

AGENDA FOR THE MEETING OF THE GOVERNING BOARD OF  
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT  
July 12, 2011

Immediately following the 6:00 pm meeting of the Sierra County Board of Education  
Loyalton Elementary School, Loyalton, California

**This meeting will not be available for videoconferencing.**

*Any individual who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing. Public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting, will be made available at Sierra-Plumas Joint Unified School District, 305 S. Lincoln Street, Sierraville, CA 96126 and, when feasible, attached to the District's online agenda at <http://www.sierra-coe.k12.ca.us> (Government Code 54957.5)*

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA

D. INFORMATION/DISCUSSION ITEMS

1. Superintendent's Report
  - a. Loyalton Intermediate Closed Site
  - b. Facility Meeting
  - c. Pliocene Ridge Facility
  - d. Categorical Program Monitoring
  - e. CALPADS
2. Business Report
  - a. Board Report-Expenditures by Object 07/01/11 to 7/31/11\*\*
  - b. Tenth Month Enrollments for the 2010-2011 School Year\*\*\*
  - c. Budget Calendar\*\*
3. Staff Reports (5 minutes)
4. SPTA Report (5 minutes)
5. Board Members' Report (5 minutes)
6. Public Comment –This is an opportunity for members of the public to directly address the governing board on any item of interest that is within the subject matter jurisdiction of the governing board whether or not it is listed on the agenda. Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)

E. CONSENT CALENDAR

1. Approval of the minutes of the Regular Board meeting held June 14, 2011\*\*
2. Approval of the minutes of the Special Board meeting held June 23, 2011\*\*  
(continued on page 2)

3. Approval of the bill warrants for the month of June 2011\*\*
4. Approval of Quarterly Report on Williams Uniform Complaints for quarter ending June 30, 2011. *It is required per Education Code 35186 section (d) that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment of conditions or facilities were filed with Sierra-Plumas Joint Unified School District during the quarter ending June 30, 2011. No complaints regarding textbooks and instructional materials, teacher vacancy or misassignment or conditions of facilities were filed with Sierra-Plumas Joint Unified School District during the 2010-2011 school year.*

#### F. ACTION ITEMS

1. Old Business
  - a. Appointment of Lead Teacher, Downieville School, stipend position, \$1,000 per month, effective August 25, 2011
2. New Business
  - a. Appointment of personnel to fill 2011-2012 Extra Duty Assignments\*\*
  - b. Approval of Resolution No. 11-001, Home-To-School Transportation Fee\*\*
  - c. Approval of Resolution No. 11-002, Price Increase to School Nutrition Program\*\*
  - d. Approval of Resolution No. 11-003, Employer Pick-up (PERS)\*\*
  - e. Approval of eight additional days for Marla Stock, Site Administrator, to the 2011-12 contract, from 217 to 225 days for CALPADS state requirement compliance
  - f. Report on identifying performance goals for the Superintendent, 2011-2012
  - g. Public Hearing to receive comments regarding SBX3 4 (Chapter 12/2009) Flexibility Provisions for Fiscal Year 2011-2012\*\*
  - h. Acceptance of Tier III Categorical Funds and Proposed Uses for fiscal year 2011-2012 and to discuss the proposed use of the funding\*\*
  - i. Appoint two board members to the Facility Committee
  - j. Authorization for superintendent to enter into an agreement with Nichols, Melburg & Rossetto, Architects\*\*
  - k. Authorization for Superintendent to enter into an agreement with Kevin Nolan, CRM Group\*\*
  - l. Approval of revision of May 10, 2011, Sierra-Plumas Joint Unified School District Governing Board Minutes to reflect corrections as follows:

F. Action Items

1. New Business

- i. Consideration and Approval to pay walk-on coaches for fiscal year 2011-2012  
~~MSCUAWRIGHT/DRYDEN~~  
WRIGHT, DRYDEN, YORK MOORE: AYE  
YORK: NO  
MOTION PASSED

BOARD POLICIES

- m. Approval of Board Policy 1150, Commendations and Awards, revision^^
- n. Approval of Board Policy 1240, Volunteer Assistance, revision^^
- o. Approval of Administrative Regulation 1240, Volunteer Assistance, revision^^
- p. Approval of Board Policy 1250, Visitors/Outsiders, revision^^
- q. Approval of Administrative Regulation 1250, Visitors/Outsiders, revision^^
- r. Approval of Administrative Regulation 3516.2, Bomb Threats, revision^^
- s. Approval of Board Policy 3516.5, Emergency Schedules, revision^^
- t. Approval of Board Policy 3555, Nutrition Program Compliance, (new)^^
- u. Approval of Board Policy 4032, Reasonable Accommodation, revision^^
- v. Approval of Administrative Regulation and Exhibit 4112.62/4212.62/4312.62, Maintenance of Criminal Offender Records, revision^^
- w. Approval of Board Policy 41274227/4327, Temporary Athletic Team Coaches, revision^^
- x. Approval of Administrative Regulation 4127/4227/4327, Temporary Athletic Team Coaches, revision^^
- y. Approval of Board Policy 4156.2/4256.2/4356.2, Awards and Recognition, revision^^
- z. Approval of Administrative Regulation 4161.1/4361.1, Personal Illness/Injury Leave, revision^^
- aa. Approval of Administrative Regulation 5145.8, Refusal to Harm or Destroy Animals, revision^^
- bb. Approval to DELETE Board Policy 5145.8, Refusal to Harm or Destroy Animals^^

G. ADVANCED PLANNING

1. Next Regular Board Meeting will be held on Tuesday, August 9, 2011, at Downieville School, Downieville, California, following the 6:00 pm meeting of the Sierra County Board of Education.
2. Suggested Agenda items
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_

H. ADJOURNMENT

  
Stanford J. Hardeman, Superintendent

\*\*enclosed  
\*handout  
^^County handout

Balances through June						Fiscal Year 2010/11
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD</b>						
1100	Teachers Salaries	1,541,480.00	1,584,130.95		1,528,655.63	55,475.32
1120	Certificated Substitutes	40,368.00	41,250.00		32,230.00	9,020.00
1200	Certificated Pupil Support Sal	9,323.00	9,322.44		9,364.74	42.30-
1300	Certificated Superv/Admin Sala	307,664.00	326,467.52		329,228.23	2,760.71-
1310	Teacher In Charge/Head Teacher	8,000.00	8,000.00		8,000.00	.00
1900	Other Certificated Salaries	32,425.00	19,755.12		19,719.35	35.77
	<b>Total for Object 1000</b>	<b>1,939,260.00</b>	<b>1,988,926.03</b>	<b>.00</b>	<b>1,927,197.95</b>	<b>61,728.08</b>
2100	Instructional Aides Salaries	140,026.00	141,920.81		137,111.58	4,809.23
2200	Classified Support Salaries	318,341.00	314,023.69		312,630.73	1,392.96
2300	Classified Sup/Admin Salaries	2,160.00	2,477.50		1,845.00	632.50
2400	Clerical & Office Salaries	252,509.00	251,994.69		253,470.16	1,475.47-
2900	Other Classified Salaries	24,694.00	22,670.93		22,782.27	111.34-
	<b>Total for Object 2000</b>	<b>737,730.00</b>	<b>733,087.62</b>	<b>.00</b>	<b>727,839.74</b>	<b>5,247.88</b>
3101	State Teachers Retirement Syst	255,312.00	161,212.00		151,535.41	9,676.59
3201	Public Employees Retirement Sy	4,771.00	5,235.00		5,568.45	333.45-
3202	Public Employees Retirement Sy	62,949.00	63,987.00		64,779.11	792.11-
3212	Pers Pickup-Classified Employe	11,874.00	11,688.00		11,935.98	247.98-
3311	OASDI-Certificated Positions	2,763.00	12,298.00		3,513.73	8,784.27
3312	OASDI-Classified Positions	45,754.00	44,555.00		44,437.65	117.35
3321	Medicare-Certificated Position	27,335.00	28,100.00		27,245.52	854.48
3322	Medicare-Classified Positions	12,394.00	11,272.00		10,415.21	856.79
3401	Health & Welfare -Certificated	427,004.00	435,654.98		420,503.40	15,151.58
3402	Health & Welfare-Classified Po	174,845.00	163,942.87		171,418.59	7,475.72-
3501	State Unemployment Insurance-C	13,967.00	14,737.00		18,022.63	3,285.63-
3502	State Unemployment Insurance-	6,183.00	5,797.00		5,660.31	136.69
3601	Workers' Compensation Insuranc	93,223.00	96,718.00		91,193.83	5,524.17
3602	Workers' Compensation Insuranc	41,106.00	36,243.00		34,597.06	1,645.94
3701	Retiree Benefits Cert.	113,753.00	138,751.25		100,126.00	38,625.25
3801	PERS Reduction-Certificated	1,031.00	1,133.00		1,202.91	69.91-
3802	PERS Reduction-Classified	13,500.00	10,116.00		13,900.26	3,784.26-
	<b>Total for Object 3000</b>	<b>1,307,764.00</b>	<b>1,241,440.10</b>	<b>.00</b>	<b>1,176,056.05</b>	<b>65,384.05</b>
4100	Textbooks		11,350.00		10,033.97	1,316.03
4200	Books Other Than Textbooks	6,231.00	11,258.00	1,707.32	13,984.58	4,433.90-
4300	Materials and Supplies	124,464.00	145,335.00	8,232.95	105,967.85	31,134.20
4350	Vehicle Maint. M&S	3,000.00	6,500.00	1,123.78	4,222.35	1,153.87
4399	M&S Misc -undesignated	57,735.00	65,981.00			65,981.00

