



## **BICYCLE & PEDESTRIAN ADVISORY COMMITTEE MEETING MINUTES**

**DATE:** Wednesday, January 27, 2010  
**TIME:** 2:00 p.m.  
**LOCATION:** METROPLAN ORLANDO  
One Landmark Center  
315 East Robinson Street, Suite 355  
Orlando, Florida 32801-1949

### **Members in attendance were:**

Mr. David Bottomley, Appointee, **Chairman**  
Ms. Keri Caffrey, Appointee  
Mr. Jay Conn, Winter Garden  
Ms. Cristina Cruz, City of Orlando  
Ms. Genoveva Fruet, City of Oviedo  
Ms. Lindsey Hayes, City of Winter Park  
Ms. Cheri King, City of Altamonte Springs  
Mr. David Martin, Seminole County  
Mr. Rob McKey, City of Ocoee  
Ms. Fran Meli, City of Longwood  
Ms. Laura Minns, LYNX  
Mr. Randy Schrader, City of Kissimmee  
Mr. Clark Sprinkel, City of Apopka  
Mr. Daniel Stephens, Osceola County  
Mr. Marty Sullivan, Appointee  
Mr. Bill Thomas, Orange County  
Mr. Charles Wallace, City of Maitland  
Mr. Scott Zubarik, Appointee

### **Members not in attendance were:**

Mr. Luis Cruz, City of Casselberry  
Ms. Myra Monreal, Appointee  
Ms. Lyndy Moore, Appointee, **Vice-Chairperson**

Mr. John Omana, City of Lake Mary  
Commissioner Harvey Readey, City of Belle Isle  
Mr. Dave Richards, City of Sanford

Mr. Will Willis, Appointee

**Others in attendance were:**

Mr. Bill Carpenter, Seminole County  
Mr. Eugene Ferguson, FDOT  
Ms. Cynthia Lambert, METROPLAN ORLANDO  
Ms. Lenora Spence, METROPLAN ORLANDO  
Mr. Mighk Wilson, METROPLAN ORLANDO  
Ms. Cathy Goldfarb, METROPLAN ORLANDO

A complete listing of other attendees may be obtained upon request.

**I. CALL TO ORDER**

Chairman David Bottomley called the meeting to order at 2:05 p.m.

**II. APPROVAL OF MINUTES OF PREVIOUS MEETING**

Chairman Bottomley requested approval of the December 2, 2009 meeting minutes.

**MOTION:** Mr. Scott Zubarik moved approval of the December 2, 2009 meeting minutes. Ms. Laura Minns seconded the motion, which passed unanimously.

**III. INTRODUCTIONS**

Ms. Eloise Sahlstrom introduced herself to the Committee. Ms. Sahlstrom is the newly appointed BPAC representative from the City of Winter Springs.

Chairman Bottomley reported that he has been visiting other agencies in an effort to research pedestrian issues and how other agencies might be dealing with them. He said that CTST will be conducting a pedestrian traffic sting February 2, 3 and 4 to raise awareness of the pedestrian laws. He was not sure of the locations that the sting will be conducted.

Chairman Bottomley also told the Committee that there will be a CTST Coalition meeting on February 1 at the Turkey Lake Plaza Office. In addition, on Friday, January 29 FDOT will be holding a Transportation Forum.

#### **IV. STAFF REPORT**

Mr. Mighk Wilson reported that he has met with the Chairs of various traffic safety teams in order to get their input on how to move forward with a bicycle and pedestrian safety initiative. The consensus was that a social marketing campaign would be the best approach. As a result, Mr. Wilson along with Mr. Eric Hill, METROPLAN ORLANDO, will be holding a Central Florida Community Traffic Safety Team (CTST) Workshop on Thursday, February 18 from 10 a.m. to 12:00 p.m. at METROPLAN ORLANDO. Details on the workshop are still being worked out but the goal is to create an outline of a social marketing strategy for pedestrian safety.

Mr. Wilson has been working with Florida Bicycle Association (FBA) on limited access highways. As a result, FDOT will be starting a pilot project to open some bridges and assess the usage. FBA is also starting a new Central Florida chapter which will be headed by Mr. Brad Kuhn. The new chapter is being made possible by a grant from the Winter Park Health Foundation and is part of the continuation of the civility project initiated by BPAC member, Ms. Keri Caffrey.

There will be Transportation Technical Committee new member orientation on Friday, February 19 from 10:00 a.m. – 12:00 p.m. in the METROPLAN ORLANDO Board Room. Although geared towards TTC members, the orientation is open to the other Committees if they have an interest in learning something about the MPO process. Reservations need to be made as soon as possible with Ms. Lena Tolliver since there are only a few spots still open.

The Wekiva Parkway Trail Group has been working with FDOT who will be conducting an ongoing study of the trail corridors in the area. Mr. Wilson reported that the Seminole County Commission unanimously approved FDOT analyzing the potential for a second trail across the river. There are also plans as part of the Wekiva Trail for a 24-hour full access road with shoulders similar to SR46 and 10-foot shoulders on the elevated portions. Lake County would also like to see a continuous open trail through the corridor. It is yet to be determined to what extent the Expressway Authority might contribute, but they have not precluded a trail in the area.

