Planning Division Administration Section. The purpose of the pre-application meeting is to identify the proposed development potential changes and any issues relating to the proposed application prior to the intake date. Concurrent applications require a pre-application meeting with both Planning and Zoning Division staff prior to the FLUA amendment intake date.
- 3. Intake Dates: Amendment intake dates are posted online. Beginning in August 2015, the four annual intake dates will generally be for both Large Scale and Small Scale amendments.
- 4. Application Fees: The FLUA Amendment application requires the submittal of fees established by the BCC. The minimum fees are the Application Fee [Small Scale FLUA Fee Number 05480 or Large Scale FLUA Fee Number 054701 plus the Advertising/ Administration Fee [Number 05400]. Proposed DRIs and Tier Changes have additional fees. Any request for a refund shall be in writing and subject to the approval by the Planning Director based upon the current PZB refund policy. The annual fee schedule includes Planning all Division fees and posted online. http://www.pbcgov.com/pzb/Fees.pdf
- 5. Prohibitive Policy Directive. Pursuant to BCC direction on July 15, 2008 and further clarified on October 11, 2011, in order to be processed, each proposed FLUA Amendment must also not violate a clearly prohibitive (shall/shall not) policy within the Comprehensive Plan. Potential applicants may request in writing (accompanied by the Letter of Determination fee) a letter of determination from the Planning Division on whether a proposed amendment would violate a "shall not" policy in advance of the intake date by a minimum of 60 days. The Planning Division shall reply within 5 working days of receipt of the request. If an amendment is identified by the Planning Division in the letter of determination to violate a "shall not" policy, the proposed amendment will not be accepted for processing on the intake date.
- 6. Associated Text Amendment. Pursuant to BCC direction on February 23, 2012, property owners may submit an application to request a Text Amendment to the Comprehensive Plan. These requests must be made in conjunction with a site specific FLUA Amendment or Development Order and must be requested in order to alleviate an inconsistency with a prohibitive policy of the Comprehensive Plan. Amendments are legislative; submittal of an application and the payment of the required processing fees does not convey any entitlements to the subject parcel(s), does not guarantee that the BCC will consent to the request to initiate the review of the amendment, and does not imply that the BCC will ultimately approve amendment. Any proposed Text Amendments must be submitted 5 weeks prior to the FLUA Amendment intake. The Text Amendment application process is detailed in the Text Amendment application.

7. Concurrent Zoning Applications. At the request of an applicant, the County shall consider an application for zoning changes that would be required to properly enact any proposed plan amendment transmitted pursuant to F.S.§163.3184(12). Scheduling of amendments for review may be contingent on variances necessary to support the zoning application. Specific direction shall be requested by the applicant in pre-application meetings. Zoning changes approved by the County are contingent upon the comprehensive plan or plan amendment becoming effective.

a. Small Scale Concurrent Requirement pursuant to the ULDC:

Small Scale Amendments must be processed concurrently with a rezoning, if applicable. Article 2.C.1.D.3.a, of the ULDC requires that: "If a small scale land use amendment requires a rezoning, conditional use, development order amendment or abandonment application(s), the two applications shall be reviewed and considered by the BCC concurrently. The applicant shall submit a site plan or conceptual site plan as part of the zoning application(s). The complete zoning application must be submitted at a scheduled zoning application intake within 90 calendar days of receipt of the small scale land use amendment application. If a complete zoning application is not submitted, the small scale land use amendment shall be administratively withdrawn immediately. [Ord. 2009-040]."

- 8. Amendment Submittal: Applications must be filed by appointment with the Planning Division, 2300 N. Jog Road, 2nd Floor, WPB, FL 33411, before 4:00 p.m. on the intake date. The following items are required as part of the application submittal, and the application will not be accepted unless all of the following items are submitted on the intake date.
 - a. Application fees:
 - b. One signed original completed application in a 3 ring binder;
 - c. A compact disc with the following:
 - 1) Microsoft Word document files of the application, justification statement, and legal description.
 - 2) Adobe PDF files of the application and all attachments, including the survey; and
 - 3) JPEG files of the disclosure of ownership interests form(s).
 - d. Envelopes addressed to property owners and property owner associations within 500ft of the subject site (see the Public Notice section) with postage.
 - e. Written statement from the County Engineering Department indicating compliance with Policy 3.5-d of the Future Land Use Element of the County Comprehensive Plan.
- **9. Sufficiency Process:** The Planning Director shall determine whether or not the application is sufficient or insufficient within ten days of submittal by reviewing the information required in the application and any data necessary to evaluate the application based upon whether or not the application responds to all the requested information and meets minimum application criteria, as provided in the application instructions.
 - **a. Sufficiency.** If it is determined that the application is determined to be sufficient, the applicant shall be notified in writing and the amendment application shall be processed.