Selection Filtered by User Permissions, (Org = 6, Online/Offline = N, Fiscal Year = 2011, Period = 12, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, Fund = 01, Object = 1-7, SACS Fund? = N, Fund Page Break? = N, Obj Digits = 1, Page Break? = N)

ESCAPE ONLINE

Balances through June						Fiscal Year 2010/11
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 01 - General FD (continued)</b>						
4400	Non-Capital Equipment (Up to \$	71,759.00	29,276.00	1,721.17	21,835.98	5,718.85
	<b>Total for Object 4000</b>	<b>263,189.00</b>	<b>269,700.00</b>	<b>12,785.22</b>	<b>156,044.73</b>	<b>100,870.05</b>
5100	Subagreement for Services	631,002.00	561,661.00		537,266.01	24,394.99
5200	Travel & Conferences	40,220.00	47,682.00	4,765.07	20,779.47	22,137.46
5203	Mileage paid to employee	1,700.00	1,700.00		1,225.75	474.25
5300	Dues & Membership	8,044.00	10,414.40		4,656.69	5,757.71
5400	Insurance-Fire, liability, etc	57,000.00	57,000.00		52,385.70	4,614.30
5510	Power	126,386.00	136,544.00	23,111.52	84,275.60	29,156.88
5520	Garbage	13,270.00	14,710.00		5,880.00	8,830.00
5530	Water	61,300.00	68,300.00	7,153.38	55,685.75	5,460.87
5540	Propane	85,900.00	94,100.00	5,862.48	75,544.29	12,693.23
5590	Miscellaneous Utilities	16,000.00	15,500.00	1,823.42	13,176.58	500.00
5600	Rentals, Leases & Repairs	63,643.00	61,225.00	9,199.56	22,305.47	29,719.97
5800	Services & Operating Expense	60,899.00	63,714.00	3,564.00	52,227.07	7,922.93
5810	Legal Expenses	22,500.00	21,723.00	16,017.00	1,995.00	3,711.00
5812	Board Election Expense	3,550.00	3,550.00		3,400.00	6,950.00
5813	Bond Election Expense	20,000.00	20,000.00		4,268.72	15,731.28
5840	Audit Expense	17,668.00	17,668.00	4,500.00	7,000.00	6,168.00
5860	Solid Waste Tax	17,828.00	19,128.00		10,581.05	8,546.95
5870	Property Tax - Pliocene Mobil	328.00	328.00			328.00
5890	Miscellaneous Contracts/Service	328,854.00	372,489.00	85,397.55	287,032.18	59.27
5899	SCOE Interagency Reimburse	47,769.00	45,070.00	2,266.61	4,168.66	38,634.73
5900	Communications	10,167.00	11,038.00		4,112.70	6,925.30
5910	Telephone-Monthly Service	16,252.00	18,052.00	3,270.50	4,874.33	9,907.17
5920	T Lines	6,400.00	6,400.00	611.47	2,088.53	3,700.00
5990	Other Communications	225.00	225.00		206.64	18.36
	<b>Total for Object 5000</b>	<b>1,656,905.00</b>	<b>1,668,221.40</b>	<b>167,542.56</b>	<b>1,248,336.19</b>	<b>252,342.65</b>
6200	BUILDING & IMPROVEMENT OF BUIL			11,447.65	12,805.37	24,253.02
6400	Equipment		81,200.00	500.00	18,380.34	62,319.66
	<b>Total for Object 6000</b>	<b>.00</b>	<b>81,200.00</b>	<b>11,947.65</b>	<b>31,185.71</b>	<b>38,066.64</b>
7142	Other Tuition, Excess Cost, an	17,034.00	20,999.00	17,034.00		3,965.00
7310	Direct Support/Indirect Costs					.00
7613	Transfer to State Sch Bldg Fun		30,000.00			30,000.00
7616	Trans fr Gen Fund to Cafeteria	83,718.00	97,685.00		34,427.88	63,257.12
7619	Other Interfund Transfers Out	23,426.00	24,923.00			24,923.00
	<b>Total for Object 7000</b>	<b>124,178.00</b>	<b>173,607.00</b>	<b>17,034.00</b>	<b>34,427.88</b>	<b>122,145.12</b>

Selection Filtered by User Permissions, (Org = 6, Online/Offline = N, Fiscal Year = 2011, Period = 12, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, Fund = 01, Object = 1-7, SACS Fund? = N, Fund Page Break? = N, Obj Digits = 1, Page Break? = N)

ESCAPE ONLINE

Balances through June						Fiscal Year 2010/11
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
Fund 01 - General FD (continued)						
	Total for Expense accounts	6,029,026.00	6,156,182.15	209,309.43	5,301,088.25	645,784.47
	Total for Fund 01 and Expense accounts	6,029,026.00	6,156,182.15	209,309.43	5,301,088.25	645,784.47
	Total for Org 006, Fund 01 and Expense accounts	6,029,026.00	6,156,182.15	209,309.43	5,301,088.25	645,784.47

## ENROLLMENT BY SCHOOL MONTH 2010-2011

	Loyalton Elementary	Loyalton Middle	Loyalton High	Downieville Elementary	Downieville Jr/Sr High	Sierra Pass Cont	ISP	TOTAL
<b>Ending 2009-2010</b>	203	60	118	28	36	2	11	458
<b>1st Day 2010-2011</b>	189	60	123	29	31	2	2	<b>436</b>
<b>2010 CBEDS</b>	180	56	114	28	31	3	0	412

	Month	Loyalton Elementary	Loyalton Middle	Loyalton High	Downieville Elementary	Downieville Jr/Sr High	Sierra Pass Cont	ISP	TOTAL
<b>September</b>	1	188	57	121	28	31	3	0	428
<b>October</b>	2	187	57	121	28	32	3	0	428
<b>November</b>	3	188	57	120	26	32	2	1	426
<b>December</b>	4	188	57	119	26	31	3	2	426
<b>January</b>	5	181	55	117	25	31	3	4	416
<b>February</b>	6	178	54	115	25	32	4	4	412
<b>March</b>	7	177	53	115	25	32	5	2	409
<b>April</b>	8	174	53	114	25	33	4	2	405
<b>May</b>	9	175	52	114	26	33	4	2	<b>406</b>
<b>June</b>	10	172	52	114	26	34	4	2	<b>404</b>

	<u>S-PJUSD</u>	<u>SDC</u>	<u>Opportunity Washoe Cnty</u>	
<b>P-1 ADA</b>	399.10	1.64	2.00	14.30
<b>P-2 ADA</b>	393.83	1.61	2.00	15.0
<b>Annual ADA</b>	389.45	1.63	2.43	15.19

*Total enrollment includes 2 special day class students*

Enrollment difference from June 2010 to  
June, 2011: **-54**



MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD OF  
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

June 14, 2011

Downieville School, Downieville, California

**A. CALL TO ORDER**

President Mike Moore called the meeting to order at 6:30 pm.

