OCSU MILEAGE REIMBURSEMENT CLAIM FORM

Name

School District

Month and Year of Record

Date	Explanation of Mileage	Miles
	-	
		Total Miles

Total Miles ______ X \$_____ per mile = \$_____ Amount Due

"I declare the following to be a true and correct statement of the mileage actually travelled in the discharge of my duties."

Signature

Please submit to OCSU at the end of each month

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