

Regular Meeting of the  
Hillsborough County Board of Commissioners  
June 2, 2010  
Bouchard Building, Goffstown, NH  
Minutes of the Public and Non-Public Session  
**(Not Official Until Approved by the Board and signed by the Clerk.)**

**Present:** Comm. C. Holden, Comm. M. Clemons, P. Coughlin, C. Kirby, M. Lencki, B. Moorehead, J. O'Mara, D. Reidy, E. Robinson, J. Dimick, C. Beaulac, M. Rusch, G. Wenger, and L. Stonner.

**1. Pledge to the Flag**

Comm. Holden called the meeting to order at 10:00 a.m., followed by the Pledge to the Flag led by C. Beaulac. She noted that Comm. Pappas was out of town and would not be attending the meeting.

**2. Administrative Business**

Commissioner Holden noted that the Board would address administrative business at this time.

Minutes

**Motion:** To approve the minutes of the Commissioner's Budget meeting held on April 8, 2010. Motion by Comm. Clemons, second by Comm. Holden. Motion carried.

**Motion:** To approve the minutes of the Commissioner's Regular meeting held on May 6, 2010. Motion by Comm. Clemons, second by Comm. Holden. Motion carried.

**Motion:** To approve the minutes of the Commissioner's Regular meeting held on May 19, 2010. Motion by Comm. Clemons, second by Comm. Holden. Motion carried.

Approval of Payroll Register

**Motion:** To approve the Payroll Register dated May 13, 2010 in the amount of \$1,131,072.07, subject to review and audit. Motion by Comm. Clemons, second by Comm. Holden. Motion carried.

Approval of Accounts Payable Registers

**Motion:** To approve the Accounts Payable Register dated June 1, 2010 in the amount of \$876,666.85, subject to review and audit. Motion by Comm. Clemons, second by Comm. Holden. Motion carried.

Sheriff's Extradition

**Motion:** To approve the Sheriff's Department extradition dated April 13 through April 15, 2010, 2010 in the amount of \$1,542.46, noting that it has already been approved by the County Attorney. Motion by Comm. Clemons, second by Comm. Holden. Motion carried.

Comm. Holden observed that there was a Telephone Poll before the Board.

## Telephone Poll

Comm. Clemons explained that a Telephone Poll of the Board was conducted on June 1, 2010 at the request, of the Nursing Home seeking approval of a bid for energy services to lock in the price available that day. He noted that each Board member was contacted and expressed support for the action.

**Motion:** Comm. Clemons made a motion to affirm the Board's earlier action; Comm. Holden seconded the motion.

Comm. Holden added that the Bid # 20-2010, Energy Suppliers, was awarded to Constellation Energy of Boston, MA at the 12 month rate of \$.0783374 cents/kwh, noting that it is the lowest qualified bidder.

Mr. Wenger added that he received a request from Betsy Miller of the Association of Counties for information relative to energy bills; she indicated that the officers of the Association of Counties are looking to pursue a NH Association of Counties Energy Buyers Group Project. Mr. Wenger asked the Board if it wished to forward the requested information to the Association of Counties. A discussion followed.

Mr. Moorehead explained that the rate changes on a daily basis. After discussion, the Board agreed to delay action on the motion until later in the meeting after speaking with Mr. Lencki further relative to this issue. The Board also instructed Mr. Wenger to provide the information to the Association of Counties, agreeing that the Buyers Group will not go into effect immediately, and there is a 30-day out option in the proposed contract so that when, and if, the Association of Counties does form the Buyers Group and it was advantageous to the County, the County could opt out of a contract in 30 days should it choose to do so.

Comm. Holden noted that there are several transfers before the Board today.

**Motion:** To approve Transfer #2010-39 to transfer \$24,000 from Superior Court Bailiffs Salary, line 4215-7010, and to transfer \$1,836 from Superior Court Bailiffs, Social Security line 4215-7100, and to transfer the amount of \$24,000 to District Court Bailiffs Salary, line 4216-7010, and to transfer the amount of \$1,836 to District Court Bailiffs, Social Security line 4216-7100. Motion by Comm. Clemons, second by Comm. Holden.

