

SAP Education is an approved sponsor of Continuing Professional Education (CPE) for Certified Public Accountants. SAP Education is authorized to provide 1.0 CPE credits for each successfully completed 50 minutes of class instruction.

Each of the State Boards of Accountancy separately determines the areas of course content that are allowed for CPE credits. At the time of publication of this document, all of the courses listed on the attached sheet qualify for CPE credits with the exception of the States of Illinois and New York. Certified Public Accountants in these two states should check with the respective state Board of Accountancy regarding the possible allowance of these courses for CPE credits.

Please return this form to your instructor, the center administrator, or you can mail or FAX it directly to:

**SAP Education
NASBA Certificates
3999 West Chester Pike, Newtown Square, PA 19073
FAX#: (610) 661-2508**

In order to receive your CPE credits, the following information must be completed in full and your invoice must be paid. After receiving the completed form it will take approximately 2 weeks before you receive your certificate. **PLEASE PRINT CLEARLY.**

Name: _____

Company: _____

Mailing Address _____

City: _____ **State:** _____ **Zip:** _____

Daytime Telephone: _____

Class Dates: (start date): _____ **(end date)** _____

Class Location: _____

Instructor(s): _____

Class Name & Code _____

State(s) in which you are certified _____

Please check one: Mailing address is home _____ Mailing address is business _____

SAP NASBA Sponsor ID#: 103835

SAP Education is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be addressed to the National Registry of CPE Sponsors, 150 Fourth Avenue North, Suite 700, Nashville, TN, 37219-2417. Website: www.nasba.org