

Questions related to the Certificate of Recognition Form 149 Issue 1:

- Is it possible to specify theoretical and practical part on one certificate or not?
- If possible, what about the dates (start and end dates of the course as well as the date of examination / assessment).
- Is it acceptable to specify only the complete course and the dates of examination and assessment or is it necessary to define each time frame separately and the dates of examination / assessment?

EASA answer: Please refer to the detailed completion instructions and additional information given on the following pages:

Page 1 of 1

CERTIFICATE OF RECOGNITION

Reference: [MEMBER STATE CODE(*)].147.[XXXX].[YYYYY] (1)

The certificate of recognition is issued to:

[NAME] (2)

[DATE and PLACE OF BIRTH]

By:

[COMPANY NAME AND ADDRESS] (3)

Reference: [MEMBER STATE CODE(*)].147.[XXXX] (4)

a maintenance training organisation approved to provide training and conduct examinations within its approval schedule and in accordance with Annex IV (Part-147) of Regulation (EC) No 2042/2003.

This certificate confirms that the above named person either successfully passed the theoretical (**) and/or the practical elements (**) of the approved type training course stated below and the related examinations in compliance with Regulation (EC) No 216/2008 of the European Parliament and of the Council and to Commission Regulation (EC) No 2042/2003 for the time being in force.

[AIRCRAFT TYPE TRAINING COURSE (**)] (5)

[START and END DATES] (6)

[SPECIFY THEORETICAL ELEMENTS OR PRACTICAL ELEMENTS] (7)

and/or (8)

[AIRCRAFT TYPE EXAMINATION(**)] (9)

[END DATE] (10)

Date: (11)

Signed: (12)

For: [COMPANY NAME]

EASA Form 149 Issue 1 (13)

* or EASA if EASA is the competent authority

** Delete as appropriate.

CERTIFICATE OF RECOGNITION – Part-147 Form 149 Issue 1 (Aircraft Type Training)

Item	Subject	Completion Instructions	Note
(1)	[MEMBER STATE CODE(*)].147.[XXXX]. [YYYY]	Enter the Member State code or EASA if EASA is the competent authority, 147 as the identification of the organisation type, the approval number of the organisation (instead of [XXXX]) and the <u>unique number</u> of the Part-147 CoR issued (instead of [YYYYYY]).	<i>[MEMBER STATE CODE(*)].147.[XXXX] shall be the same as the reference stated on the EASA Form 11 (approval certificate of the organisation). The CoR's individual number [YYYYYY] shall be unique on each CoR. It may be numerical or alphanumerical.</i>
(2)	[NAME] [DATE and PLACE OF BIRTH]	Enter the First Name/Surname and the date and place of birth of the person to whom the certificate is issued.	<i>Date and place of birth should be entered as in the passport or ID.</i>
(3)	[COMPANY NAME AND ADDRESS]	Enter the full name and address of the approved maintenance training organisation issuing the certificate.	<i>The name and the address must be the same as the one stated on EASA Form 11 (approval certificate of the organisation).</i>
(4)	[MEMBER STATE CODE(*)].147.[XXXX]	Enter the Member State code or EASA if EASA is the competent authority, 147 as the identification of the organisation type and the approval number of the organisation (instead of [XXXX]).	<i>[MEMBER STATE CODE(*)].147.[XXXX] must be the same as the reference stated on the EASA Form 11 (approval certificate of the organisation).</i>
(5)	[AIRCRAFT TYPE TRAINING COURSE (**)]	Enter the name of the approved type training course. It shall clearly indicate the airframe/engine combination for which the training was imparted. The training certificate shall clearly identify if the course was a complete course or a partial course (such as an airframe or powerplant or avionic/electrical course) or a difference course based upon the applicant previous experience, for instance A319/320/321 (IAE V2500) course for A318/319/320/321 (CFM56) technicians. If the course is not a complete one, the certificate shall identify whether the interface areas have been covered or not.	<i>The CoR shall only reflect those variants covered by the course syllabus. This may be different from the variants covered by the aircraft type rating in Appendix I to AMC to Part-66. Example: If the course has covered A320 only, the wording A320 must be stated on the CoR and not A318/319/320/321 which is the actual type endorsement on the licence. Consequently, the full aircraft type rating shall be endorsed even if only A320 is stated on the CoR.</i>
(6)	[START and END DATES]	Enter the start date and the end date of the type rating course.	<i>The start date is the date when the course started. The end date is the date when the last examination/assessment has been passed. Consequently, it is possible that the attendees of the same course have different end dates stated on the CoR.</i>
(7)	[SPECIFY THEORETICAL ELEMENTS OR PRACTICAL ELEMENTS]	The appropriate references shall be deleted as applicable and the course type box shall detail whether only the theoretical elements or the practical elements were covered or whether theoretical and practical elements were covered.	<i>The 'or' shall be read as 'and/or', to clarify that the certificate may be used for theoretical, practical or <u>both</u> elements on one certificate. This change on the certificate template is already proposed in the NPA 2013-19.</i>
(8)	and/or	"and" should be disregarded. Only "or" is applicable.	<i>With NPA 2013-19, "and/or" has been changed</i>