- **b. Insufficiency.** If an application is determined to be insufficient, the Planning Director shall provide a written notice to the applicant specifying the deficiencies within ten working days of the receipt of the application.
 - 1) The Planning Director shall take no further action on the application until the deficiencies are remedied.
 - 2) If amended and determined to be sufficient, the application shall be processed.
 - 3) If the deficiencies are not remedied within ten working days of the notice of insufficiency, the application shall be administratively withdrawn.
- c. Small Scale Criteria. Any proposed small scale amendment that does not meet the small scale criteria will be found insufficient and will be administratively withdrawn. The criteria is outlined on the Amendment Process website and within the Introduction and Administration Element of the Comprehensive Plan.
- **d. Prohibitive Policy Insufficiency.** Within the sufficiency period, any application determined to violate a prohibitive policy will be found 'insufficient for processing' and will be administratively withdrawn (see Prohibitive Policy Directive).
- **e. Additional Information.** At any time during the review process the Planning Division may request additional information from the applicant to clarify specific issues as they arise.
- 10. Additional Copies Upon Sufficiency: Within one week of the issuance of notification that the application is sufficient to process, the applicant must provide two additional paper copies of the application in notebook binders with lettered tabs for the attachments. Failure to provide the additional copies within the time period will result in the proposed amendment being administratively withdrawn.
- **11. Public Notice:** The ULDC requires specific notification and posting requirements. Since the ULDC is amended from time to time, it is the responsibility of the applicant to verify requirements at the time the application is submitted.
 - **a. Written Notice.** In order to satisfy the written notice provisions of the ULDC, the following documents must be submitted as part of the FLUA Application:
 - A list of property owners of real property located within 500 feet of the periphery of the subject site, whose names and addresses are known by reference to the latest published ad valorem tax records of PBC Property Appraiser. When real property consists of a condominium, the list must include the condominium association and all real property owners living within 500 feet. If the area within 500 feet is owned by the applicant or partner in interest, the 500 foot notification boundary shall be extended from these parcels. Notification shall be sent to each owner as the ownership appears on the last approved tax roll. In the Exurban and Rural Tiers, the 500 feet is extended to 1,000 feet unless otherwise approved by the Planning Director.
 - A notarized affidavit stating that the said list is complete and accurate, and is based on the latest official tax rolls;

- Legal size white envelopes that are addressed with return address on the upper left-hand corner to: Palm Beach County Planning Division, 2300 N Jog Rd, West Palm Beach, Florida 33411; and
- Enough stamps with first class postage for each envelope.
- b. Posted Notice. The sufficiency letter shall identify the number of signs and locations shall be identified that shall be posted on site. The signs shall be removed by the applicant within 30 days following the BCC adoption hearing date. See the requirements on the following link: www.pbcgov.com/pzb/planning/FLU_docs/Publi_Notice_Sign_Standards.pdf
- **12. Postponement:** The postponement and continuance procedures are outlined in the ULDC Article 2.
- 13. Withdrawal of Applications: An applicant shall have the right to withdraw an application for a site specific amendment at any time prior to the advertised adoption public hearing by the BCC. Any request for a refund shall be in writing and subject to the approval by the Planning Director based upon the current PZB refund policy. Applicants shall not be entitled to the return of application materials.
- 14. Traffic Pre-Application Review: See Traffic Instructions

APPLICATION INSTRUCTIONS

Instructions for completing the written portion of the FLUA Amendment application.