#### **V. PUBLIC COMMENTS ON ACTION ITEMS**

None

#### **VI. ACTIONS ITEMS**

##### **A. *FDOT TIP Amendment to FY 2009/10-2013/14 TIP***

Action was requested by FDOT to amend the FY 2009/10-2013/14 TIP to include funding for the 4-laning/realignment of Hoagland Boulevard from 5<sup>th</sup> Street to US 192 and the 6-laning of US 192 from Aeronautical Boulevard to Budinger/Columbia Avenue in Osceola County. Mr. Gene Ferguson reported that these projects were taken from the ARRA

priorities list and determined to be fundable through regular funding sources. By doing so, it would help with funding equities between the three counties METROPLAN ORLANDO serves. A letter explaining the request was provided.

**MOTION:** Mr. Scott Zubarik moved approval to amend the FY 2009/10-2013/14 TIP to include funding for the 4-laning/realignment of Hoagland Boulevard from 5<sup>th</sup> Street to US 192 and the 6-laning of US 192 from Aeronautical Boulevard to Budinger/Columbia Avenue in Osceola County. Ms. Christina Cruz seconded the motion, which passed unanimously.

**B. *FDOT TIP Amendment to FY 2009/10-2013/14 TIP***

Action was requested by FDOT to amend the FY 2009/10-2013/14 TIP to include several railroad crossing projects as well as a resurfacing project on US 17/92 in Seminole County. Mr. Rob McKey asked if there were any design features being done along with the installation. Mr. Ferguson explained that FDOT contracts out this type of work but that the installations are required to meet FDOT design standards. A letter explaining the request was provided.

**MOTION:** Mr. Marty Sullivan moved approval to amend the FY 2009/10-2013/14 TIP to include several railroad crossing projects as well as a resurfacing project on US 17/92 in Seminole County. Ms. Laura Minns seconded the motion, which passed unanimously

**C. *Approve METROPLAN ORLANDO Public Involvement Plan Update***

Ms. Cynthia Lambert, METROPLAN ORLANDO staff, requested approval of the update to METROPLAN ORLANDO's Public Involvement Plan. Tab 4 in the agenda packet contained a summary of the plan outlining objectives and strategies. The entire Public Involvement Plan can be accessed on the METROPLAN ORLANDO website.

Ms. Lambert explained that the last Public Involvement Plan was approved in March 2007 and the plan is reviewed every couple of years to keep up with the latest tools and trends. One of the biggest challenges is balancing documentation versus outreach. Ms. Lambert said that efforts are being made to streamline evaluation tools so that more time can be spent with outreach activities. A discussion ensued regarding topics Committee members would like to see publicized and ways public involvement could be implemented. A copy of the presentation was provided.

**MOTION:** Mr. Rob McKey moved approval of the update to METROPLAN ORLANDO's Public Involvement Plan. Mr. Bill Thomas seconded the motion, which passed unanimously.

**D. *Approve Acceptance of New Enhancement Applications***

The Committee was asked to determine whether new applications for pedestrian and bicycle enhancement projects will be accepted for 2010. Each year the Committee reviews the projects list and the funding available to see if new projects should be

accepted. A discussion ensued in regards to whether to add new projects when so many projects on the current list remain unfunded. The consensus was that there is a need was to show that there is a continual stream of projects needed and to accept new projects to add to the list and get in the program as soon as possible. Ms. Eloise Sahlstrom asked what the timeline was for adding new projects. Mr. Wilson said that projects would need to be submitted by April and go to the BPAC in May. The projects would then go to the Board for approval in September. A table of the prioritized project list was provided.

**MOTION:** Mr. Rob McKey moved approval to accept new applications for pedestrian and bicycle enhancement projects for 2010. Mr. Daniel Stephens seconded the motion, which passed unanimously.

## **VII. PRESENTATIONS**

### **A. *Preview of FY 2010/11 & 2011/12 UPWP***

Mr. Dave Grovdahl, METROPLAN ORLANDO staff, presented a preview of the new FY 2010/11 & 2011/12 Unified Planning Work Program (UPWP). Approval of the new UPWP will be requested at the February BPAC meeting. The UPWP is one of the three state requirements of MPOs. It details tasks and objectives and gives a time schedule as to how these things will be accomplished over a two-year period. It is being taken before the Board and Committees prior to the request for approval at the March Board Meeting. Mr. Grovdahl requested input on the UPWP from Committees and asked that they contact him prior to the next meeting if they have any comments or suggestions. A copy of the presentation was provided and a draft UPWP was included in the Supplemental folders.

### **B. *Presentation on Pedestrian Safety Program***

Mr. Mighk Wilson, METROPLAN ORLANDO staff, presented a strategy for improving pedestrian safety in the Orlando Metropolitan Area. This is a follow-up to the summary of the "Dangerous by Design" report that was given to the Board and committees last month. Mr. Wilson's presentation highlighted key pedestrian crash factors and countermeasures. He reported that the CAC, after viewing the presentation, took the initiative to recommend that a pedestrian impact statement be required by METROPLAN ORLANDO. The goal of a pedestrian impact statement would be to encourage planners to study the impact a project, such as road widening, would have on pedestrians and integrate pedestrian improvements into the planning process. A motion to this effect was made and unanimously approved by CAC. A suggestion was made that BPAC follow suit and similarly move that a pedestrian impact statement be required. A copy of the presentation was provided.

