

Instructions - Best FCPA Lawyers Nomination Form

How to fill out the nomination form:

- Save document to your hard drive before editing.
- For best results, **use Microsoft Word 2010** to fill out the form. If you do not have Word 2010 and you have any trouble, email <u>rszymkowicz@mainjustice.com</u> for assistance, or call 202.621.6031 and as for Rebecca Szymkowicz.
- You may **cut and paste into the form fields**, but for best results, use an 11-size font.
- **If you go over the word limit**, the text will paste into the form field, but it will not be visible.
- Before sending the file, **save it with a different name**, ie: YOUR LAW FIRM_Best FCPA lawyers
- **Protect the file before you send**. You can do this different ways: Go to file/info/protect document/mark as final. Or you can save as a PDF and use whatever protections are available on your PDF software.
- Email the locked form to <u>bestfcpalawyers@mainjustice.com</u>.
- Put Best FCPA Lawyers in the **subject line**.

Any information marked as confidential will be held in confidence and not published.