

COUNTY OF ROCKLAND
Department of General Services
Purchasing Division

Contract Award Notification

Title: **Rheostats, Liquid-Maintenance, Repair and Inspection**

Contract Period: 4/6/09-4/5/10 a with a one year option

Original Date of Issue: 4/6/09

Date of Revision:

BID No: **RFB-RC-09-012**

Catalog: **Wastewater Treatment**

Authorized Users: County Agencies

Address Inquires To:

Name: Bill Doherty
Title: Assistant Director of Purchasing
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E-mail: bdoherly@co.rockland.ny.us

Description

This contract is for the maintenance, repair and inspection of liquid rheostats.

Contract #	Vendor Number	Contractor & Address	Telephone No.
BID 09-012	000007885	M & S Service Company Box 893 Valley Forge, PA 19482 Contact: G. Robert Van Schooneveld, Jr.	610-933-5501 FAX: 610-933-5423

COUNTY OF ROCKLAND
DGS – PURCHASING DEPARTMENT
BLDG. A, 2ND FLOOR, 50 SANATORIUM ROAD
POMONA, NY 10970
TELEPHONE NO.: 845-364-3820
FAX NO.: 845-364-3809

VENDOR: M AND S SERVICE

LINE NO.	DESCRIPTION	ITEM NUMBER	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE
PREVENTIVE MAINTENANCE						
1	Preventive Maintenance and Inspection Service For Each Rheostat Unit As per the attached specifications	93625100001	4	Each	\$ 1,419.00	\$ 5,676.00
MATERIALS						
2	Percent Markup For any parts and materials which do not have a separate List Price Column as published by the Trade services Corporation (Bidder must enter 0 in appropriate column if there is no markup offered.)	93625100012	ESTIMATED DOLLARS EXPENDED \$1,000	% Percent Markup	20%	\$ 1,200.00
TECHNICIAN SERVICE PERSON LABOR RATES FOR TIME AND MATERIAL (NO TRAVEL TIME) (Please indicate per hour rates)						
3	Labor Rates for Monday to Friday 8:00 AM to 4:00 PM	93625100002	20	Hour	\$ 295.00	\$ 5,900.00
4	Labor Rates for Monday to Friday 4:00 PM to 8:00 AM	93625100003	1	Hour	\$ 417.00	\$ 417.00
5	Labor Rates for Saturday 8:00 AM to 4:00 PM	93625100004	1	Hour	\$ 417.00	\$ 417.00
6	Labor Rates for Saturday 4:00 PM to 12:00 Mid.	93625100005	1	Hour	\$ 417.00	\$ 417.00
7	Labor Rates for Sunday AM 12:00 Mid. to 8:00 AM	93625100006	1	Hour	\$ 417.00	\$ 417.00

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8	Labor Rates for Sunday 8:00 AM to 4:00 PM	93625100007	1	Hour	\$ 417.00	\$ 417.00
9	Labor Rates for Sunday 4:00 PM to 12:00 Mid.	93625100008	1	Hour	\$ 417.00	\$ 417.00
10	Labor Rates for Monday AM 12:00 Mid. to 8:00 AM	93625100009	1	Hour	\$ 417.00	\$ 417.00
11	Labor Rates for Holiday	93625100010	1	Hour	\$ 417.00	\$ 417.00
12	Total Extended Price (items 1-11)			Total		\$ 16,112.00

Prompt Payment Discount

Bidder offers a prompt payment discount of 0 % 30 days or % days, to apply after receipt of invoice or final acceptance of products, whichever is later. If no prompt payment discount is offered, enter 0 in the % space to indicate net 30 days, otherwise payment terms shall be 2% - 20 days, net 30 days; effective after receipt of invoice or final acceptance of the products, whichever is later. Payment terms offering less than 20 calendar days will not be considered in the price evaluation of your bid. Payment terms offering 20 calendar days or more, will be considered in the bid evaluation.

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TITLE:
**RHEOSTATS, LIQUID-MAINTENANCE,
REPAIR AND INSPECTION**

BID NUMBER:
RFB-RC-09-012

SPECIFICATIONS

1. SCOPE OF WORK

- 1.1. Contractor shall provide labor, material, and supervision to perform preventative maintenance, inspection and repair service for liquid rheostat units at the Hackensack Pumping Station and any other location in the County of Rockland. Service is to be performed on liquid rheostat Flowmatcher Units Model S4200 M-POV.

