

HINCKLEY & BOSWORTH BOROUGH COUNCIL

Revenues and Benefits Service, PO Box 10004, Hinckley, LE10 9EJ
 Telephone: 01455 238141 Fax: 01455 619853
 E-mail: revenues@hinckley-bosworth.gov.uk Website: www.hinckley-bosworth.gov.uk

Account Reference:

Date:

Application Form for a Council Tax discount - Person in respect for whom child benefit is payable

Please ensure you have read the guidance notes supplied before completing and returning this form.

Please give the details below of anyone over 18 who you receive Child Benefit for.

Full Name	Date of Birth	DSS Allowance No.	Date finishes school/college

Number of residents over 18

I declare the information given above is correct to the best of my knowledge. I will advise the Council within 21 days of any change of circumstances affecting my entitlement, or if responsibility for the property passes from me.

Signature:

Date:

Telephone:

Email:

The personal data you have supplied to Hinckley & Bosworth Borough Council in this discount Person in respect for whom child benefit is payable application form will be processed in accordance with the Data Protection Act 1998. It will be used for: the assessment of entitlement to discount Person in respect for whom child benefit is payable. It may be necessary to share / disclose this information with other departments within Hinckley & Bosworth Borough Council as well as for National Data Matching Exercises.

We will not disclose your personal data to any other organisations unless the law allows us to.

Persons in Respect of Whom Child Benefit is Payable Council Tax Guidance Notes

This discount is mainly for the benefit of single parents whose child turns 18 and is counted for Council Tax purposes.

What criteria is needed to qualify for this discount?

The person must be:

- a) Over 18 years b) The liable person receives Child Benefit for that person.

What reduction will I receive?

If there are two or more adults and another person within the household turns 18 but Child Benefit is still in payment for that 18 year old there is no discount.

If there is one adult and another person within the household turns 18 but Child Benefit is still in payment for that 18 year old there is a 25% discount.

If a person within the household turns 18 but Child Benefit is still in payment for that 18 year old lives alone or lives in the property along with other students or school leavers an application under this criteria is not applicable. However if the person is in full time education they may apply for a student discount. If they have recently completed a full time education course or a qualifying course and they are under 20 years old then they may apply for a school or college leaver discount. In both of these cases an exemption can be granted.

Who should complete the application form?

The person named on the bill.

What additional information do I need to supply with my application form?

None.

What should I do about paying my Council Tax in the meantime?

The bills previously issued must be regarded as correct and due for payment as requested.

What should I do if the payment of Child Benefit comes to an end?

Notify the Council within 21 days of the change occurring.

When will my discount start?

It will start from the date the person for whom another person is entitled to Child Benefit becomes 18.

Reviews

We do periodically review all discounts.

If you have any other queries regarding this discount please contact the Council Tax Billing Section on 01455 238141.