**B. ROLL CALL**

PRESENT: Mr. Mike Moore, President  
Mr. Allen Wright, Vice President  
Mr. Jeff Bosworth, Clerk  
Ms. Sharon Dryden, Member

ABSENT: Mr. Todd York, Member

VACANT: None

STAFF: Mr. Stan Hardeman, Superintendent  
Ms. Rose Asquith, Business Manager  
Ms. Hannah Tomatis, Administrative Assistant  
Ms. Marla Stock, Site Administrator  
Mr. Derek Cooper, Site Administrator  
Ms. Marlene Mongolo/Testing/SELPA Director

**C. APPROVAL OF THE AGENDA**

MSCU/WRIGHT/BOSWORTH

**D. INFORMATION / DISCUSSION ITEMS**

**1. SUPERINTENDENT'S REPORT**

- a. Pliocene Ridge School was introduced to potential realtors.
- b. Marla Stock, Loyalton High School Principal, submitted CALPADS for certification.
- c. Inter-District Attendance Agreements as follows:

<b>New/Renewal</b>	<b>School Year:</b>	<b>Grade Entering</b>	<b>District of Residence</b>	<b>Receiving District</b>
New resident/continuing student/Grade 12	2011-12	12	Sierra	Tahoe-Truckee
Renewals-numerous students	2011-12	Various	Sierra/Verdi	Washoe

**2. BUSINESS REPORT**

- a. Board Report-Expenditures by Object 07/01/10 to 5/31/11
- b. Ninth Month Enrollments for the 2010-2011 School Year
- c. Letter from State of California: 2010-2011 Second Interim Report compliance
- d. Child Nutrition Audit

There were no comments on items a through d of the Business Report.

**3. STAFF REPORTS**

Mr. Derek Cooper and Ms. Marla Stock gave activity and progress reports of their school sites. Downieville received their six-year WASC Accreditation.

Sierra-Plumas Joint Unified School District  
Minutes of the School District Governing Board  
Regular Meeting  
June 14, 2011

**4. SPTA REPORTS**

There were no reports.

**5. BOARD MEMBERS' REPORTS**

WRIGHT read a letter from Michael Fillippini in appreciation of music in the schools

BOSWORTH: The refinishing of the flag pole at Downieville School will be an Eagle Scout project.

DRYDEN and WRIGHT will meet in regards to proposed performance goals and present them at the July meeting.

**PUBLIC COMMENT**

President MOORE opened the meeting for public comment at 6:54 pm.

Brandon Pangman mentioned that a new sign announces the Elementary School side of Downieville School. He also expressed that some community members have expressed concern and anxiety about what's happening as far as leadership for Downieville School. He requested discussion about next year's transition, including administrator time and finances.

President MOORE closed the meeting for public comment at 6:57 pm.

**E. CONSENT CALENDAR**

The following items were included on the consent calendar:

1. Approval of the minutes of the Regular Board meeting held May 10, 2011
2. Approval of the bill warrants for the month of May 2011
3. Authorization to submit 2011-12 Consolidated Application, Part 2  
MSCU/WRIGHT/DRYDEN.

**F. ACTION ITEMS**

1. OLD BUSINESS

- a. Approval of Completion of Bargaining, Sierra-Plumas Teachers' Association, 2010-2011  
MSCU/WRIGHT/DRYDEN
- b. Approval of Completion of Bargaining, Sierra-Plumas Teachers' Association, 2011-2012  
MSCU/WRIGHT/DRYDEN
- c. Approval of Board Policy 3550, Food Service/Child Nutrition Program, revision  
MSCU/DRYDEN/WRIGHT
- d. Approval of Administrative Regulation 3550, Food Service/Child Nutrition Program, revision  
MSCU/DRYDEN/WRIGHT
- e. Approval of Board Policy 3551, Food Service Operations/Cafeteria Fund, revision  
MSCU/DRYDEN/WRIGHT

Sierra-Plumas Joint Unified School District  
Minutes of the School District Governing Board  
Regular Meeting  
June 14, 2011

- f. Approval of Administrative Regulation 3551, Food Service Operations/Cafeteria Fund, revision  
MSCU/DRYDEN/WRIGHT
- g. Approval of Board Policy 3553, Free and Reduced Price Meals, revision  
MSCU/DRYDEN/WRIGHT
- h. Approval of Administrative Regulation 3553, Free and Reduced Price Meals, revision  
MSCU/DRYDEN/WRIGHT

6. NEW BUSINESS

- a. Approval to fill Clerk Typist position, Downieville School, 3 hours daily (approximate cost \$10,000)  
WRIGHT/DRYDEN  
BOSWORTH, DRYDEN, WRIGHT, MOORE: NO  
MOTION FAILED
- b. Approval of five additional days for Marla Stock, Site Administrator, to the 2010-11 contract, from 220 days to 225 days  
MSCU/DRYDEN/WRIGHT
- c. Approval of five additional days for Marla Stock, Site Administrator, to the 2011-12 contract, from 212 days to 217 days  
DRYDEN/WRIGHT  
DRYDEN AMENDED MOTION to change ITEM C from 217 days to 220 days  
NO SECOND  
AMENDED MOTION FAILED  
  
PRIMARY MOTION  
ROLL CALL VOTE:  
DRYDEN: NO  
BOSWORTH: NO  
WRIGHT: NO  
MOORE: NO  
PRIMARY MOTION FAILED
- d. Approval of Nancy McCollum as Junior Varsity Volleyball coach for 2010-11 and to receive one-half regular stipend amount  
MSCU/WRIGHT/DRYDEN
- e. Approval of First Reading, Job Description No. 207.27, Lead Teacher  
DRYDEN/ALLEN  
DRYDEN: AYE  
BOSWORTH, MOORE, WRIGHT: NO  
MOTION FAILED  
Job Description was read aloud  
Discussion ensued.  
WRIGHT stated that he, staff, the administrator, MOORE and the Sierra Plumas Teachers' Association were involved in the creation of the job description.  
Pangman communicated the frustration of the community who feel they have no input.

Sierra-Plumas Joint Unified School District  
Minutes of the School District Governing Board  
Regular Meeting  
June 14, 2011

A concern was raised that “the cart was put before the horse.”

Mr. Hardeman explained that the decision for transition of leadership at Downieville is incomplete, yet in process.

Site council would like to be informed and have communication improved. It was recommended that the Site council meet with the Superintendent to discuss constraints and concerns. BOSWORTH and WRIGHT will attend.

- f. Approval of Lead Teacher Extra Duty Assignment compensation, \$1,000 per month  
President MOORE tabled this item indefinitely considering Item “e” failed.
- g. A Public Hearing was opened at 7:49 pm to receive comments on the Developer Fee Study Report prepared in accordance with Government Code §17620 regarding the collection and expenditure of developer fees imposed on residential, commercial, and industrial development.  
There were no public comments.  
The Public Hearing closed at 7:49 pm.
- h. Adoption of the Developer Fee Study, Residential & Commercial Development, prepared by Richard Gonzalez & Associates, Inc.  
MSCU/DRYDEN/WRIGHT
- i. Approval of Resolution No. 10-015, Regarding School Facilities Fees  
MSCU/DRYDEN/WRIGHT
- j. Approval of Leadership Protocol  
MSCU/DRYDEN/WRIGHT
- k. Authorization for Superintendent to enter into an Memorandum of Understanding with Einen Grandi  
MSCU/WRIGHT/DRYDEN
- l. Authorization for Superintendent to enter into an agreement between Sierra-Plumas Joint Unified School District and School Services of California, Inc., for the fiscal year 2011-2012, for the amount of \$2,220  
MSCU/WRIGHT/DRYDEN
- m. Authorization for Superintendent to enter into an agreement with US Bank for the Cal Card program  
MSCU/BOSWORTH/WRIGHT
- n. Authorization for Superintendent to enter into a Shelter Agreement with the American Red Cross  
MSCU/WRIGHT/DRYDEN
- o. Authorization for Superintendent to sign an Addendum to the existing agreement with Sierra Transportation Company, LLC, for home-to-school student transportation, Downieville and surrounding areas  
MSCU/WRIGHT/BOSWORTH
- p. Authorization for Superintendent to sign an Addendum to the existing agreement with White’s Bus for home-to-school student transportation, Loyalton and surrounding areas  
MSCU/DRYDEN/BOSWORTH

