

J-1 On-Campus Work Authorization

Use this form to:

Request a work authorization letter

Include with this completed form:

1. Current DS-2019
2. GTF Contract (If applicable)

1 Personal information

Family Name, First Name, Middle Name

UO Student ID

Address

2 To be completed by student's supervisor

Department Name

Department Phone

Hire Date

End date

Hours/Week

Job Title/Description

Hiring Manager

Title

Signature

Date

I understand that the student named above has a J-1 Exchange Visitor visa and is required to have employment authorization from the Office of International Affairs. I also understand that, before beginning to work, this student must provide proof of employment authorization from the Office of International Affairs in the form of a written letter.

For International Affairs use only

I have verified that this student is maintaining J-1 status and is eligible to accept employment.

Advisor Name: _____

Signature: _____ Date: _____

Office Use:

In Status Initial

Work Authorization Letter Initial

SEVIS Initial