2. SITE VISIT

- 2.1. Each bidder is encouraged to make one site visit at the Sewer District. Each bidder should inform himself fully of the conditions relating to the contract by visiting this site. Bidders visiting the site shall contact The Rockland County Sewer District #1, # 4 Route 340, Orangeburg, NY 10962 at (845) 365-6111. Please Note: Bidder must complete all work as specified in this bid whether or not he visits the site.
- 2.2. All maintenance shall be performed as per the manufacturer's recommendations. Copies of the maintenance manuals are on file at the Rockland County Sewer District # 1 for inspection between the hours of 9:00 AM and 4:00 PM.

3. REQUIREMENTS

- 3.1. The Contractor shall provide the following preventive maintenance service for each Rheostat Unit: Contractor shall inspect for proper operation, calibration, and integrity of all equipment within the load cell and sequence enclosures including all external devices, piping and fittings.
- 3.2. The following items shall be inspected:
 - 3.2.1. Sequence of operation and alternation
 - 3.2.2. Proper pressure and limit switch settings
 - 3.2.3. Safety lockout functions
 - 3.2.4. Alarm contacts
 - 3.2.5. Speed control
 - 3.2.6. Proper short circuit protection including control circuitry, individual motor circuitry, and adequate grounding and lighting protection
 - 3.2.7. Motor load and balanced voltage and amperage
 - 3.2.8. Timer settings and operation
 - 3.2.9. Suppression and gains settings of meter relays
 - 3.2.10. DC power supply and regulator
 - 3.2.11. Bubbler system-including air supply, pressure and flow regulation, bubbler check valves, level limiting valves, solenoid valves
 - 3.2.12. Electrolyte cooling system including circulator pump, flow regulation, and high temperature circuitry
 - 3.2.13. Load cell integrity

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- 3.3. Contractor shall change electrolyte and flush cooling system at manufacturer's prescribed intervals
- 3.4. Contractor shall provide engineering services and updating equipment and systems at the request of the authorized Rockland County representative.
- 3.5. Contractor shall provide job and final work report detailing work performed. Failure to provide report will delay invoice payment.
- 3.6. Contractor shall provide a trained service representative who will visit sites on mutually agreed dates and times and provide technical support on an as needed basis during the term of this bid.
- 3.7. Contractor shall provide as built drawing of any modification made to the system.
- 3.8. Repaired Equipment: Contractor shall fully repair all equipment and return it ready for operation.

4. AVAILABILITY

- 4.1. The successful bidder must be able to respond to emergency situations within four hours. When the Contractor is informed by the authorized County of Rockland representative that emergency service is required, the Contractor must take whatever steps are necessary to expedite the work including overtime work, evenings, weekends, and holidays.
- 4.2. Telephone Service – The Contractor shall maintain a continuous manned telephone service where he can be reached 24 hours a day, seven days each week, Sundays and Holidays included.
- 4.3. Working Hours – All work shall be done during regular working hours on regular working days of the trades involved and all bids shall be based on maintenance being performed Monday through Friday, between the hours of 8:00 AM and 4:00 PM unless authorized and directed by the authorized County of Rockland representative.

5. EQUIPMENT

- 5.1. The Contractor is responsible for providing all tools and equipment necessary to efficiently perform all work in a professional and workmanlike manner. The Certificate of Equipment is included in this package and must be completed.

6. QUALIFICATIONS

- 6.1. All bidders shall have the facilities and manpower to perform the work.
- 6.2. Bidder must have a minimum of five years experience with liquid rheostats.
- 6.3. Bidder must be a manufacturer's representative of a liquid rheostat.
- 6.4. Bidder must include a list of at least five current customer references where the maintenance of liquid rheostat is being performed.

7. LABOR

- 7.1. Only workers who are skilled and experienced in the work will be allowed to perform the work. Bidder must provide a list of qualified licensed employees and must include qualifications with the bid.

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- 7.2. Job requirements may dictate that the Contractor's employee's work with and at the direction of Rockland County Sewer District personnel and other Facility personnel as directed by the County of Rockland.