			<i>to "or" to make clear that the following two rows do not apply for the aircraft type training course. The date(s) of examination(s) for the aircraft type training course is/are already included in the [START and END DATES]. Reason: the 3-years time limit for endorsing the rating on the licence starts with the start date of the type training course.</i>
(9)	[AIRCRAFT TYPE EXAMINATION(**)]	Enter the aircraft type examination/assessment passed in accordance with the standard described in Section 5. of Appendix III to Part-66 (case of aircraft not requiring type training).	<i>[AIRCRAFT TYPE EXAMINATION(**)] field shall only be used in the cases where the organisation is approved to perform aircraft type examinations for aircraft types for which aircraft type training is not required (typically group 2 and group 3 aircraft).</i>
(10)	[END DATE]	Enter the date of aircraft type examination/assessment conducted and passed, or the last date of aircraft type examination/assessment, if it was conducted and passed within several days.	<i>To be used only where the organisation is approved to perform aircraft type examinations for aircraft types for which aircraft type training is not required (typically group 2 and group 3 aircraft).</i>
(11)	Date:	Enter the date when the certificate is signed.	
(12)	Signed:	To be signed by the person authorised by the approved maintenance training organisation to sign the CoRs and in accordance with the MTOE procedure approved by the competent authority.	<i>The signature certifies on behalf of the organisation that the applicant has fulfilled all the required conditions for the issue of the CoR. The CoR should be personally signed by the authorised person preferably responsible for the day-to-day management of the organisation and the compliance with the applicable regulations and approved procedures. This is typically the Training Manager or his deputy. Digital signature is also acceptable in accordance with the procedure approved by the competent authority.</i>
(13)	EASA Form 149 Issue 1	EASA Form 149 Issue 1 shall be stated each CoR for easy identification of the certificate and to confirm that the certificate is issued in accordance with the latest amendment.	<i>The issue number shall match the latest issue number reflected in the rule.</i>

ADDITIONAL CLARIFICATIONS RELATED TO THE CERTIFICATES OF RECOGNITION
EASA FORM 148 AND 149

1. **Question:** Is it possible to keep a "second page" for a certificate of recognition which includes the examinations held and the respective results? This second page is directly linked to the CoR by database system and certificate number.

EASA answer: Acceptable as long as it is clear that all the information is part of the same certificate and that all information requested by the official forms is present. In addition, the first page must indicate that there is a second page. It has to be clear that both pages are part of the same certificate.

2. **Question:** What is the intended format of the CoR? Upright format or landscape format?

EASA answer: Both formats are acceptable.

3. **Question:** Is it permitted to keep the company logo and watermark on the CoR paper?

EASA answer: Acceptable as long as the Company Name, Address and Approval reference number is also clearly indicated.

4. **Question:** Must the EASA form number / Issue be printed on the CoR?

EASA answer: Yes, the EASA Form number and Issue must be printed on each page.

5. **Question:** Is it possible to move "Page 1 of 1" (upper right corner) to another position?

EASA answer: Yes. However, if you use 2 pages you will have to use "Page 1 of 2" and "Page 2 of 2" (not necessarily in the upper right corner).

6. **Question:** Must the name of the undersigned be printed in clear letters on the CoR, (so this person can be clearly identified, keeping a separate list with signatures)?

EASA answer: The name of the signatory must be readable.

7. **Question:** Who is authorised to sign on behalf of the training organisation, accountable manager, training manager, or...???

EASA answer: This should be stated in the procedures of the organisation (MTOE), which are approved by the competent authority.