Sierra-Plumas Joint Unified School District  
Minutes of the School District Governing Board  
Regular Meeting  
June 14, 2011

- q. Discussion and possible authorization for Superintendent to enter into an agreement with realtor regarding Pliocene Ridge School  
MSCU/WRIGHT/DRYDEN
- r. Discussion in regards to Pliocene Ridge School –A consensus was reached to ask the buyers to pay the cost for the Environmental Impact Report and County Application Fees.
- s. Discussion in regards and direction to Superintendent in regards to disposal of the Old Loyalton Intermediate School property located at 605 School Street, Loyalton, California, 96118  
Ms. Asquith referenced the backup in the board’s packet regarding procedure for selling surplus property.  
Discussion ensued about working with Sierra County to have a lot line adjustment of the above property and acquiring a certificate of compliance.

BOARD POLICIES/ADMINISTRATIVE REGULATIONS

- t. *Approval of Board Policy 3100, Budget, revision*  
MSCU/DRYDEN/WRIGHT
- u. *Approval of Administrative Regulation 3100, Budget, revision*  
MSCU/DRYDEN/WRIGHT
- v. *Approval of Board Policy 3220.1, Lottery Funds, revision*  
MSCU/DRYDEN/WRIGHT
- w. *Approval of Board Policy 3280, Sale Or Lease Of District-Owned Real Property, revision*  
MSCU/DRYDEN/WRIGHT
- x. *Approval of Board Policy 3314.2, Revolving Funds, revision*  
MSCU/DRYDEN/WRIGHT
- y. *Approval of Administrative Regulation 3460, Financial Reports And Accountability, revision*  
MSCU/DRYDEN/WRIGHT
- z. *Approval of Administrative Regulation 4112.4, 4212.4, 4312.4, Personnel, Tuberculosis Tests, revision*  
MSCU/DRYDEN/WRIGHT
- aa. *Approval of Administrative Regulation 4117.11, 4317.11, Preretirement Part-Time Employment, revision*  
MSCU/DRYDEN/WRIGHT
- bb. *Approval of Administrative Regulation 4117.14, Postretirement Employment, revision^^*  
MSCU/DRYDEN/WRIGHT

Sierra-Plumas Joint Unified School District  
Minutes of the School District Governing Board  
Regular Meeting  
June 14, 2011

- cc. *Approval of Board Policy, 5141.21, Administering Medication and Monitoring Health Conditions, revision*  
MSCU/DRYDEN/WRIGHT
- dd. *Approval of Administrative Regulation, 5141.21, Administering Medication and Monitoring Health Conditions, revision*  
MSCU/DRYDEN/WRIGHT
- ee. *Approval of Board Policy 5141.3, Health Examinations, revision*  
MSCU/DRYDEN/WRIGHT
- ff. *Approval of Administrative Regulation 5141.3, Health Examinations, revision*  
MSCU/DRYDEN/WRIGHT
- gg. *Approval of Board Policy 5141.31, Immunizations, revision*  
MSCU/DRYDEN/WRIGHT
- hh. *Approval of Administrative Regulation 5141.31, Immunizations, revision*  
MSCU/DRYDEN/WRIGHT
- ii. *Approval of Administrative Regulation 5141.4, Child Abuse Prevention and Reporting, revision*  
MSCU/DRYDEN/WRIGHT
- jj. *Approval of Board Policy, 6011, Academic Standards, revision*  
MSCU/DRYDEN/WRIGHT
- kk. *Approval of Administrative Regulation 6159, Individualized Education Program, revision*  
MSCU/DRYDEN/WRIGHT
- ll. *Approval of Board Policy 6164.4, Identification and Evaluation of Individuals for Special Education, revision*  
MSCU/DRYDEN/WRIGHT
- mm. *Approval of Administrative Regulation 6164.4, Identification and Evaluation of Individuals for Special Education, revision*  
MSCU/DRYDEN/WRIGHT
- nn. *Approval of Board Bylaw, 9012, NEW*  
MSCU/DRYDEN/WRIGHT
- oo. *Approval of Resolution No. 10-016, GASB 54 Fund Balance*  
MSCU/DRYDEN/WRIGHT
- pp. *Approval of Resolution No. 10-017, Fiscal Year End 2010-2011 Budget Revision*  
MSCU/DRYDEN/WRIGHT

Sierra-Plumas Joint Unified School District  
Minutes of the School District Governing Board  
Regular Meeting  
June 14, 2011

- qq. Public Hearing to receive comments regarding the 2011-2012 Sierra-Plumas Joint Unified School District proposed budget, pursuant to Ed Code §42103, 42122, 42123 and 42127 8:11
- rr. Adoption of 2011-2012 Budget and Criteria & Standards Report  
MSCU/WRIGHT/MOORE

**G. ADVANCED PLANNING**

1. The next Regular Board Meeting will be held on July 12, 2011, Loyalton Elementary School, Loyalton, California, immediately following the 6:00 pm meeting of the Sierra County Board of Education.
2. Suggested Agenda items:
  - a. Realtor response
  - b. Downieville Leadership/Plan
  - c. Lead Teacher Job Description
  - d. Resolution to reduce the price of Pliocene Ridge School
  - e. Update on Loyalton Intermediate School site
  - f. Facility meeting update

**I. ADJOURNMENT**

MSCU/BOSWORTH/MOORE  
ADJOURNED at 8:14 pm.

---

Jeff Bosworth, Clerk

---

Stanford J. Hardeman, Superintendent

MINUTES FOR THE SPECIAL MEETING OF THE GOVERNING BOARD OF  
THE SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT  
June 23, 2011  
Downieville School, Downieville, California

**A. CALL TO ORDER**

President Mike Moore called the meeting to order at 6 pm.

**B. ROLL CALL**

PRESENT: Mr. Mike Moore, President  
Mr. Allen Wright, Vice President  
Mr. Jeff Bosworth, Clerk  
Mr. Todd York, Member

ABSENT: Ms. Sharon Dryden, Member

VACANT: None

STAFF: Mr. Stan Hardeman, Superintendent  
Ms. Rose Asquith, Business Manager  
Ms. Hannah Tomatis, Administrative Assistant  
Ms. Marla Stock, Site Administrator  
Mr. Derek Cooper, Site Administrator  
Ms. Marlene Mongolo/Testing/SELPA Director

**C. FLAG SALUTE**

**D. APPROVAL OF THE AGENDA**  
MSCU/YORK/WRIGHT

**1. PUBLIC COMMENT**

President Moore opened the meeting for public comment at 6:01 pm.

Concern was expressed regarding a part-time principal's ability to accomplish deadlines such as transcripts and timely scholarship assistance; supervision for special education needs were expressed; concern for the school site that would lose part of their administration; a concern for continuity was expressed.

President Moore closed the meeting for public comment at 6:05 pm.

