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RENTON OFFICE

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INSTRUCTIONS

1. The full and specific statement AND any refund due must be mailed first class within 14 days after the tenant has vacated.
2. The notice must be delivered to the tenants last known address or a forwarding address (if provided) by first class mail or personal service.
3. The method of service for this type of notice is different than other landlord/tenant notices and must be complied with strictly.

14-DAY NOTICE IN REGARD TO DEPOSIT

TO: _____

AND

TO ALL OTHER TENANTS IN POSSESSION

The following sum(s) have been withheld from your deposit. This notice is given to you pursuant to *RCW* 59.18.280. None of the following charges are for “normal wear and tear”.

Total deposit being held: \$ _____
Rent owing for month of _____ \$ _____
Damages: _____ \$ _____
Charges for hardware: _____ \$ _____
Charges for Cleaning: _____ \$ _____
Charges for Painting: _____ \$ _____
Total Pet Deposit being held: \$ _____
Charge for pest control: \$ _____
Additional charges for: _____ \$ _____
Deposit forfeited for: _____ \$ _____

REFUND BALANCE OWED \$ _____
NONREFUNDABLE FEES PAID \$ _____

For: _____

OWNER: _____ AGENT: _____
ADDRESS: _____ ADDRESS: _____