I. Amendment Data

Round	Provide the number of the round.	Intake Date	
Application Name	Provide the name of the amendment.	Concurrent? Yes or No	
Acres	Identify the total acres of the subject site in hundredths of an acre, (e.g. 4.35 acres). This figure must be consistent throughout the application and survey. The land area for an associated rezoning application must meet the zoning district's minimum acreage without the need of a minimum acreage variance.	Text Amend? Yes or No	
Location	Indicate location of the site (e.g., South s of Carter Rd) indicating the distance in m		
	Current	P	roposed
Tier	Indicate Tier	If a Tier amendment is requested, also provide the requested Tier name.	
Use	Indicate the existing land use of the site, including built information including non-residential square footage and residential number of units. Provide a Built Feature and Inventory Map also as Attachment F.	Indicate proposed use	
Zoning	Indicate existing zoning	Indicate proposed zoning	
FLU	Indicate the existing FLU designation. If the amendment includes multiple land use designations, acreages for each change must be provided.	Indicate the proposed FLU designation. If the amendment includes multiple land use designations, acreages for each change must be provided.	
Underlying FLU	Indicate an underlying FLU, if any.	Indicate whether an underlying FLU is proposed. If one is proposed, the entire application will need to discuss the combined use of both designations including the justification, and comprehensive plan consistency. Applications cannot request an increase in underlying density unless the density is proposed to be combined with the primary future land use designation in a single project. Amendments that propose to increase the underlying density as an alternative to the primary future land use designation shall not be processed.	

Indicate any existing Conditions of Approval verbatim adopted by Ordinance and the ordinance number. Indicate any proposed Conditions of Approval verbatim with new language underlined and deleted (if any) in strict out. The wording of the conditions in the adopting ordinance must meet the wording protocol established by the Planning Division. Conditions of approval must be addressed and supported by the Justification Statement & Consistency with the
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II. Site Data

Built Features	Summarize & provide Inventory & map as Attachment F.
PCN	Property Control Numbers for all affected parcels. Provide the Legal Description as Attachment A. Provide a Survey (dated within 18 months of the intake date) as Attachment P. Acreage and Legal Description must be consistent on the Survey and throughout the application.
Street Address	Indicate the street address of the site, if applicable.
Frontage	Provide the roadway(s) and/or waterway which the site fronts and indicate the number of linear feet. Also provide the depth of the property (e.g., Approx. 1,340 feet of frontage along West Atlantic Ave. and 5,280 feet of depth.)
Legal Access	Identify the current and proposed legal access to the site. See ULDC Definition.
Contiguous under same ownership	Indicate whether there is adjacent property under the same ownership and provide the acreage and pcns for the site(s).
Acquisition details	Indicate the month, day and year the site was acquired, and from whom the site was acquired. Include the manner in which the site was acquired (e.g. purchase, exchange, gift, inheritance, etc.), the cost of acquisition and provide evidence of both (e.g. purchase and sale agreement) and ownership (deed) as Attachment A.
Size purchased	Identify whether the site was part of a larger property acquired from the previous owner. If so, identify the extent of any property contiguous to the subject property, which was of the same ownership as the subject property.

III. Development History

Previous FLUA Amendments	Identify any previous future land use amendment that were proposed and withdrawn, denied, or adopted on the site or any portion of the site.	
Zoning Approvals, Control Number	Provide a list of resolutions & detail latest approval. Indicate whether there is a valid development order for the site or whether there was a development order that had been revoked or abandoned. Identify whether a previously proposed development was denied. If the property received development approval from another local, state, or federal agency, please identify agency, type of development order granted, and indicate if the approval is still valid.	

Concurrency	Indicate whether the site is currently subject to a concurrency exemption or hobtained a concurrency reservation and provide documentation. This information is available from the County's Zoning Division at (561) 233-5214.	
Plat, Subdivision	Indicate whether the site has been platted, subject to a master plan, or subdivided and indicate the record book and page number, if applicable.	

IV. Development Potential Data and Analysis

A key component of the analysis is a comparison of the impacts of the increase (or decrease) in intensity on the site from the current FLU to the proposed FLU. This section will provide the calculation of the maximum development potential on the site in comparison to the proposed FLU. If the site's acreage is large enough to be a planned development, the planned development (PDD) maximum must be utilized whether or not a PDD is proposed. If the site's acreage does not meet the minimum PDD thresholds, the non-PDD maximum may be utilized.

