



International Baccalaureate Diploma Programme

Niwot High School • 8989 Niwot Road • Niwot, Colorado 80503

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November, 2015

Dear Prospective Niwot Pre-IB (NPIB) Student,

Thank you for your interest in joining Niwot High School's Pre-IB (NPIB). We look forward to reviewing your application materials and working with you and your family to create an appropriate 10th grade schedule supporting your desire to participate in the academically rigorous college preparatory program known as the International Baccalaureate Diploma Programme in grades 11 and 12.

Following this introduction letter, you will find the instructions detailing the requested supporting documentation including when, where, and how to submit these documents to be considered for admission to 10th grade Pre-IB at Niwot High School for the 2016-2017 academic school year.

We aim to inform prospective NPIB students of our decision regarding acceptance status before January 15, 2016 which marks the deadline for the Open Enrollment period in SVVSD. Therefore, it is of critical importance that completed NPIB applications and the accompanying NPIB application materials are submitted as soon as possible. NPIB applications submitted after the December 11, 2015 due date will be considered after the on-time submissions have been processed.

NPIB application documentation includes the following components: NPIB application, signed NPIB/IBDP Honor Code and Declaration Agreement, responses to four writing prompts, and three completed teacher recommendation forms. Please be sure that each recommendation form is in a separate envelope sealed by the teacher completing the form to honor the confidentiality of the recommendation process. Depending on which high school prospective NPIB students currently attend (outside of NHS), there may be additional documents required. Please reference the back of this page for details. NPIB applicant materials should be delivered directly to the IB Office at Niwot High School. IB Office staff will provide NPIB applicants with a receipt of delivery. Submitted materials will be processed in the order they are received.

Current Niwot High School students applying to join the NPIB in 10th grade need to submit their completed NPIB application documents including pages 3-6. We will collect the academic records from the Infinite Campus (IC) and the three teacher recommendations will be handled internally.

Sincerely,

Elizabeth Towlen
IB DP Coordinator Niwot High School

**2016-2017 NPIB
application materials are
due at the Niwot High
School's IB Office by
Friday, December 11, 2015.**

Instructions

It is the NPIB applicant's responsibility to fill out pages 3-6 legibly, fully, and correctly and to turn them in to Niwot High School's IB Office no later than December 11, 2015.

After these instructions you will find:

- NPIB 10th grade application (page 3)
- Niwot Pre-IB & IB DP Honor Code and Declaration (page 4)
- Applicant responses to four writing prompts (pages 5-6)
- Teacher Recommendation Forms for English, Math, and teacher of choice (pages 7-9)

Step 1

Upon your decision to apply to NPIB, complete your NPIB application. Have a parent/guardian read and sign it. Meeting deadlines is essential to success in both the NPIB and IBDP so please make sure to deliver all of the requested application components on time.

Step 2

PRINT your name and the names of the teachers who will complete your recommendation forms on each of the three Teacher Recommendation Forms. Give the appropriate recommendation form to your English, Math and third teacher of choice. It is in your best interest to allow these teachers as much time as possible to complete your recommendation forms. Ask your teachers when you can pick up your completed recommendation forms in sealed envelopes and deliver them to Niwot High School along with your application and other applicable documents no later than December 11, 2015. **If you are a 9th grader who is currently attending a middle school outside of the SVVSD**, you or your parent/guardian will need to request copies of your transcript, attendance report, and standardized test scores from your high school as you will need to submit all of those documents to Niwot High School along with your completed NPIB application and sealed teachers recommendation forms.

Step 3

Deliver your completed application including the following items no later than December 11, 2015 to Niwot High School's IB Office:

9th graders currently attending Niwot High School:

- NPIB 10th grade application (page 3)
- Signed NPIB/IBDP Honor Code and Declaration (page 4)
- Applicant's responses to four writing prompts (pages 5-6)

9th graders currently attending other SVVSD high schools (public and charters):

- NPIB 10th grade application (page 3)
- Signed NPIB/IBDP Honor Code and Declaration (page 4)
- Applicant's responses to four writing prompts (pages 5-6)
- Teacher Recommendation Forms for English, Math, and teacher of choice (pages 7-9)

9th graders currently attending high schools outside of the SVVSD (private and parochial schools):

- NPIB 10th grade application (page 3)
- Signed NPIB/IBDP Honor Code and Declaration (page 4)
- Applicant's responses to four writing prompts (pages 5-6)
- Teacher Recommendation Forms for English, Math, and teacher of choice (pages 7-9)
- Transcript (grades)
- Attendance report
- Standardized test scores

10th Grade NPIB Application 2016-2017

Please complete this page legibly and make sure that each letter and number can be clearly identified. Incomplete and/or inaccurately completed applications may result in a delayed response from us.

