



Graduate School of Biomedical Sciences

# Letter of Intent to Submit a Training Grant

Thank you for committing to establishing a training program for the benefit of our trainees and institutions. We are able to offer you a number of resources (customized based on this form) and the benefit of best practices gleaned from others' proposal reviews. Together, we will support you in submitting the strongest application possible.

Should you desire any assistance in answering the questions below, we'd be happy to discuss your plans.

To which Agency will you be applying? \_\_\_\_\_

Have you contacted the Program Officer, yet? \_\_\_\_\_

If NIH, which Institute/Center will you be applying? \_\_\_\_\_

When do you intend to submit your proposal?

For NIH T32:

MILESTONE	DATES		
Letter of Intent to GSBS	September 1	January 1	May 1
Draft Training Plan to GSBS	December 1	April 1	September 1
UT/MDA Review	January 11	May 11	September 11
NIH Submission	January 25	May 25	September 25
Please mark one:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

For other agencies: Please submit this letter of intent as far in advance as possible.

Application Due Date: \_\_\_\_\_

We will work with you to establish the other milestone dates.

What type of proposal are you submitting? Please mark all that apply.

- New
- Renewal
- Resubmission

Please attach an overview of your proposed training program. Be sure to include:

- Overall training goal
- Proposed PI plan (with rationale) and List of Training Faculty
- Intended number\* of trainees (pre/post-doctoral) \*NIH institution-specific rules apply
- Intended source of trainees (GSBS, Rice, etc.)
- GSBS PhD Programs from which you will recruit

Please send this document and attachments to Kelly Ann Moore [[kelly.ann.moore@uth.tmc.edu](mailto:kelly.ann.moore@uth.tmc.edu)].