

This template is provided by ICCRC for RCICs' consideration and use when drafting an Initial Consultation Agreement. It is NOT meant to be used "as is". It must be completed with the actual terms and conditions of the business arrangement between a RCIC and his/her Client.

INITIAL CONSULTATION AGREEMENT TEMPLATE

This Initial Consultation Agreement is made this ____ day of _____, 201____, *between Regulated Canadian Immigration Consultant (RCIC) _____ [insert RCIC name] (the "RCIC"), Membership Number _____ and Client _____ [insert Client name] (the "Client"), for the purpose of _____*

_____.

The Client is obliged to pay a fee of _____.

This Agreement shall be governed by the laws in effect in the Province/Territory of _____, and the federal laws of Canada applicable therein.

Please be advised that _____ [insert RCIC name] is a member in good standing of the Immigration Consultants of Canada Regulatory Council (ICCRC), and as such, is bound by its By-law, Code of Professional Ethics, and Regulations.

Client/Designate Information:

[Client/Designate Name]
[Client/Designate Address]
[Date of Birth]
[Client/Designate telephone number, email address]

RCIC Information:

[RCIC Name]
[RCIC Address]
[RCIC telephone number, email address]

Client/Designate Signature

RCIC Signature

NOTE: The excerpts appearing in italics above are suggested components, while the regular font items are mandatory components for all RCICs.