**MOTION:** Mr. Marty Sullivan moved to recommend that a pedestrian impact statement be required by METROPLAN ORLANDO for projects. Mr. Rob McKey seconded the motion, which passed unanimously.

### **C. *Air Quality Update* – Deferred at the request of the presenter.**

#### **D. *Request for Entries for 2009 Clean Air Awards***

Ms. Lenora Lockett, METROPLAN ORLANDO staff, requested entries of candidates to receive the Clean Air Awards for 2010. Entries must be submitted to Ms. Spence by April 2, 2010. An entry form along with entry information was provided.

### **VIII. DISCUSSION**

#### **A. *SunRail – Trails & Bicycle Parking***

The Committee discussed the potential for shared use paths parallel to the SunRail commuter rail line, and bicycle parking at the stations. Now that SunRail has passed the legislative and liability hurdles it faced, the concept of trails and bicycle parking along the line can be looked into in an effort to help with connectivity. These trails will not necessarily run the length of the line, but areas can be identified that will assist with the accessibility. Mr. Wilson reported that studies done in other areas where shared use paths parallel rail lines have shown there is no increase in safety risk. It would be advantageous to take action soon to have FDOT look at the feasibility of these trails. A discussion ensued regarding the different types of bicycle/pedestrian issues that might be encountered in making the rail line accessible. Mr. Wilson will put together a presentation for the February meeting to address the bicycle/pedestrian issues related to SunRail including potential trails, bicycle parking, on board access, and station design and access.

### **IX. OTHER INFORMATION**

#### **A. *Board Meeting Highlights***

Highlights from the METROPLAN ORLANDO Board's January meeting were provided.

#### **B. *USDOT Livability Grants***

The USDOT has announced that \$280 million will be made available to create a FTA bus livability grant program and an urban circulator livability program. Applications for the new grants programs are due by February 8, 2010, and USDOT anticipates making formal grant announcements by the end of March. More details on these programs were provided.

#### **C. *2009 Attendance Records***

A copy of the 2009 BPAC Attendance Record was provided.

#### **D. *2010 Approved Meeting Schedule for Boards and Committees***

The approved 2010 meeting schedule for METROPLAN ORLANDO's Committees and Board was provided for information purposes.

## **X. LOCAL GOVERNMENT POLICY AND PROJECT UPDATES**

Chairman Bottomley said he would like to see a table detailing the local government projects and how they are progressing. Committee members agreed with the suggestion and offered additional suggestions such as including start date, when the project is programmed, and the year of the program.

Mr. David Martin, Seminole County, reported that in February they will be submitting a RFP for the Seminole/Wekiva Trail Phase IV which will run from SR 436 to the Orange County line. They also will be advertising for construction of a second tunnel on Lake Mary Blvd.

Ms. Fran Meli, City of Longwood, reported that they are looking at bus lockers for their train station.

Mr. Daniel Stephens, Osceola County, reported that City of Kissimmee is looking at bus lockers for the Kissimmee SunRail stop. They are also considering a concessionaire at the site. Mr. Stephens, also reported that Osceola County had recently completed the first draft of their Parks and Trails Master Plan.

Ms. Eloise Sahlstrom, City of Winter Springs, reported that they are in the process of setting up a Trails Advisory Committee. She said it will be a grass roots effort and they would appreciate it if any BPAC members know of organizations that might have membership lists that included Winter Springs residents that could be tapped to participate on the Committee.

Ms. Laura Minns, LYNX, reported that the contract has been signed for the Lymmo expansion. They already have hybrid buses on order for Lymmo using ARRA funding LYNX was awarded. Finally, Ms. Minns reported that the Pick Up Line service has been very successful.

Ms. Cristina Cruz, City of Orlando, reported that they are clearing space for a multiuse path that will run along with the SunRail stations. They are also putting in bike lanes from Vineland to the Kirkman/Turkey Lake Road area. Last, she reported that they are starting their planning for Florida Bikes Month which will once again feature the "Got Bikes" event and also a "Bike to Work Day" in May.

## **XI. PUBLIC COMMENTS**

None

## **XII. ADJOURNMENT**

Mr. Wilson informed the Committee members that copies of the "Guide on Pedestrian Law" were available for those interested in receiving a copy.

There being no further business the meeting adjourned at 4:05 p.m. Respectfully transcribed and submitted by Ms. Cathy Goldfarb, METROPLAN ORLANDO.

Approved this 24th day of February, 2010.

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Chairperson

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Witness

As required by Section 286.0105, Florida Statutes, METROPLAN ORLANDO hereby notifies all interested parties that if a person decides to appeal any decision made by METROPLAN ORLANDO with respect to any matter considered at such meeting or hearing, he or she may need to ensure that a verbatim record is made to include the testimony and evidence upon which the appeal is to be based.