Student's Name: _____
Last First Middle Initial

Student's Address: _____
Street (number and name) City Zip Code

High school attended: _____ Home high school: _____

Do you have any siblings who attend/ed Niwot High School? No/Yes (name): _____

Did you attend an IB informational meeting? Yes/No

If you answered 'Yes' to the above question, which meeting did you attend? 11/18/15 or 12/02/15

If 'No', how did you hear about the NPIB and IBDP programs at NHS? _____

Please indicate your level of interest in applying for NPIB by circling one of the options below:

I wanted to apply I agreed to apply I was told to apply

Parent/Legal Guardian Names: _____ & _____

Daytime phone numbers: _____ & _____

E-mail addresses: _____ & _____

Student's current e-mail address: _____

My signature below indicates my understanding of the Niwot Pre-IB program requirements and guidelines and my agreement to support my child and the Niwot High School staff in reaching the program's goals. Additionally, I grant my permission for the Niwot High School IB staff to view my student's records, including his/her transcript, attendance records, and standardized test scores understanding that these records are held in strict confidence and will only be seen by school personnel involved with the NPIB application decision making process. I also understand that if my child withdraws from the NPIB program during the first two years (during 9th and 10th grades) for any reason, and is open-enrolled at Niwot High School, he or she may lose access to the free transportation provided for students participating in Niwot High School's Pre-IB and IBDP.

Student's Signature: _____ Date: _____

Parent/Legal Guardian's Signature: _____ Date: _____

NPIB/IBDP Honor Code and Declaration

Students in the Niwot Pre-IB and IBDP programs are expected to uphold the highest standards of academic honesty, personal integrity and respect for others, as these are some of the central components of responsible citizenship. All NPIB and IB DP students at Niwot High School sign the honor code as part of the NPIB admission process. Violations of this honor code may result in dismissal from the NPIB and or IB Diploma programs.

Niwot High School strives to provide educational experiences that inspire academic excellence, personal growth and social responsibility. Therefore, the entire NHS community is expected to adhere to NHS's Academic Integrity Policy, which was developed in alignment with the International Baccalaureate Organization expectations and guidelines regarding academic honesty and can be found in the NHS student handbook (pages 7-9).

Student Declaration:

I fully understand the NPIB and IB Honor Code and commit to the ideals and principles of the IB Diploma Programme and NHS's Honor Code. I also understand the requirements of the NPIB and IB Diploma Programme and agree to meet the full expectations of these programs. In addition, I understand that all IB DP students and their guardians are required by IBO to read the *General Regulations: Diploma Programme* document, which can be found on the Niwot High School website under the IB Program tab in the Parent Resources section and at ww.ibo.org. Finally, I understand that if I do not meet the full expectations of the NPIB and/or the IBDP Programme, I may be removed from the program as stated in the Niwot High School IB Diploma Programme Enrollment Policy (see below).

Niwot High School IB Diploma Programme Enrollment Policy

It is the policy of the Niwot High School's International Baccalaureate (IB) Diploma Programme (DP) that any student accepted into the Niwot Pre-IB (NPIB) and/or IB Diploma Programme (IBDP) fully understands the prescribed course load and expectations of the program. If, at any time, the student chooses not to meet the full expectations of the NPIB or IBDP, Niwot High School has the right to place that student in non-IB courses equivalent to the current courses in which the student is enrolled, if possible. Open-enrolled students may lose access to the transportation provided for those participating in NHS's Pre-IB and IBDP and may consequently need to attend his/her home high school. Once an IBDP student at NHS completes the first semester of the IBDP course work in 11th grade, that student will be ranked along with the IBDP cohort even in the event of their withdrawal from the IBDP.

Student's Signature: _____ Date: _____

Parent/Legal Guardian's Signature: _____ Date: _____

Niwot Pre-IB (NPIB) Teacher Recommendation Form- **ENGLISH**

Please complete this form and return it to the requesting student in an envelope sealed by you before 12/11/15.

Student's Name: _____ Attended School's Name: _____

Teacher's Name: _____ Teacher's Email: _____

The student mentioned above is applying for the Pre-IB program at Niwot High School. This academically rigorous program is an honors program across all academic disciplines. Your evaluation of this student's skills is essential to his/her proper placement. We greatly appreciate you taking the time to share your thoughts with us and supporting this aspiring candidate.

Please check the appropriate level for each trait below.

