

NOTICE OF INTENTION TO VACATE

TENANTS NAME: _____

PROPERTY ADDRESS: _____

CONTACT PHONE NO. (BH) _____ (AH) _____

LEASE EXPIRY DATE: _____

I / we hereby advise that I / we wish to vacate the above mentioned premises on the following date: _____

If your Tenancy Agreement Lease Term Is Completed

Please arrange a suitable time with your Property Manager for your Final Inspection following receipt of our written acknowledgement of receipt of this notice.

If your Tenancy Agreement Lease Term is Not Completed

I hereby authorise Ray White Property Management to advertise the property for re-leasing and I also agree to pay Ray White Property Management costs associated with reletting, being no greater than one weeks rental. Additionally, I agree to pay rent and associated costs on the premises until either the lease expiry or a new lease is secured, whichever occurs first.

Access for the purpose of showing prospective tenants through the premises may be arranged as per the following instructions: _____

Special instructions for final inspection (**to be confirmed**) _____

Forwarding Address: _____

Signature: _____
(of all tenants)

Witness: _____

Date: ____/____/____ Agent Signature: _____