**E. ACTION ITEMS**

**1. New Business**

- a. Acceptance of notice of resignation, Jo Ann Fites-Kaufman, Math/Science Teacher, Downieville Jr. Sr. High School, effective June 30, 2011  
MSCU/WRIGHT/YORK
- b. Approval to fill Math/Science Teacher position, 1.0 F.T.E., Downieville Jr/Sr High School, effective 2011-2012 school year  
MSCU/YORK/WRIGHT



Sierra-Plumas Joint Unified School District  
Minutes of the School District Governing Board  
Special Meeting, June 23, 2011

- c. Discussion in regards to Downieville School transition, 6:07 pm.
- Stan Hardeman: The site council met yesterday and the meeting enabled all voices a chance to be heard. At the meeting, pros and cons were discussed on whether to hire a part time principal or lead teacher with administrative oversight and a full time secretary.
  - The Site Council Chairperson thanked the Board for having the meeting and responding to the pleas for communication.
  - BOSWORTH: Requested to hear other attendee's opinion of the meeting.
  - WRIGHT: The site council was well represented, everyone had a chance to express their concerns, special issues were dealt with during the meeting or will be dealt with soon. He mentioned that he sensed there was a common cause.
  - MOORE: Strongly interested in keeping this school working. If it is not working, we will revisit this again.
  - A member of the public asked, "When will the decisions be made that aren't decided now?" Mr. Hardeman responded that the next board meeting will dovetail on the decisions the board makes tonight and progress will be made throughout the summer. The goal is to have everything in order before school begins.
  - A suggestion was made to have a regular meeting time for information updates. A schedule for the Site Council will be publicized.
  - The discussion ended at 6:17 pm.
- d. Approval of Job Description No. 207.27, Lead Teacher  
YORK/WRIGHT  
YORK: AYE  
WRIGHT: AYE  
MOORE: AYE  
BOSWORTH: NO  
MOTION PASSED
- e. Authorization to fill Support Staff position at Downieville School  
MSCU/WRIGHT/YORK  
WRIGHT motioned to postpone this agenda item to the county or district school board meeting, whichever the Superintendent deems necessary, in July. YORK seconded.
- f. Authorization to fill Administrative Support Staff position at Downieville School  
MSCU/YORK/WRIGHT  
WRIGHT moved to amend the notion to read, Authorization to fill Administrative Support Staff position, specifically titled Lead Teacher Position, at Downieville School.  
YORK seconded.  
BOSWORTH: NO  
WRIGHT: AYE  
YORK: AYE  
MOORE: AYE
- g. Approval to fill .375 F.T.E., Certificated Staff, Downieville Jr/Sr High School  
MSCU/WRIGHT/YORK
- h. Approval of 13 Extra Duty Days for Administrative Support Staff at Downieville School  
YORK/ALLEN  
WRIGHT motioned to amend this item to read, Approval of 13 Extra Duty Days for Derek Cooper for duties as Site Administrator at Downieville School.

Sierra-Plumas Joint Unified School District  
Minutes of the School District Governing Board  
Special Meeting, June 23, 2011

YORK seconded.  
BOSWORTH: NO  
WRIGHT: AYE  
YORK: AYE  
MOORE: AYE

- i. Approval of salary schedule for Site Administrator

YORK/WRIGHT  
BOSWORTH: NO  
WRIGHT: AYE  
YORK: AYE  
MOORE: AYE

- j. Approval of Agricultural Career Technical Education Incentive Grant, 2011-12 Application for funding

MSCUYORK/WRIGHT

- k. Approval of Resolution No. 10-018, Pliocene Ridge School Disposition, 1999 Ridge Road, No. San Juan, CA 95960, APN006-140-013

Roll Call Vote Required  
MSCU/YORK/WRIGHT  
BOSWORTH: AYE  
WRIGHT: AYE  
YORK: AYE  
MOORE: AYE  
ABSENT: ONE

A question was asked regarding the purpose of the Resolution.

Ms. Asquith replied that new realtors will be hired and the selling price reduced.

**F. ADVANCED PLANNING**

1. The next Regular Board Meeting will be held on July 12, 2011, Loyalton Elementary School, California, immediately following the 6:00 pm meeting of the Sierra County Board of Education.
2. Suggested Agenda items:
  - a. Downieville Support Staff Position
  - b. Any needs for Downieville Site preparation

**G. ADJOURNMENT**

MSCU/YORK/WRIGHT  
ADJOURNED at 6:30 pm.

---

Jeff Bosworth, Clerk

## Checks Dated 06/01/2011 through 06/30/2011

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
00076655	06/01/2011	CONSECO HEALTH INSURANCE CO	76-9578		44.52
00076656	06/01/2011	FEATHER RIVER MATERIALS INC.	40-6200		10,419.62
00076657	06/08/2011	APSEMSU	01-5200		1,275.00
00076658	06/08/2011	JAMES BERARDI	01-4300		1,041.70
00076659	06/08/2011	BOSWORTH TOOLS	01-4400	1,619.65	
			Unpaid Sales Tax	118.38-	1,501.27
00076660	06/08/2011	CALIFORNIA DEPARTMENT OF ED. ACCOUNTING OFFICE	01-9590		232.23
00076661	06/08/2011	CITY OF LOYALTON	01-5530		4,379.22
00076662	06/08/2011	DEREK COOPER	01-4300	236.93	
			01-5200	106.08	
			01-5890	135.91	478.92
00076663	06/08/2011	CRYSTAL DAIRY	13-4700		166.49
00076664	06/08/2011	DOWNIEVILLE PUBLIC UTILITY DIS	01-5530		200.20
00076665	06/08/2011	STEPHEN FILLO	01-5200		993.10
00076666	06/08/2011	RICHARD GONZALEZ & ASSOC.	01-5890		62.50
00076667	06/08/2011	MARIAN LAVEZZOLA	01-5600		200.00
00076668	06/08/2011	LIBERTY ENERGY	01-5510		3,305.04
00076669	06/08/2011	RACHEL LITTLE	01-5100		81.60
00076670	06/08/2011	LUMBER JACK TOOLS	01-4400		540.17
00076672	06/08/2011	MODEL DAIRY, LLC	13-4700		458.40
00076673	06/08/2011	MOUNTAIN MESSENGER	01-5890	56.25	
			01-5899	56.25	
			25-5800	82.50	195.00
00076674	06/08/2011	TAMMY MULDOON	01-5200		265.80
00076675	06/08/2011	PACIFIC GAS & ELECTRIC COMPANY	01-5510		21.21
00076676	06/08/2011	REXEL NORCAL VALLEY ELECTRICAL	01-4300		127.89
00076677	06/08/2011	ROCKLER	01-4300		1,137.37
00076678	06/08/2011	SCHOOLPATHWAYS	01-5800		150.00
00076679	06/08/2011	CLAIRE SCHUMACHER	01-5200		28.56
00076680	06/08/2011	SIERRA COUNTY HEALTH DEPARTMENT	01-5510		289.50
00076681	06/08/2011	SIERRA-PLUMAS JOINT UNIFIED	01-5890	20.00	
			13-4300	57.63	
			13-5800	4.50	82.13
00076682	06/08/2011	SOURCE REFRIG & HVAC, INC.	13-5600		2,422.43
00076683	06/08/2011	SUBURBAN PROPANE	01-5540		1,915.42
00076684	06/08/2011	TIMBERLINE AUTO PARTS & POWER EQUIPMENT	01-4350		3.24
00076685	06/08/2011	TRI COUNTY SCHOOLS INS. GR.	01-3402	15,353.00	
			01-3701	2,239.00	
			76-9576	59,864.38	77,456.38
00076686	06/08/2011	SANDY VILLARREAL	01-4300		125.00
00076687	06/08/2011	VOYAGER FLEET SYSTEMS INC.	01-4300	388.97	
			01-5200	409.96	
			01-5899	31.49	830.42
00076688	06/08/2011	WESTERN NEVADA SUPPLY COMPANY	01-4300		279.15
00076689	06/08/2011	MARRIOTT COURTYARD	01-5200		376.32