Traits/Skills	5 exceptionally	4 consistently	3 frequently	2 occasionally	1 rarely	0 never
Learning						
Learns with enthusiasm						
Comprehends written material						
Comprehends oral instruction						
Asks appropriate questions						
Retains information						
School work						
Works well independently						
Works well in groups						
Completes all assignments						
Is punctual						
Motivational						
Genuinely curious						
Self-motivated						
Seeks additional information						
Quality of school related work						
Written work is expressive						
Oral work is mature						
Problem solving is strong						
Personal						
Is self-confident						
Is mature						
Is resilient						
Is mindful						
Is open-minded						
Is caring						
Is a risk taker						
Is reflective						
Is principled						
Balances school and personal life						

Overall recommendation (circle one):

Highly Recommended	Recommended	Recommended with reservation/s	Not Recommended
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Teacher's Signature: _____

* We kindly ask that you provide additional feedback regarding your overall recommendation on the back of this form to help us better understand your decision. In particular if you are not recommending this student or have reservations.
 ** In the event that teacher prefers to email this completed and signed form directly to the IB Office staff at Niwot HS, please email it to both towlen_clzbieta@svvsd.org and zilling_holly@svvsd.org

Niwot Pre-IB (NPIB) Teacher Recommendation Form- **MATH**

Please complete this form and return it to the requesting student in an envelope sealed by you before 12/11/15.

Student's Name: _____ Attended School's Name:: _____

Teacher's Name: _____ Teacher's Email: _____

Please circle the math course in which you believe the student mentioned above should be placed next, considering that Niwot High's math sequence includes the following math courses: Algebra 1, Geometry, Intermediate Algebra, Honors Geometry, Algebra 2, Honors Algebra 2, Pre-calculus w/Trig, Honors Pre-calculus w/Trig, Stats/Trig, AP Calculus AB, AP Calculus BC, AP Statistics.

Please check the appropriate level for each trait listed below.

Traits/Skills	5 exceptionally	4 consistently	3 frequently	2 occasionally	1 rarely	0 never
Learning						
Learns with enthusiasm						
Comprehends written material						
Comprehends oral instruction						
Asks appropriate questions						
Retains information						
School work						
Works well independently						
Works well in groups						
Completes all assignments						
Is punctual						
Motivational						
Genuinely curious						
Self-motivated						
Seeks additional information						
Quality of school related work						
Written work is expressive						
Oral work is mature						
Problem solving is strong						
Personal						
Is self-confident						
Is mature						
Is resilient						
Is mindful						
Is open-minded						
Is caring						
Is a risk taker						
Is reflective						
Is principled						
Balances school and personal life						

Overall recommendation (circle one):

Highly Recommended	Recommended	Recommended with reservation/s	Not Recommended
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Teacher's Signature: _____

* We kindly ask that you provide additional feedback regarding your overall recommendation on the back of this form to help us better understand your decision. In particular if you are not recommending this student or have reservations.

** In the event that teacher prefers to email this completed and signed form directly to the IB Office staff at Niwot HS, please email it to both towlen_elzbieta@svvsd.org and zilling_holly@svvsd.org

Niwot Pre-IB (NPIB) Teacher Recommendation Form-Teacher of Choice-Subject: _____

Please complete this form and return it to the requesting student in an envelope sealed by you before 12/11/15.

Student's Name: _____ Attended School's Name: _____

Teacher's Name: _____ Teacher's Email: _____

The student mentioned above is applying for the Pre-IB program at Niwot High School. This academically rigorous program is an honors program across all academic disciplines. Your evaluation of this student's skills is essential to his/her proper placement. We greatly appreciate you taking the time to share your thoughts with us and supporting this aspiring candidate.

Please check the appropriate level for each trait below.

Traits/Skills	5 exceptionally	4 consistently	3 frequently	2 occasionally	1 rarely	0 never
Learning						
Learns with enthusiasm						
Comprehends written material						
Comprehends oral instruction						
Asks appropriate questions						
Retains information						
School work						
Works well independently						
Works well in groups						
Completes all assignments						
Is punctual						
Motivational						
Genuinely curious						
Self-motivated						
Seeks additional information						
Quality of school related work						
Written work is expressive						
Oral work is mature						
Problem solving is strong						
Personal						
Is self-confident						
Is mature						
Is resilient						
Is mindful						
Is open-minded						
Is caring						
Is a risk taker						
Is reflective						
Is principled						
Balances school and personal life						

Overall recommendation (circle one):

Highly Recommended	Recommended	Recommended with some reservation/s	Not Recommended
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Teacher's Signature: _____

* We kindly ask that you provide additional feedback regarding your overall recommendation on the back of this form to help us better understand your decision. In particular if you are not recommending this student or have reservations.

** In the event that teacher prefers to email this completed and signed form directly to the IB Office staff at Niwot HS, please email it to both towlen_elzbieta@svvsd.org and zilling_holly@svvsd.org