

“Template Letter”. Please use as guideline only. ALL the peer letters should not look the same.

**PRIVILEGED AND CONFIDENTIAL
ATTORNEY - CLIENT COMMUNICATION
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**DRAFT TEMPLATE ONLY - NOT TO BE DISSEMINATED
FOR DISCUSSION PURPOSES ONLY**

District Director
c/o Examining Officer
U.S. Citizenship and Immigration Service
Vermont Service Center
75 Lower Welden Street
St. Albans, VT 05479

Re: O-1 Nonimmigrant Visa Petition by [INSERT COMPANY NAME] on behalf of [Insert Beneficiary Name], a [Insert Country] National and an Alien of Extraordinary Ability in The Academic Field of _____.

Dear Sir/Madam:

Please accept this correspondence in support of [Insert Company Name], Petition for O-1 nonimmigrant visa status on behalf of [Insert Beneficiary Name], an alien of extraordinary ability in the academic field of _____. [Insert Beneficiary Name] is an internationally recognized scientific research professional with extraordinary abilities in the development of highly-specialized pharmacological research paradigms due, in part, to his original scientific and scholarly contributions in this field of academic endeavor.

I have known [Insert Beneficiary Name] for ___ years/months and I am familiar with his original contributions to the scientific body of knowledge in the academic field of _____ research as a result of: (1) his publications in the field; (2) his presentations at various symposia; and (3) from discussions with my and other of [Insert Beneficiary Name]'s colleagues. It is my opinion that [Insert Beneficiary Name] is an individual with extraordinary abilities and that his proposed work at the [INSERT COMPANY NAME] as a _____ in the Department of _____ will significantly benefit both [INSERT COMPANY NAME] and the individuals who benefit from the pharmacological agents that are produced by this internationally renowned institution.

I am qualified to render my opinion with regard to the extraordinary abilities of **[Insert Beneficiary Name]** since I am the _____ at the _____, which is located at _____. Since _____, I have been actively involved both as a practitioner and Professor of _____. By way of background, I received my _____ degree(s) at _____, which is located in _____. From _____ to _____. I was engaged in a Residency in _____ Medicine at the _____ in _____, _____. Further, I completed a _____ Fellowship at the _____ of _____.

One of the institutions at which I have worked is _____ which is affiliated with the _____ University School of Medicine and the Hospital which is a highly distinguished and internationally recognized institution for research, learning and practice in the fields of _____.

Since _____, 19__ I was employed as the _____ with the _____. Since _____, 19__ I have been responsible for all aspects of **[please include relevant information here regarding oversight of significant research projects and knowledge of Research]** at the _____.

In addition to the foregoing, I have been involved in both research and practice in _____. My research endeavors have resulted in the presentation and/or publication of abstracts that have significantly contributed to the body of _____ medical knowledge. For example, since 19xx I have been involved in a highly-technical research project involving **[please enter details if appropriate - if a grant has been secured for certain type of work, please elaborate]**. This research is being undertaken with Dr. _____, an internationally recognized and highly distinguished medical professional in the field of _____ Medicine.

In addition to the foregoing, I continue to actively publish articles about the _____. The importance of this area of research can be appreciated by **[i.e. its selection for presentation at the Annual Meeting of the Society for _____.]**

A major component of my duty as _____ is to educate other Research Scientists and health care delivery staff in our unique approaches to _____.

It is anticipated that the aforementioned research will forge new paths in the examination of _____ and that such research will serve as building blocks for further research in related areas of academic endeavor.

It is my understanding that Dr. _____ has been offered a temporary and full-time position as a **[Insert Beneficiary's proposed job title]** in the Department of _____

_____ at [Insert Company Name]. Dr. _____ is clearly an alien of extraordinary ability in the field of _____ Research to engage in [a study regarding _____ regulation of _____ systems that impact upon _____ and _____]. In addition, Dr. _____ has been, and he continues to be instrumental in the development of research paradigms and assays to evaluate _____ **[modify as appropriate to (Insert Beneficiary Name)'s circumstances]**.

[Insert Beneficiary Name]'s approach is extraordinary insofar as he examines all of the aspects of _____ Research and he compares this with his previous experiences to determine what is different and why certain methods and/or results appear to be better than others. My sense with working alongside **[Insert Beneficiary Name]** is that he wants to continue to hone his extraordinary skills to deliver the best research results possible and to share his skills with other practitioners and researchers in order that end-users of various pharmacological agents being developed will benefit.

Given **[Insert Beneficiary Name]**'s extraordinary ability in the field of _____ Research, and in light of the fact that he has extraordinary research experiences, I can unequivocally state that **[Insert Beneficiary Name]** is one of the small percentage of individuals who has arisen to the very top of his field of endeavor.

By: _____