

# **ANTHEM MESQUITE MASTER ASSOCIATION**

## **BOARD OF DIRECTORS MEETING MINUTES**

Tuesday, May 7, 2013 @ 2:00 pm  
Sun City Mesquite Recreation Center Veterans Memorial Hall  
1350 Flat Top Mesa Drive, Mesquite, NV 89034

### **CALL TO ORDER**

The Board of Directors meeting for the Anthem Mesquite Master Association (hereinafter, "Association") a Nevada nonprofit corporation, was held on February 15, 2013 in the Sun City Mesquite Pioneer Center located at 1350 Flat Top Mesa Dr. Mesquite, NV 89034. The meeting was called to order by President, Edwards, at 2:03 p.m.

### **ESTABLISHMENT OF QUORUM**

Board Members Present: Quincy Edwards, President and John Schippert, Secretary, thereby constituting a quorum.

Absent was Treasurer, Leanne Brock.

Others Present: Sydney Young, General Manager, Karey Belanger, Administrative Assistant appointed to take minutes.

**MEMBER COMMENT PERIOD** - No members during this period.

### **APPROVAL OF MEETING MINUTES**

Director Schippert made a motion to approve the February 15, 2013 minutes as presented, seconded by President Edwards and with ayes from Directors Schippert and Edwards the motion passed unanimously.

### **REVIEW OF FINANCIAL REPORTS**

Director Schippert presented the February and March 2013 Treasure's Report and stated as of March 31, 2013, the association has 885 members, with three members account currently in collections. The total year to date expenses was under budget by \$9,835.67 due to lower than expected general & administrative, landscape, maintenance, and utilities expenses. Cash balance in the AMM reserve account totaled 165,720.10. Director Schippert made a motion to acknowledge that we have fulfilled our duty as a board to review the financial statements in accordance with NRS 116.31083 subject to the year-end audit or review; the motion was seconded by Director Edwards, with ayes from Directors Schippert and Edwards the motion passed unanimously.

### **NEW BUSINESS**

#### ***1. Opening of landscape RFP***

As per NRS we have received four sealed bids from Kokopelli Landscaping, Landtrends, LLC, Valley Crest Landscape and Par 3 Landscape. At this point no action was taken and after member comment period Director Edwards will move to recess the meeting so that the members of the Board will have an opportunity to review the bids received.

**MEMBER COMMENT PERIOD** - No members spoke at this time.

Recess: Director Edwards moved to recess the meeting until May 21, 2013 at 2:00 p.m. to allow management to prepare a spreadsheet for review.

**NEXT MEETING** – May 21<sup>st</sup> at 2:00pm

**RECONVENING OF MAY 7, 2013 BOD MEETING:**

The Board of Directors meeting for the Anthem Mesquite Master Association was called to order on Tuesday, May 21, at 2:05pm.

Director John Schippert was present; Quincy Edwards and Leeanne Brock were present via teleconference establishing a quorum.

**UNFINISHED BUSINESS**

Director Schippert made a motion to award a one year landscaping bid to Kokopelli Landscaping; the motion was seconded by Director Brock, with ayes from Directors Schippert, Brock and Edwards the motion passed unanimously.

**MEMBER COMMENT PERIOD:** No members commented during this period.

**ADJOURNMENT/NEXT MEETING:** There being no further business, Director Schippert moved to adjourn the meeting, seconded by Director Edwards and with ayes from Directors Schippert, Edwards and Brock the vote passed unanimously.

The next meeting will be July 16, 2013 at 2:00 p.m.

**THESE MINUTES ARE HEREBY ACCEPTED AND APPROVED ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2013**

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Board Member