	Current	Proposed
Max Trip Generator	[Provided by Engineering]	
Maximum DU ¹	du/acre x ac. =	du/acre x ac. =
Population Estimate	max du x 2.39 =	max du x 2.39 =
Maximum Beds	max du x 2.39 =	max du x 2.39 =
Maximum SF 2, 4	FAR x ac. =	FAR x ac. =
Max Trip Generation	Provide figures	Provided figures
Conditioned DU 3,4		du/acre x ac. =
Conditioned Beds ^{3, 4}		max du x 2.39 =
Conditioned SF 3, 4		FAR x ac. =
Conditioned Trip G. ^{3, 4}		Provided figures.
Trip Increase Max.	Provided figures	
Trip Inc. Conditioned or Concurrent	Provided figures	

Notes

- 1. Maximum units per acre see Future Land Use Element Table III.C.1;
- 2. Maximum FAR see FLUE Table III.C.2 for FAR. If the site's acreage is large enough to be a planned development, utilize the PDD maximum whether or not a PDD is proposed. If the site's acreage does not meet the minimum PDD thresholds, the non-PDD maximum may be utilized.
- 3. For applications with a voluntary condition for a maximum development potential and use which will become binding in the adopting ordinance:
- 4. FLUA Amendments with a concurrent zoning application must calculate maximum development potential at the typical use & trip generation (eg. General Retail for Commercial future land uses) and in addition, calculate the trip generation for the actual proposed zoning application.

V. Agent Information

Name	
Company Name	
Address	Identify the name, address, and phone information for the agent assigned to processing the application. The agent will be the primary contact for Planning
City, State, Zip	Division staff throughout the amendment process. Provide the Agent Consent form as Attachment B.
Phone / Fax Number	
Email Address	

VI. Applicant Information

	Applicant A	Applicant B	
Name			
Company Name	Identify the name, address, and phone	information for each person having an	
Address	ownership interest in the property. Provide the Applicant's Ownership Affidavit as Attachment C. Provide the Applicant's Notice Affidavit and Property Appraiser Information List as Attachment D. Provide Disclosure of Ownership Interests form as Attachment E.		
City, State, Zip			
Phone / Fax Number			
Email Address			
Type (Owner, Contract Purchaser)	For each applicant, indicate the nature o	f the applicant's interest in the property.	

VII. Consistency & Compatibility

Justification	Provide a written justification for the amendment as required by Future Land Use Element Policy 2.1-f in Attachment G. The adopted FLU designations are presumed to be correct, and the justification statement must demonstrate that a change is warranted. The justification must demonstrate the following two factors in order to be considered adequate:
	The proposed use is suitable and appropriate for the subject site; and
	2) There is a basis for the proposed FLU change for the <i>particular</i> subject site based upon one or more of the following:
	 Changes in FLU designations on adjacent properties or properties in the immediate area and associated impacts on the subject site; Changes in the access or characteristics of the general area and associated impacts on the subject site; New information or change in circumstances which affect the subject site; Inappropriateness of the adopted FLU designation; or Whether the adopted FLU designation was assigned in error.

Residential Density Increases	Per Future Land Use Element Policy 2.4-b, provide a written analysis of the following in Attachment G: Demonstrate a need for the amendment. Demonstrate that the current FLUA designation is inappropriate. Provide a written explanation of why the Transfer of Development Rights, Workforce Housing, and Affordable Housing Programs cannot be utilized to increase density on the site.			
Comprehensive Plan	The applicant has the option of including written data and analysis to demonstrate consistency with specific objectives and policies in the Comprehensive Plan, and Special Plans or Overlays identified in the Future Land Use Element (see the Special Planning Areas Map, LU 3.1) within Attachment G.			
Florida Statutes	The applicant has the option of including written data and analysis to demonstrate consistency with Chapter 163.3177, F.S., within Attachment G.			
Compatibility	Provide written data and analysis to demonstrate compatibility with the surrounding and adjacent land uses within Attachment G.			
Adjacent Lands	Uses FLU Zoning			
North	Indicate the existing land			
South	Indicate the existing land use, subdivision name, and existing density (residential) or square	Indicate the FLUA designations.	Indicate the Zoning and petition number(s).	
East				
West	footage (non-residential).			