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 3

## Checks Dated 06/01/2011 through 06/30/2011

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
00076690	06/22/2011	AIRGAS, NCN	01-5600		84.20
00076691	06/22/2011	GE MONEY BANK/AMAZON	01-4300	18.34	
			01-4400	1,366.97	
			Unpaid Sales Tax	105.58-	1,279.73
00076692	06/22/2011	KATRINA BOSWORTH	01-4300		22.90
00076693	06/22/2011	DEREK COOPER	01-4300	35.91	
			01-5890	63.09	99.00
00076694	06/22/2011	CRYSTAL DAIRY	13-4700		11.70
00076695	06/22/2011	BLAINE DONNELLY	01-4300	112.46	
			01-5200	97.31	
			01-5899	23.31	233.08
00076696	06/22/2011	JO ANN FITES-KAUFMAN	01-5200		393.00
00076697	06/22/2011	GONZALES, ANTHONY	01-9510		20.00
00076698	06/22/2011	GRAYSON REFRIGERATION	13-5800		625.90
00076699	06/22/2011	HUNT & SONS, INC.	01-5590		907.30
00076700	06/22/2011	JOSTENS	01-4300		259.76
00076701	06/22/2011	SANDRA K. KENDALL	01-9510		65.37
00076702	06/22/2011	LES SCHAWB TIRE CENTER	01-4350		241.59
00076703	06/22/2011	RACHEL LITTLE	01-5100		114.24
00076704	06/22/2011	MODEL DAIRY, LLC	13-4700		289.75
00076705	06/22/2011	KERRY MOORE	01-4300	79.99	
			01-5800	223.17	303.16
00076706	06/22/2011	MIKE MOORE	01-5200		25.50
00076707	06/22/2011	MOTIVISION	01-4300		405.00
00076708	06/22/2011	PACIFIC GAS & ELECTRIC COMPANY	01-5510		2,303.41
00076709	06/22/2011	PERRY, DIEDRA	01-5800		192.89
00076710	06/22/2011	PETER'S PUMP SERVICE	01-5600		245.70
00076711	06/22/2011	PLUMAS COUNTY CLERK-RECORDER REGISTRAR	01-5813		1,901.99
00076712	06/22/2011	PLUMAS-SIERRA RURAL ELECT.COP	01-5510	647.09	
			01-5899	215.69	862.78
00076713	06/22/2011	RAY MORGAN COMPANY	01-5600	1,794.21	
			01-5899	90.21	1,884.42
00076714	06/22/2011	SIERRA DISPOSAL	01-5520	1,170.00	
			01-5899	30.00	1,200.00
00076715	06/22/2011	SIERRA HARDWARE	01-4300		118.63
00076716	06/22/2011	ALHAMBRA & SIERRA SPRINGS	01-4300	13.61	
			01-5600	13.62	
			01-5899	9.08	36.31
00076717	06/22/2011	SIERRA VALLEY HOME CENTER	01-4300	474.19	
			01-6200	600.16	1,074.35
00076718	06/22/2011	SIERRA-PLUMAS JOINT UNIFIED	01-5890		714.15
00076719	06/22/2011	SIERRA TRANSPORTATION COMPANY, LLC	01-5100	15,370.78	
			01-5800	2,916.65	18,287.43
00076720	06/22/2011	SIERRAVILLE PUBLIC UTILITY C/O KATHI BURTON & ASSOCIATES	01-5530	92.25	
			01-5899	30.75	123.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 2 of 3

## Checks Dated 06/01/2011 through 06/30/2011

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
00076721	06/22/2011	SPARKS ELECTRIC MOTOR REPAIR	01-4400		494.65
00076722	06/22/2011	US FOODSERVICE, INC.	13-4300	216.58	
			13-4700	3,281.81	3,498.39
00076723	06/22/2011	WHITE'S SIERRA STATION, INC	01-4350		145.77
00076724	06/22/2011	ALLEN WRIGHT	01-5200		6.12
00076725	06/29/2011	AT&T	01-5910		560.60
00076726	06/29/2011	AT&T	01-5910		306.41
00076727	06/29/2011	AVAYA, INC	01-5890		487.88
00076728	06/29/2011	DOWNIEVILLE PUBLIC UTILITY DIS	01-5530		112.00
00076729	06/29/2011	GIRARD, EDWARDS & HANCE ATTORNEYS AT LAW	01-5810		1,479.00
00076730	06/29/2011	JOSTENS	01-4300		31.51
00076731	06/29/2011	PATRICK LICKISS	01-5200		324.33
00076732	06/29/2011	JANET MCHENRY	01-5200		130.00
00076733	06/29/2011	MEDCO SPORTS MEDICINE	01-4300		705.63
00076734	06/29/2011	MODEL DAIRY, LLC	13-4700		111.66
00076735	06/29/2011	PACIFIC GAS & ELECTRIC COMPANY	01-5510		631.14
00076736	06/29/2011	RENO TECHNOLOGY	01-9330		2,000.00
00076737	06/29/2011	SIERRA COUNTY PUBLIC WORKS	01-5600		801.68
00076738	06/29/2011	SIERRA VALLEY HOME CENTER	01-4300		388.55
00076739	06/29/2011	MARLA STOCK	01-5200		130.00
00076740	06/29/2011	TRIMSTYLES, INC	01-4300		478.25
00076741	06/29/2011	VERIZON WIRELESS	01-5910		166.64
00076742	06/29/2011	VOYAGER FLEET SYSTEMS INC.	01-4300		336.42
00076743	06/29/2011	SIERRA TRANSPORTATION COMPANY, LLC	01-5100	5,855.53	
			01-5800	1,111.11	6,966.64
<b>Total Number of Checks</b>				<b>88</b>	<b>165,705.31</b>

## Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	78	87,871.40
13	Cafeteria Fund	9	7,646.85
25	Capital Facilities/Developer	1	82.50
40	Special Reserve for Capital Ou	1	10,419.62
76	Warrant/Pass Though (payroll)	2	59,908.90
Total Number of Checks		<b>88</b>	165,929.27
Less Unpaid Sales Tax Liability			223.96-
<b>Net (Check Amount)</b>			<b>165,705.31</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 3 of 3

# 2011-2012 EXTRA DUTY ASSIGNMENTS

Position	Personnel <i>Downieville</i>	Personnel <i>LHS</i>	Personnel <i>LMS 7<sup>th</sup>/8<sup>th</sup></i>	Personnel <i>LES K-6<sup>th</sup></i>
Beg Teacher Support & Asmt Dist		J McHenry		
WASC Lead, Maintenance Year	J Perry	C Dorsey		
Site-Tech Coordinator		B Jaquez		
Teacher In-Charge, Semester 1	J Perry	J McHenry		A White
Teacher In-Charge, Semester 2	J Perry	J McHenry		A White
Response to Intervention Coordinator			A White	A White
Response to Intervention Coordinator		B Jaquez		
<b>Coaching Assignments</b>				
Athletic Director - Loyalton High		M Meschery		
Athletic Director - Downieville	J Perry			
Athletic Director - Loyalton Elem. 6,7,8		A White		
Varsity Football LHS		Brad Campbell		
Assistant Varsity Football LHS				
Varsity Basketball - Boys		C Sheridan		
J.V. Basketball - Boys		E Grandi		
Varsity Basketball - Girls	J Perry	R Home		
J.V Basketball - Girls		R Home		
7 <sup>th</sup> Grade Basketball - Boys				
8 <sup>th</sup> Grade Basketball - Boys				
7 <sup>th</sup> Grade Basketball - Girls				
8 <sup>th</sup> Grade Basketball - Girls				
7 <sup>th</sup> /8 <sup>th</sup> Gr COED Basketball				
Boys Baseball		Greg Lonergan		
Girls Softball		A White		
Varsity Volleyball - Girls		Jenny Roberti		
JV Volleyball Girls		N McCollum		
Soccer - Coed		M Reugebrink		
Track		S Gressel		
Tennis				
Cheerleading Advisor - Semester 1		C Alfred		
Cheerleading Advisor - Semester 2		E Folchi		
Physical Fitness Coordinator		C Griffin		

**SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT  
Resolution No. 11-001**

**HOME-TO-SCHOOL TRANSPORTATION FEE**

**WHEREAS**, at the Sierra-Plumas Joint Unified School District (SPJUSD) April 10, 2007, board meeting, Policies BP 3250 and AR 3250, Transportation Fees, were adopted; and

**WHEREAS**, at the SPJUSD March 9, 2010, board meeting, a three-year agreement with Sierra Transportation Co., LLC, in the amount of \$156,750 with a rate adjustment not to exceed 3% annually was awarded. At the June 14, 2011, board meeting, the Governing Board approved a 3% increase for fiscal year 2011-12 for a sum of \$161,453; and

**WHEREAS**, at the SPJUSD March 9, 2010, board meeting, a one-year agreement with White's Bus, Inc., in the amount of \$454,800 was awarded. At the June 14, 2011, board meeting, the Governing Board approved a \$25,000 increase and extended the agreement through fiscal year 2012-13.