8. GENERAL

- 8.1. All repairs shall be guaranteed for six months. Any repair or replacement for any and all failures within that period will be at the expense of the Contractor.
- 8.2. If at any time during the life of the contract the Contractor, in the opinion of the owner, fails to take all reasonable steps to expedite the work, the owner may unilaterally nullify the contract.
- 8.3. The County of Rockland will not pay for travel time to and from the work site. The only billable time is that in which work is being performed on the site.
- 8.4. All bidders must submit a list of a least five (5) accounts with person to contact where similar work has been performed within the last three (3) years. The Certificate of Experience must be completed and is included with the proposal forms (see page 18 of the bid package).
- 8.5. All services and repairs must meet with the approval of the authorized designated representative of the County of Rockland.
- 8.6. The Contractor must possess all licenses required to perform the work.

9. PAYMENT

- 9.1. Detailed description of all completed repair work must accompany all invoices.
- 9.2. Detail billings must be received by the County of Rockland within fifteen days after completion of each repair.

9.3. LABOR CHARGES

- 9.3.1. The Contractor's invoice must list specifically the type of employee or laborer utilized and the number of man-hours worked. The Contractor's labor charges must correspond to the rates, which he will supply with the bid. The bidder agrees and hereby certifies that all labor charges contained in the bid's invoices and vouches shall be only those that was required and necessary to complete the required work.

9.4. MATERIAL COSTS

- 9.4.1. The County of Rockland subscribes to Trade Service Pricing Schedules as published by the Trade Service Corporation. All materials used will be listed on the invoice by manufacturers name and model number and will be billed at a percentage off the current List Price column as published by the Trade Service Corporation and as submitted in bid.
- 9.4.2. In the case where there is no separate List Price column, i.e.: List and Trade prices are the same column, all such parts and materials will be listed on the invoice by the manufacturers name and model number and will be billed at Contractors cost plus a percentage markup as submitted in bid. Contractor must submit with their invoice copies of all invoices for materials valued at greater than \$100.00.

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9.5. ADDITIONAL ITEMS

- 9.5.1. If the Contractor expects to incur any additional costs not specified in the above paragraphs, he must submit a list of those items and corresponding charges or schedule with his bid. There will be no additional charge for delivery or mileage. No other costs except those placed in the bid proposal at the time the bid is submitted shall be evaluated, considered or deemed acceptable charges by the County of Rockland. The Contractor further agrees that should it be determined by the County of Rockland that the Contractor is falsifying his invoices or partaking in fraudulent practices so as to reflect higher costs than actually incurred in the repair, this falsification of fraudulent practice shall be considered a material breach of the terms of the contract. Nothing herein shall be considered to limit the authority of the County of Rockland to prosecute any bidder or Contractor who violates the laws of the State of New York.

10. USE OF PREMISES

- 10.1. On or about the premises and adjacent areas, the Contractor shall ensure that all apparatus, storage of materials, and activities of workmen be confined to the limits indicated by law, ordinances, permits and the direction of the authorized County of Rockland representative, and shall not encumber or permit the premises or adjacent areas to be encumbered with such materials or apparatus.
- 10.2. The work site shall be kept in an orderly and safe fashion so as not to interfere with the progress of the work or the work of any other Contractor.
- 10.3. The Contractor shall be responsible for repairing and replacing anything damaged by his operations, within thirty (30) days after notification by the authorized County of Rockland representative that damage has occurred.
- 10.4. It will be the responsibility of the Contractor to report, to the authorized County of Rockland representative, any damages found prior to any work at this site.

11. CLEANING UP

- 11.1. The Contractor shall at all times keep the premises and adjacent areas free from accumulations of waste material or rubbish. At the completion of the work, he/she shall remove, from and about the premises, including adjacent areas, all rubbish, tools and surplus materials used for work and shall have the area "Broom Clean" and ready for use. In case of a dispute, County of Rockland may remove rubbish and clean up, then may charge the Contractor either by deduction of amounts unpaid to the Contractor, or by other means as determined to be fair and equitable by the authorized County of Rockland representative.

12. AWARD

- 12.1. Award will be made to the lowest responsible bidder, based on item 12. All quantities shown are estimates. The successful bidder will be required to furnish quantities that may be more or less than the listed estimated quantities.