



Bishop England High School BYOD Acceptable Use Policy and Agreement

1. Introduction

The introduction of the Bring Your Own Device (BYOD) program has warranted some changes in the Bishop England Acceptable Use Policy. These changes are necessary to take advantage of the learning potential this program offers. The Acceptable Use Policy is designed to set a framework for responsible and ethical use of technology, protecting the privacy and ensuring the safety of our students and teachers. It requires that this form be reviewed, signed and returned to the Main Office. The Acceptable Use Policy applies to all technology resources brought onto campus.

2. Definitions

BYOD is an acronym for Bring Your Own Device. In special circumstances, students will be allowed to bring in their own devices to be used in selected classrooms under the direct supervision of their teacher. For BYOD, a "device" is a privately owned laptop, tablet computing device, netbook, notebook, or e-Reader. For the purposes of this program, the term "device" also includes any similar product owned by Bishop England and provided for student use.

3. Access

Wireless connection to the Internet using the BEHS **does not** include access to all Bishop England network resources. Any and all access through the wireless network may be monitored and/or recorded for the purposes of network security and student safety.

4. Guidelines

- a. In order to utilize Bishop England services (specifically Internet access) and participate in the BYOD program, students and a parent or legal guardian must review and sign the Acceptable Use Policy. This will be considered a legally binding agreement.
- b. A tablet (Apple, Android, Windows) with WiFi only. If your device has wired access, it will not be allowed. Software will be installed on the tablet in order to allow it to connect to the BEHS filtered network.
- c. The student is fully responsible, at all times, for the personally owned device brought to school. Bishop England is not liable for any loss/damage/theft of a personally owned device.
- d. The student is responsible for the condition of the device brought to school, including updates, antivirus software, and repair.
- e. Personal devices should be charged and recharged outside of school, unless specific permission is granted. Personal devices should be capable of lasting a full day without recharging.
- f. Device use is limited exclusively to classrooms participating in the BYOD Program. Outside these classrooms all electronic devices should be turned off and should not be visible.
- g. Students may not use any device or service for non-educational purposes during school hours, unless granted permission by the Administration.
- h. No device, personal or otherwise, may be used to record, store, or transmit any type of image, sound, or video from Bishop England, except for approved projects with the express permission of the teacher.
- i. If reasonable belief exists that the student has violated the terms of this agreement, or other school policy, the student's device may be inspected and/or confiscated. Subsequent or additional disciplinary action involving misuse of technology may extend to loss of technology privileges or further action as determined by the Administration.

5. Procedure

- a. The procedure for connecting to the BEHS network must be followed in order to ensure safe

- school use.
- b. All agreements and policies must be completed and turned in to the school. A record will be kept.
- c. Participants must bring their device to the IT department for installation of software.

The above agreement and guidelines will apply to the following device:

Device Brand _____ Device Model _____

For IT Department only. Do not write in this area

MAC address _____ Entered by _____

Agreement

I, the undersigned, as a student of Bishop England High School, have reviewed the above policy and guidelines. I understand that any violation of the policy or guidelines may result in revocation of technology privileges, and possible further disciplinary action.

Student Name _____ Date ___/___/___

Homeroom Teacher _____

Grade Level 9 10 11 12

Signature _____

I, the undersigned legal guardian, have reviewed the Acceptable Use Policy for Bishop England High School. My child _____ is also aware of the terms and conditions, and has reviewed the additional information about digital citizenship.

Parent/Guardian Name _____ Date ___/___/___

Signature _____