**WHEREAS**, 2011-2012 Home-to-School State funded transportation funding is estimated to be \$546,376; and

**WHEREAS**, the State Superintendent of Public Instruction, in cooperation with the Department of Transportation, set the maximum amount of fees that parents or guardians may be charged pupil transportation (EC Section 39807.5). The maximum allowable cost for fiscal year 2011-2012 per passenger trip is \$4.25; and

**WHEREAS**, SPJUSD Governing Board hereby agrees to charge transportation for fiscal year 2011-2012, at the rate not to exceed \$4.25 per passenger trip; and

**WHEREAS**, SPJUSD has a projected home-to-school transportation general fund encroachment of \$36,000 for fiscal year 2010-2011 and \$64,000 for 2011-2012; and

**NOW, THEREFORE, BE IT RESOLVED**, the Governing Board recognizes the need to charge for home-to-school transportation for fiscal year 2011-2012 at the rate of \$0.35 per passenger trip and a daily round trip of \$0.70 cents, amounting to approximate income of \$7,000. Rates as follows:

<b>Fee Schedule</b>	<b>Annual Cost Per Trip</b>	<b>Annual Cost Round Trip</b>
1 child in family	\$63 Per Passenger Trip	\$126 Round Trip
2 children in family	\$115 Per Passenger Trip	\$230 Round Trip
3 or more children in family	\$125 Per Passenger Trip	\$250 Round Trip
10 individual rides	\$3.50 Per Passenger Trip	
Eligible for free bus pass	No charge	
Eligible for reduced bus pass	50% of above rates	

Passed and adopted at a regular meeting of the Sierra-Plumas Joint Unified School District Governing Board, July 12, 2011, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:  
VACANT: NONE

---

Jeff Bosworth, Clerk

**SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT  
Resolution No. 11-002**

**PRICE INCREASE TO SCHOOL NUTRITION PROGRAM  
AS AUTHORIZED BY EDUCATION CODE 38084**

**WHEREAS**, Sierra-Plumas Joint Unified School District (SPJUSD) Cafeteria Fund will have a projected deficit for 2010-2011 and 2011-2012 of \$97,000 and \$126,000, respectfully; and

**WHEREAS**, Sierra-Plumas Joint Unified School District (SPJUSD) Cafeteria Fund had an actual deficit for fiscal years 2008 -2009 and 2009-2010 of \$48,044 and \$43,154, respectfully; and

**WHEREAS**, Education Code 38084 authorizes a fee may be charged at such a price as will pay the cost of maintaining the cafeterias; and

**WHEREAS**, at SPJUSD April 10, 2007, Board meeting, adopted Policy AR 3260(b), Fees and Charges, providing desire to charge cafeteria meals and milk; and

**WHEREAS**, the Cafeteria program staff recommends to the Board to increase the salad bar single serving by two dollars, (\$2.00); the adult lunch by seventy-five cents, (\$.75), and K-12 lunch by twenty five cents (\$ .25); and

**WHEREAS**, this Resolution will supersede Resolution 07-028.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sierra-Plumas Joint Unified School District Governing Board hereby agrees to the price of cafeteria meals as follows:

MILK	- \$ .50	BREAKFAST PRICE
FRUIT	- \$ .50	★ K – 6 - \$1.50
DESSERT	- \$ .50	★ 7 – 12 - \$2.00
SALAD BAR	- \$5.00	
		LUNCH PRICE
		★ K – 6 - \$3.00
		★ 7 – 12 - \$3.50
		★ Adult - \$5.00

Passed and adopted at a regular meeting of the Sierra-Plumas Joint Unified School District Governing Board, July 12, 2011, by the following vote:

AYES:  
NOES:  
ABSTENTIONS:  
ABSENT:  
VACANT:                   NONE

\_\_\_\_\_  
Jeff Bosworth, Clerk



## SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT

### RESOLUTION NO. 11-003 FOR EMPLOYER PICK-UP

**WHEREAS**, the Sierra-Plumas Joint Unified School District has the authority to implement the provisions of section 414(h)(2) of the Internal Revenue Code (IRC); and

**WHEREAS**, the Sierra-Plumas Joint Unified School District has determined that even though the implementation of the provisions of section 414(h)(2) IRC is not required by law, the tax benefit offered by section 414(h)(2) IRC should be provided to its Confidential class employees who are members of the Public Employees' Retirement System:

#### **NOW, THEREFORE, BE IT RESOLVED:**

- I. That the Sierra-Plumas Joint Unified School District will implement the provisions of section 414(h)(2) Internal Revenue Code by making employee contributions pursuant to California Government Code section 20691 to the Public Employees' Retirement System on behalf of all its employees in a recognized group or class of employment who are members of the Public Employees Retirement System. "Employee Contributions" shall mean those contributions to the Public Employees' Retirement System which are deducted from the salary of employees and are credited to individual employee's accounts pursuant to California Government Code section 20691.
- II. That the contributions made by the Sierra-Plumas Joint Unified School District to the California Public Employees' Retirement System, although designated as employee contributions, are being paid by the Sierra-Plumas Joint Unified School District in lieu of contributions by the employees who are members of the California Public Employees' Retirement System.
- III. That employees shall not have the option of choosing to receive the contributed amounts directly instead of having them paid by the Sierra-Plumas Joint Unified School District to the California Public Employees' Retirement System.
- IV. That the Sierra-Plumas Joint Unified School District shall pay to the California Public Employees' Retirement System the contributions designated as employee contributions from the same source of funds as used in paying salary.
- V. That the amount of the contributions designated as employee contributions and paid by the Sierra-Plumas Joint Unified School District to the California Public Employees' Retirement System on behalf of an employee shall be the entire contribution required of the employee by

the California Public Employees' Retirement Law (California Government Code Sections 20000, et seq.).

VI. That the contributions designated as employee contributions made by Sierra-Plumas Joint Unified School District to the California Public Employees' Retirement System shall be treated for all purposes, other than taxation, in the same way that member contributions are treated by the California Public Employees' Retirement System.

**PASSED AND ADOPTED** at a regular meeting of the Sierra-Plumas Joint Unified School District Governing Board, July 12, 2011, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

VACANT:

---

Jeff Bosworth, Clerk

STANFORD J. HARDEMAN  
SUPERINTENDENT

## NOTICE OF PUBLIC HEARING

The Sierra-Plumas Joint Unified School District hereby gives notice that a Public Hearing will be held as follows:

TOPIC OF HEARING:

- **Senate Bill X3 4 (Chapter 12/2009) Flexibility Provisions for Fiscal Year 2011-2012**

After the Public Hearing, the Sierra-Plumas Joint Unified School District will adopt the 2011-2012 Estimated Actuals/2011-2012 Budget authorizing the proposed transfers.

HEARING DATE: **July 12, 2011**

TIME: **Immediately after the 6 PM meeting of the Sierra County Office of Education**

LOCATION: **Loyalton Elementary School  
Loyalton, California**

For additional information contact:

Rose Asquith  
Business Manager  
305 S. Lincoln Street  
Sierraville, CA 96126  
(530) 994-1044 x 22

Posted: 7/1/11



STANFORD J. HARDEMAN  
SUPERINTENDENT

**Memorandum**

**To:** SPJUSD Board of Trustees  
**From:** Rose Asquith, Business Manager *RA*  
**Date:** July 13, 2011  
**RE:** Categorical Flexibility SBX3 4, SBX4 2, and SB70

**Background Information:**

The Enacted 2009/10 California State Budget and SBX3 4, Chapter 12, Statutes of 2009 authorizes school districts and county office's to use funding received from the State for Tier Three programs, for any educational purpose, to the extent permitted by federal law. The flexibility to use funds from these programs is authorized for five years from 2008/09 through 2012/13 by Education Code 42605. In addition, the Board passed Res. #08-024, Accepting State Categorical Funds for fiscal year 2008-09. The bill language specifically states, "The school districts and county offices of education would be required, at a regularly scheduled, open, public hearing, to take testimony from the public, discuss, and approve or disapprove the proposed use of funding..." ABX4 2, Chapter 2/2009, Section 15 references that public hearings is required as a condition of receipt of funds and make **explicit** for each of the budget item the purpose for which funds will be used and SB70 extended categorical flexibility for two more years; through 2014-15 fiscal year. Funds will be used for Program Stabilization, such as, but not limited to routine/deferred maint. intervention, career technical pathways, professional and paraprofessional staff dev., GATE, alternative education, retirement incentives, instructional aides, RTI, classroom supplies, transportation, curriculum and 4-year planning.

**Proposal**

Education Code 42605 provides school districts and county office's the flexibility to use funds from Tier Three programs to other educational programs as deemed necessary.

The Board is being asked to approve the following acceptance of and uses of funds to meet educational needs:

Categorical Programs Subject to Flexibility Provisions of SBX3 4			
Program Name	SACS Resource Code	2011-2012 Estimated Annual Amount Available for Flexibility*	Purpose

Baccalaureate Test Fee Reimbursement	0000	\$1,479	Program Stabilization Reserves
Williams Valenzuela Settlement	0000		Program Stabilization Reserves
Math & Reading Staff Dev	7294	\$2,116	Program Stabilization Reserves
Deferred Maintenance	6205	\$23,426	Deferred Maint./Maint. Repair
Physical Education Teacher Incentive	6258	\$29,348	Program Stabilization Reserve
School Safety & Violence Prevention, Grades 8-12	6405	\$20,492	Program Stabilization Reserve
Arts and Music Block Grant	6760	16,071	Program Stabilization Reserve
Arts, Music, and Physical Ed Supplies and Equip.	6761		Program Stabilization Reserve
CAHSEES Intensive Instruction & Serv	7055		Program Stabilization Reserve
Gifted & Talented Education (GATE)	7140	\$14,180	GATE & Program Stabilization
Instructional Materials Realignment	7156	\$27,341	Program Stabilization Reserve
California Peer Assistance & Review Program for Teacher (CPARP)	7271	\$3,598	Program Stabilization Reserve
Tenth Grade Counseling (04/05)	7375	-	Program Stabilization Reserve
Pupil Retention Block Grant	7390	\$113,889	Continuation & Program Stabilization
Professional Development Block Grant	7393	\$16,650	Program Stabilization Reserve
School and Library Improvement Block	7395	\$148,157	Program Stabilization Reserve
Totals		\$416,747	Program Stabilization Reserves

\*Subject to annual funding as calculated by the California Department of Education

As a means of mitigating revenue cuts included in SBX3 4, and according to Education Code 42605, Sierra-Plumas Joint Unified School District proposes to utilize Tier III funds in order to maximize education program stability across all school programs.

## Phase P Fund Release

<b>Introduction</b>	Once the district or County Superintendent has received an approval and apportionment of funds for an application, funds will be released to the district upon receipt of the following: <ol style="list-style-type: none"> <li>1. Executed Lease-Purchase Agreement.</li> <li>2. Certification of an executed Architect Agreement.</li> <li>3. Certification of California Environmental Quality Act (CEQA) compliance.</li> </ol>
<b>Lease-Purchase Agreement</b>	The district or County Superintendent must enter into a 40 year Lease-Purchase Agreement with the State of California.
<b>Architect Agreement Certification</b>	The district must certify on the <i>Architect Agreement Certification</i> (Form SAB 533A) that there is an executed Architect Agreement which complies with the requirements of the SAB.
<b>California Environmental Quality Act (CEQA)</b>	The district or County Superintendent must certify that they have satisfied the documentation requirements relating to CEQA on the Form SAB 490. 🗑️

## Guidelines for Architectural Services

<b>Introduction</b>	The SAB has established guidelines relating to Architect Agreements that include errors and omissions insurance as well as the maximum allowable fee.
<b>Selection of Architect</b>	<p>The district should solicit qualifications based proposals from several architects. Refer to Government Code Section 4526 et. seq. for more information.</p> <p>The district is expected to negotiate the best possible terms and conditions for the architectural services.</p>
<b>Errors and Omissions Insurance</b>	<p>It is the responsibility of the district to ensure that general practice architectural errors and omissions insurance coverage of at least \$500,000 is provided and paid for by the architect.</p> <p>Furthermore, it is the responsibility of the architect to ensure that each consultant or sub-consultant is covered by a minimum of \$500,000 errors and omissions insurance.</p>
<b>SAB Architect Fee Schedule</b>	The following is the maximum eligible SAB architect fee schedule under the Lease-Purchase Program:

CONTRACT AMOUNT	NEW CONSTRUCTION PERCENTAGE RATE	MODERNIZATION PERCENTAGE RATE
First \$500,000	9 %	12 %
Next \$500,000	8 ½ %	11 ½ %
Next \$1,000,000	8 %	11 %
Next 4,000,000	7 %	10 %
Next \$4,000,000	6 %	9 %
Excess of \$10,000,000	5 %	8 %
Performance Specification Portables	4 %	NA



**NICHOLS  
MELBURG  
ROSSETTO**  
ARCHITECTS/ENGINEERS

### HOURLY RATE SCHEDULE:

Principal Architect/Structural Engineer.....	\$170.00/hour
Associate Principal Architect/Engineer.....	\$140.00/hour
Senior Associate Architect .....	\$130.00/hour
Structural Engineer .....	\$130.00/hour
Associate .....	\$110.00/hour
QA/QC Representative .....	\$110.00/hour
Senior Project Architect/Representative.....	\$105.00/hour
Project Architect/Representative/Engineer .....	\$100.00/hour
Architect .....	\$95.00/hour
Architect Intern .....	\$90.00/hour
Medical Planner.....	\$90.00/hour
Interior Design .....	\$90.00/hour
CAD Operator I.....	\$90.00/hour
CAD Operator II.....	\$80.00/hour
CAD Operator III.....	\$75.00/hour
Project Administrator .....	\$75.00/hour
Administrative Analyst.....	\$65.00/hour
Technical Assistant .....	\$60.00/hour
Clerical.....	\$50.00/hour

### REIMBURSABLE EXPENSE RATES:

#### REPROGRAPHICS

In-House Prints (24"x36") .....	\$2.50/each
In-House Prints (24"x36") for Qty. > 100/per order.....	\$2.00/each
In-House Prints (30"x42") .....	\$3.50/each
In-House Prints (30"x42") for Qty. > 100/per order.....	\$3.00/each
Prints (24"x36"/30"x42") printed by outside source (Available on Construction Sets ONLY) .....	Actual Expense + 10%
Copies (8-1/2x11) .....	\$.10/each
Copies (8-1/2x14).....	\$.15/each
Copies (11x17) .....	\$.20/each
Color Copies (8-1/2x11).....	\$.50/each
Color Copies (11x17).....	\$.75/each

#### TRAVEL EXPENSES

Mileage .....	Current IRS allowed amount
---------------	----------------------------

#### COMPUTER EXPENSES

Comp. Plots (24"x36" Bond- black and white).....	\$4.00 per plot
1/2 size Plots .....	\$2.00 per plot
(30"x42" Bond- black and white).....	\$5.00 per plot
1/2 size Plots .....	\$2.50 per plot
(11"x17"/8-1/2"x11" Bond- color) .....	\$5.00 per plot
(24"x36" Bond- color).....	\$20.00 per plot
(30"x42" Bond- color).....	\$25.00 per plot
Electronic transfer of drawing files.....	\$50.00 per dwg
for other than NMR and sub-consultant use	

#### AGENCY FEES

Approval and Plan Check Fees .....	Actual Expense + 10%
------------------------------------	----------------------

#### CONSULTANTS

Consultant Billings (for additional services).....	Actual Expense + 10%
Consultant Reimbursable Expenses .....	Actual Expense + 10%

OTHER PROJECT RELATED ITEMS (including travel) .....	Actual Expense + 10%
--	----------------------