VIII. Public Facilities Information

A. Traffic Information

In order to be accepted on the day of intake, the application must include a written letter from the County Engineering Department indicating compliance with Policy 3.5-d of the FLUE of the Comprehensive Plan. The letter must state if the traffic generation for the amendment meets FLUE 3.5-d at the maximum density/intensity for the proposed future land use designation or the square footage/use proposed to be assigned as a voluntary condition of approval. For more information, contact the Traffic Division at 684-4030 or visit http://www.pbcgov.com/pzb/planning/FLU.htm

	Current FLU	Maximum	Conditioned or Concurrent
Max Trip Generation	Take from Development Potential Calculations	Take from Development Potential Calculations	Take from Development Potential Calculations
Trip Increase Max.	Take from Development Potential Calculations		
Trip Inc. Conditioned or Concurrent	Take from Development Potential Calculations		

Significantly impacted roadway segments that fail Long Range	Indicate roadway segments that fail LOS D in the long range and carry significant project traffic.	Indicate roadway segments that fail LOS D in the long range and carry significant project traffic.	Indicate roadway segments that fail LOS D in the long range and carry significant project traffic.
Significantly impacted roadway segments for Test 2	Indicate roadway segments that fail Test 2 and carry significant project traffic	Indicate roadway segments that fail Test 2 and carry significant project traffic	Indicate roadway segments that fail Test 2 and carry significant project traffic
Traffic Consultant	Indicate the name of the consultant who prepared the attached traffic study.		

B. Mass Transit Information

Nearest Palm Tran Route (s)	Identify the number(s) of the nearest Palm Tran Route(s) that service the property, if any.	
Nearest Palm Tran Stop	Identify the location of the nearest bus stop, in tenths of a mile from the site.	
Nearest Tri Rail Connection	Identify the nearest connection to the Tri-County Commuter Rail Feeder Bus Route.	

C. Portable Water & Wastewater Information

The application must include a Potable Water & Wastewater Level of Service (LOS) comment letter as Attachment I. This letter should state the provider/s of potable water and wastewater is/are able to maintain their current level of service standard established by the potable water provider, while accommodating the increase of density/intensity of the proposed amendment. LOS information is available in Table 1 of the Utility Element.

Potable Water & Wastewater Providers	Identify the service provider(s) for the site.
Nearest Water & Wastewater Facility, type/size	Identify how far, in feet, the site is located from a potable water and wastewater line operated by the identified service provider. This information is available from the water provider. Please indicate the street where the nearest line is located.

D. Drainage Information

The application must include a drainage statement as Attachment J that provides:

- 1. Identify the drainage provider for the site and attach a drainage statement with an engineer's seal prepared within 90 days of submittal. Drainage providers include drainage districts, improvement districts, water control districts, the South Florida Water Management District, and the Florida Department of Transportation (for properties fronting on I-95 or the Florida Turnpike).
- 2. Indicate in which drainage basin the subject property is located (e.g. C-18 basin; C-51 basin; and the Hillsboro Canal basin).
- 3. Identify the drainage facility that would service the subject property and the point of legal positive outfall to that facility. Facilities include swales, ditches, canals, and storm sewers.

4. Describe the level of protection standard established for the site as identified in the Stormwater Management Sub-Element in the Comprehensive Plan. Identify what measures will be taken to assure that the volume, rate, timing, and pollutant load of runoff based on the proposed FLUA designation of the property do not exceed those which occurred based on the property's current FLUA designation.

LOS information is available in Stormwater Management Sub-Element in the Comprehensive Plan.

E. Fire Rescue

Nearest Station	Identify the fire rescue station (number and address) that provides service to the site. This information is available from the County's Fire-Rescue Department at (561) 616-7000.
Distance to Site	Identify the distance, in tenths of a mile, from the above referenced fire-rescue station to the site.
Response Time	Identify the average response time of the above referenced fire-rescue station.
Effect on Resp. Time	Identify the impacts on response time at the maximum development potential of the application and attach a letter from the Fire-Rescue Department identifying the impact on the extended response time, if any, as Attachment K.

