



## Indira Gandhi National Open University

Dated \_\_\_\_\_, 2012

**Sub: Re-Registration January, 2013 –DME (Diploma in Mechanical Engineering)-II/III/IV/V/VI Semester.**

Dear Student,

You must be busy with your studies of \_\_\_\_\_ semester of DME. Now it is the time for Re-Registration for II/III/IV/V/VI semester of DME. The course details for DME- II/III/IV/V/VI are given in the table below:

### SECOND SEMESTER

SI No	Course Code	Course	No of Credits
1	BET-021	Mathematics – II	2
2	BET-036	Technical Documentation	2
3	BME-051	Manufacturing Processes- I	2
4	BET-016	Engineering Drawing	2
5	BET-017	Computer Basics	2
6	BMEL-006	Lab-III (Manufacturing Practices-I)	4
7	BMEL-007	Lab-IV(Computer Application)	2
		<b>Total</b>	<b>16</b>

### THIRD SEMESTER

SI No	Course Code	Course	Credits
1	BET-022	Strength of Materials	2
2	BCE-025	Elementary Civil Engineering	2
3	BME-034	Machine Drawing	2
4	BME-052	Basic of Thermal Engineering	2
5	BEE-031	Electrical Technologies	2
6	BMEL-008	Lab-V(Strength of Materials)	2
7	BMEL-009	Lab-VI(Thermal Engineering)	4
		<b>Total</b>	<b>16</b>

### FOURTH SEMESTER

SI No	Course Code	Course	Credits
1	BME-044	Industrial Management	2
2	BET -037	Fluid Mechanics	2
3	BEE-042	Electronics	2
4	BME-053	Applied Thermal Engineering	2
5	BME-054	Manufacturing Processes-II	2
6	BETL- 037	Lab-IX(Fluid Mechanics)	2
	BMEL-010	Lab-VIII(Manufacturing Practices-II)	4
		<b>Total</b>	<b>16</b>

## FIFTH SEMESTER

SI No	Course Code	Course	No of Credits
1	BME-055	Computer Integrated Manufacturing	2
2	BME-056	Theory of Machines	2
3	BME-057	CNC Machines	2
4	BME-058	Power Plant Engineering	2
5	BME-059	Manufacturing Processes-III	2
6	BMEP-002	Project	6
		<b>Total</b>	<b>16</b>

## SIXTH SEMESTER

SI No	Course Code	Course	No of Credits
1	BME-060	Machine Design	2
2	BME-032	Refrigeration and Air Conditioning(RAC)	2
3	BME-061	Automobile Engineering	2
4	BME-062	Metrology and Instrumentation	2
5	BME-063	CAD/CAM	2
6	BMEL-011	Lab-VII Metrology and Instrumentation	2
7	BMEL-012	Lab-X Refrigeration and Air Conditioning	4
		<b>Total</b>	<b>16</b>

The Re-Registration form is enclosed along with this letter. You are required to fill-in the same irrespective of whether you have appeared/not appeared in the Term-End Examination for the courses registered earlier for DME programme. For registration to Module – II/III/IV/V/VI of DME, following actions are required at your end :

- (1) Fill in the enclosed Re-Registration Form.
- (2) Remit Registration Fee as indicated in the Re-Registration form.
- (3) The filled-in form along with the Demand Draft towards the Registration Fee (**Without late fee**) should be mailed to the address given below from 1<sup>st</sup> August 2012 to 1<sup>st</sup> October 2012 positively.
- (4) The last date for submitting the Re-Registration Form with a late fee as per schedule :  
03.10.2012 to 31.10.2012 - Rs.200/-  
01.11.2012 to 30.11.2012 - Rs.500/-  
01.12.2012 to 20.12.2012 - Rs.1000/-
- (5) The Registration Forms received after the due date will be summarily rejected. The envelope containing the Course Registration Form and Demand Draft should be superscribed with the words “**RE-REGISTRATION FORM DME Module II/III/IV/V/VI – January 2013**” at the top left corner of the envelope.

With best wishes,

Encl: Re-Registration Form

Yours sincerely

**Regional Director**

## IMPORTANT NOTES

- 1) Please write your Name, Programme Code and Enrolment Number on the back of the Bank Draft to ensure proper credit to your fee account.
- 2) Registration fee is to be paid by means of a Bank Draft obtained from any of the Scheduled Banks in the name of IGNOU and should be payable at the city where your Regional Centre is situated.
- 3) **Change/Correction of Address :** Students are directed to make use of proforma provided in the Programme Guide and send it to the Regional Director concerned who will forward the request after verifying the student's signatures to SRD, Maidan Garhi, New Delhi-110 068. Students are advised to make their own arrangements to collect the mail from the old address as it takes 4-6 weeks to effect the change.
- 4) **Change of Programme Study Centre/Region :** IGNOU takes special efforts to ensure adequate support services for students of Engineering & Technology programmes, therefore, once admitted and attached to a study centre, change is normally not allowed. However considering unforeseen reasons, the University may consider such requests on payment of charges as per University rules, provided the programme is also available at the proposed Study Centre. The request should be made to the Regional Centre from where the student is seeking transfer with copies to the New Regional Centre and to the Registrar (S R D), IGNOU, Maidan Garhi, New Delhi-110 068.
- 5) **Non-receipt of Study Materials :** In case of non-receipt of study material and current assignments please contact the concerned Regional Centre.
- 6) Identity Cards are issued by the Regional Centre. In case of loss, the student may get duplicate identity card on payment of Rs.100/- by means of demand draft drawn in favour of IGNOU and payable at the place of your Regional Centre.
- 7) Change of Address is not permitted until the commencement of session.
- 8) For any other problem, please write to the Regional Director.



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**APPLICATION FORM FOR RE-REGISTRATION IN**  
**SEMESTER II/III/IV/V/VI**

**Diploma in Mechanical Engineering (DME)**

Completed form with prescribed fee through Demand Draft should be sent to the **Regional Director, IGNOU Regional Centre** \_\_\_\_\_ from 01<sup>st</sup> August to 01<sup>st</sup> October 2012 (**without late fee**) or 31.10.2012, 30.11.2012 and 20.12.2012 (**with a late fee**) of Rs. 200/-, Rs.500/- & Rs.1000/- respectively

1. **Programme Code**
2. **Enrolment No.**
3. **Study Centre Code**  4. **Regional Centre Code**
5. **Name (in English)**
6. **Telephone No. (if any) with STD Code**  7. **Mobile No. (if any)**
8. **E-mail ID (if any) (Please write in Capital Letters)**

9. **Fee Details**

Sl. No.	Semester	Re-registration Fee	Re-registration sought for (Please tick)	Demand Draft Details
1.	Second	Rs. 7200/-		DD No. : <input type="text"/>
2.	Third	Rs. 7200/-		Date : <input type="text"/> / <input type="text"/> / <input type="text"/>
3.	Fourth	Rs. 7200/-		Amount (in Rs.) : <input type="text"/>
4.	Fifth	Rs. 7200/-		Issuing Bank : _____
5.	Sixth	Rs. 7200/-		_____

Date : \_\_\_\_\_  
Place : \_\_\_\_\_

(Signature of the Student)  
Name:  
Address:  
Ph.No: