

PROGRAM PHILOSOPHY AND GOALS

Grounded in the belief that a quality after-school program is more than babysitting, we have designed a program in which children have the opportunity to acquire new skills and broaden their education in a safe, comfortable and relaxed atmosphere. They may engage in indoor and outdoor physical games, receive homework assistance in individual tutoring or small groups, in math, science, reading as well as arts & crafts activities, and more while developing healthy social relationships with their peers. Children may attend as little or as often as parents allow.

LOCATION & HOURS OF OPERATION

ASEP is located in the large classroom behind the multipurpose/lunch room. The students have access to the multipurpose room, the schoolyard and playground and at times, the library, with adult supervision at all times.

Regular School Days are 2:30 to 6:00pm. On scheduled half days, *ASEP* is open from dismissal 11:30am/12:30 to 6:00pm. The program does not operate on school holidays or snow days.

***ASEP* will be closed on the last school day before Christmas Break and the last day of school in June.**

Emergency Medical Form

Child's Name _____

Parent/Guardian with whom the child lives:

Work/Home# _____ Cell _____

1st Emergency Name & Phone #

Other Person(s) with permission to pick up child
(ie, grandparents, neighbors, friends
may be asked for ID. Please alert them.

Name _____

Relationship _____

Phone # _____

Is there something in your child's history we
should know?

Is your child allergic to medicine, foods,
peanuts, latex or other?

What are the recommended treatments/ medicine
or special cares to be given in case of an
emergency?

Child's Doctor _____

Phone# _____

Parent signature _____

Today's Date _____

Registration Form

Child's Name _____

Address _____

City/State/Zip _____

Home Telephone _____

Emergency Name/Phone #
_____/_____

Grade ____ Age ____ DOB ____/____/____

Parents Names(s) _____

2nd Child's Name _____

3rd Child's Name _____

I'm interested in:

Regular Daily Child Care _____

Enrichment Classes Only _____ (2 hr class)

**Enclosed is the Yearly Registration Fee of \$10.00
made payable to: St. Raphael After-School
Program.**

Parent signature _____

Today's Date _____

Welcome!

Enrichment Classes are offered October through May. Classes may include:

Monday ~ Literature Connection:
Read a Book & Create an Artistic Masterpiece!

Tuesday ~ Puzzle, Scrabble, Chess & Checker Tournaments (winner or 1st to complete gets a prize)

Wednesday ~ Lego Robotics
(Elementary Computer Programming)

Thursday ~ *Art & Craft Day!* we will focus on the "*Awesome Elements of Arts*" ~ Students will create 2 & 3-D projects as they learn how to draw and paint their favorite cartoon characters, landscapes, seascapes, still life, animals, collage and mixed media. Crafts may include: jewelry-making, hand building with clay and other materials, soft-sculpture, weaving, sewing, printmaking and "Meet the Artist" (Art History)

Friday ~ *T.G.I.F. Day! No Homework - Let's Play*
The Activities on Fridays may include outdoor games or indoor activities such as Kitchen Concoctions, Gardening, Nuts about Nature, & Silly Science and more!

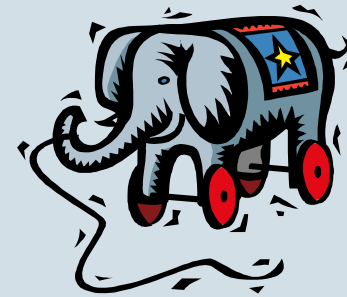
From time to time, we may also be visited by outreach programs such as the **Pittsburgh Zoo, The National Aviary and The Western Pennsylvania Audubon Society.**

The St. Raphael After-School Enrichment Program - ASEP is an after-school child care and enrichment program for St. Raphael students in grades Pre-K to 8th. ASEP's newly appointed Director Nicoline Rolka-Puskar, will administer the program for the 2013-2014 school year, which will become St. Raphael's 12th year in operation. Ms. Puskar is PA Certified in Visual Arts K-12 receiving a BA in Fine Arts and MA in Art Education from the University of Dayton., Ohio and Marywood University in Scranton, PA respectively. She has 11 years experience in public schools and is the former Owner of *Art World*, a private fine arts school, retail & frame shop where she offered Drawing & Painting and other Art activities to all ages as well as Cartooning and Acting Classes and held Annual Exhibits for eleven years.





For more information contact **Nikki Puskar**
@412-661-5633 or nikkifpuskar@gmail.com



St. Raphael's Elementary
After-School Enrichment Program
ASEP
2013-2014

Activities Director
Nicoline Rolka-Puskar



412-661-5633

REGISTRATION PROCEDURES

The registration period begins with the new school year. A \$10.00/family, non-refundable registration fee is required to enter into the program. **Please submit the following along with your check for the total amount and send back to school with your child upon entering the program:**

- (1) REGISTRATION FORM & \$10.00 non-refundable registration fee/family**
- (2) EMERGENCY MEDICAL FORM/ea child**
- (3) MONTHLY CALENDAR where you will indicate the days & times your child/children will be attending.**

Students participating in **Enrichment Classes** **only** must be registered and pay the \$10.00 registration fee. An emergency medical form must be completed for each child in our care whether a full-time participant or an occasional enrichment class student. Every student or family registered will receive a newsletter of events and monthly calendar.

Don't Forget to bring a Snack!!



PROGRAM COST

Students must be paid and registered with a medical form on file prior to service or on the day of service no exceptions. If your child is scheduled on a day he is out sick, please call ASEP @412-661-5633 to report his absence. Parents who do not pick up their children by 6:00 pm will incur a late fee of \$10.00 per 15 minute interval to be paid directly to the teacher at the time of pickup.

DAILY RATE:

Monday - Friday 2:30 - 6 pm

One student - \$5/hr or \$12/day

Two or more students/family - \$7/hr or \$16/day

EARLY DISMISSAL DAYS:

Monday - Friday 11:30/12:30 - 6 pm

One student - \$5.00/hr or \$18/day

Two or More students/family - \$7/hr or \$24/day

MONTHLY RATE:

(includes early dismissal days)

One student - \$210.00/month

Two or More - \$280.00/month