Comm. Holden noted that there is only \$70 left in the District Court Bailiffs line; she noted that legislation on the State level relates to an increase in the amount covered by the State.

Motion carried.

**Motion:** To approve Transfer #2010-38 to transfer \$3,568 from Contingency Grant Expense line 7740, and to transfer \$3,000 from Sheriff's Department, Gasoline/Oil line 4211-7720, then to transfer \$5,600 to Sheriff's Overtime line 4211-7011, and to transfer \$850 to Sheriff's Retirement line 4211-7130, and to transfer \$118 to Sheriff's Social Security line 4211-7100 for a total transfer of \$6,568. Motion by Comm. Clemons, second by Comm. Holden. Motion carried.

### 3. Public Comment on Agenda Items

There was no one present who wished to address agenda items.

### 4. Department of Corrections

Census

Supt. O'Mara presented the DOC Census, noting that as of May 27, 2010, the Census was 576, which included 517 men of whom 345 were being held pre-trial and 172 that had been sentenced. There were 59 women of whom 35 were being held pre-trial and 24 that had been sentenced.

#### Bid # FY10-99 – Overhead Door Replacement

Supt. O'Mara presented bid # FY10-99 for Overhead Door Replacement and Installation. He explained that this is the rolling overhead door at the Department of Corrections, noting that it is on an angle and it is in need of replacement for security reasons. Supt O'Mara noted that there were three bidders. He recommended Overhead Door Co. of Londonderry, NH at a price of \$7,980, further noting that it is the lowest responsible bidder.

Comm. Holden offered that when she was at the DOC she noted that the door could not be closed and is a Security issue; Comm. Clemons noted that he had also observed that this needs to be made more secure. Supt O'Mara mentioned that recently, a group of Free Staters, some who were wearing a firearm, walk through the door.

**Motion:** To approve Bid # FY10-99 – overhead door replacement and installation at the DOC, by awarding the bid to Overhead Door Company, Londonderry, NH at a price of \$7,980, noting that it is the lowest responsible bidder. Motion by Comm. Clemons, second by Comm. Holden. Motion carried.

Supt. O'Mara indicated that he has one item to address under Old/New Business.

## 5. Nursing Home

### Census

Mr. Moorehead presented the Nursing Home Census and explained that as of May 27th, there were 279 beds occupied, which included 199 Medicaid residents, 49 private pay residents, and 30 Medicare Part A residents.

#### Bid # 17-2010 – Elevator Service Agreement

Mr. Moorehead presented Bid # 17-2010, which is for an Elevator Service Agreement for the Nursing Home. He recommended Otis Elevator, Manchester at a total price of \$25,003.80 for a three year contract, noting it is the lowest responsible bidder; he explained that the elevator will be serviced monthly.

**Motion:** To approve, as presented, Bid # 17-2010 for an Elevator Service Agreement for the Nursing Home; the contract price for the first year is \$8,089.80, the second year is \$8,332, and the third years is \$8,582 for a total price of \$25,003.80; the lowest qualified bidder is Otis Elevator, Manchester at a total price of \$25,003.80 for a three year contract. Motion by Comm. Clemons, second by Comm. Holden. Motion carried.

#### Bid # 19-2010 – Ceiling Tiles-90 cases

Mr. Moorehead presented Bid # 19-2010 for ceiling tiles for the Nursing Home. He noted that this is the final phase of the project; it will be for A-1; he explained that the bid is for 90 cases of ceiling tiles; however, Wallboard Supply, the lowest responsible bidder has more tiles per case, so the quantity will be 78 cases, which is equal to 90 cases quoted by the other interested vendors; the total price will be \$5,154.24.

**Motion:** To approve Bid # 19-2010 for Ceiling Tiles for the Nursing Home to Wallboard Supply, Londonderry, NH, noting that this is the lowest responsible bidder, at a price of \$5,154.24, and it is for the final phase of ceiling tile replacement. Motion by Comm. Clemons, second by Comm. Holden. Motion carried.

M. Lencki joined the meeting. Comm. Holden recognized Mr. Lencki and asked him to provide further information relative to the energy bid, as addressed earlier in the meeting. Mr. Lencki noted that he does have the contract, and that there are no changes to the contract other than adding the DOC to this year's bid. He explained that Attorney Kirby reviewed the prior contract. He explained that there is a need to lock in the price as of yesterday. Following a discussion the Board agreed to vote on the Energy Suppliers contract that was a part of the earlier mentioned Telephone Poll.

The Board revisited the motion to affirm the Telephone Poll as previously stated (see Page 2).

**Motion:** Comm. Clemons made a motion to affirm the Board's earlier action; Comm. Holden seconded the motion.

Comm. Holden added that the Bid # 20-2010, Energy Suppliers, was awarded to Constellation Energy of Boston, MA at the 12 month rate of \$.0783374 cents/kwh, noting that it is the lowest qualified bidder.

Motion carried to affirm the Telephone Poll action.

## 6. Sheriff's Department

FY07-FY08 receivable write-offs

J. Dimick presented the FY07-FY08 receivable write-offs. She noted that the Sheriff's Department has been unable to collect these funds and requested Board approval to write off \$6,474 for FY2007, and to approve writing off \$5,720.50 for FY08. Mr. Wenger noted that the Auditor's request this action on an annual basis; he noted that the amount is significantly less than in prior years. In response to a question from Comm. Clemons relative to future collection of these receivables, Ms. Dimick explained that most of the amounts due were very small amounts, and many people have changed their address/telephone number and cannot be reached, so she has exhausted all reasonable attempts to collect these funds. After discussion, the Board agreed to approve the request.

**Motion:** To approve the Sheriff's Department writing off \$6,474 for FY2007, and to approve writing off \$5,720.50 for FY08. Motion by Comm. Clemons, second by Comm. Holden. Motion carried.

## 7. Registry of Deeds

Revenue

Register Coughlin explained that the revenue is meeting projections. She explained that from February forward, the workload at the Registry has been reduced dramatically; she noted that it is down 19%, but because of some large tax stamp payments, the Department is on target for the year.

## 8. Old/New Business

Supt O'Mara informed the Board that he will be distributing a press release related to the analysis that is going to take place at the DOC relative to mental illness tracking of new additions; it will track those who are identified as having mental illness, and to see if solutions can be found to address the needs of those with

mental illness. Following discussion, the Commissioners agreed to send Supt O'Mara a list of newspapers that should receive the news release.

Mr. Wenger presented the Board with Exhibit B, which is a form that the County must complete, signifying its choice of dependent coverage for the period of July 1, 2010 through June 30, 2011. He explained the options and noted that with the new health law, in 2011 the County will be required to provide expanded dependent healthcare coverage, so the third option will apply to the County at that time. Option 1 is to not offer expanded dependent healthcare coverage for the coming year; Option 2 is to offer the County's current dependent coverage for the coming year, and Option 3 extends dependent coverage if a dependent child is less than 26 years of age and if the dependent is not eligible for coverage under another employer sponsored health plan consistent with PPACA. The Board agreed to postpone this decision.

Ms. Rusch reported that the AFCSME agreement for the Nursing Home was approved by a vote of 10 to 7 at the previous day's Executive Committee meeting. The Executive Committee's Public Hearing will be held at 6:00 p.m. on June 22<sup>nd</sup>; the Executive Committee will meet on June 23<sup>rd</sup> at 9:00 a.m., and the Delegation will meet on June 24<sup>th</sup> at 6:00 p.m. following its annual cookout.

## **9. Public Comments**

There was no one present who wished to address the Board at this time.

The Board recessed at 10:47 to meet with Attorney Kirby.

Motion: To recess. Motion by Comm. Clemons, second by Comm. Holden. Motion carried.

The Board moved out of recess at 11:17 a.m.

## **10. Adjourn:**

Comm. Holden asked the Board if it wished to address any other business. There being none, a motion to adjourn was entertained.

**Motion:** To adjourn the meeting. Motion by Comm. Clemons, second by Comm. Holden. Motion carried.

The meeting adjourned at 11:18 a.m.

*Approved on 6/16/2010*

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Comm. Michael Clemons, Clerk  
Hillsborough County Board of Commissioners

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Date