F. Environmental

Significant habitats or species	of significant value that utilize the property as Attachment L. Significant habitats may include coastal habitats or surface waters and resources including vegetation or vegetated community, quality, and location of the resource. Listed species include endangered, threatened, and species of concern. If listed species are present, provide a brief discussion of measures that will be taken to avoid or minimize adverse impacts to their habitat. If there are no known occurrences, indicate whether listed species could reasonably be expected to be present based on the site-specific habitat characteristics and provide a brief discussion.	
Flood Zone*	Indicate whether the site is located within a flood zone and provide the name if applicable. This information is available from PZ&B at (561) 233-5374.	
Wellfield Zone*	Indicate whether the site is located in a wellfield protection zone. Wellfield protection information is available from the County Water Utilities Department or Department of Environmental Resources Management. Provide map as Attachment M.	

^{*} If the site is located within an A or V flood zone and/or within a Wellfield Protection zone, requests for greater intensity may be viewed unfavorable.

G. Historic Resources

The application must include a Historic Resources Evaluation letter as Attachment N containing the information below. Contact the County Archaeologist at (561) 233-5300.

- 1. Identify any historic or architecturally significant resources located on or within 500 feet of the site, including buildings, structures and other objects.
- 2. Identify any archaeological resources located on or within 500 feet of the site, including aboriginal mounds, forts, earthworks, village locations, campsites, middens, burial mounds, missions, or other artifacts at least seventy-five years old.

H. Parks and Recreation - Residential Only

Park Type	Name & Location	Level of Svc. (ac. per person)	Population Change	Change in Demand
Regional	Indicate the name and location of	0.00339	Indicate the population change from Development Potential Data and Analysis	Multiply the population change by the LOS
Beach	each of the applicable parks. Information is available from Parks	0.00035		
District	and Recreation at (561) 966-6600.	0.00138		

I. Libraries - Residential Only

City, State, Zip	available from the Library Department at (561) 233-2600.		
Distance	Indicate the distance from the site to the nearest library.		

Component	Level of Service Population Change		Change in Demand
Collection	2 holdings per person		Multiply the population change by the LOS
Periodicals	5 subscriptions per 1,000 persons	Indicate the	
Info Technology	\$1.00 per person	population change from	
Professional staff	1 FTE per 7,500 persons	Development Potential Data	
All other staff	3.35 FTE per professional librarian	and Analysis	
Library facilities	0.34 sf per person		

J. Public Schools - Residential Only

Please contact Joyce Cai or Angela Usher at the Palm Beach County School Board at (561) 434-8000 to obtain a comment letter. Provide Comment Letter as Attachment O.

	Elementary	Middle	High		
Name	Identify the name of the public schools that would educate potential school age children based on the current boundaries and the distance from each to the site.				
Address					
City, State, Zip	This information is available from the Palm Beach County School Board at (561) 434-8000.			•	
Distance					

IX. Attachments

- A. PCN's, Legal Description and Warranty Deed (include Legal in Word)
- B. Agent Consent Form www.pbcgov.com/pzb/planning/FLU_docs/Affidavits.pdf
- C. Applicant's Ownership Affidavit www.pbcgov.com/pzb/planning/FLU_docs/Affidavits.pdf
- D. Applicant's Notice Affidavit and Property Appraiser Information List www.pbcgov.com/pzb/planning/FLU docs/Affidavits.pdf
- E. Disclosure of Ownership Interests

 Applicant www.pbcgov.com/pzb/Zoning/newapps/Form-08.pdf

 Owner www.pbcgov.com/pzb/Zoning/newapps/Form-09.pdf
- F. Built Feature Inventory & Map
- G. Consistency with the Comprehensive Plan and Florida Statutes
- H. Traffic Approval Letter & Traffic Study
- I. Water & Wastewater Provider LOS Letters
- J. Drainage Statement
- K. Fire Rescue Letter
- L. Natural Feature Inventory & Map
- M. Wellfield Zone
- N. Historic Resource Evaluation Letter
- O. Palm Beach County School District LOS Letter
- P. Survey

Forms for Attachments B, C, D, and E are located on the web at: http://www.pbcgov.com/pzb/planning/FLU.htm

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