NCNM
NATIONAL COLLEGE OF NATURAL MEDICINE

2012-2013 FEDERAL UNSUBSIDIZED DIRECT LOAN ADJUSTMENT FORM

Student Name:_____   **Mailbox #:**_____

Instructions: All students must complete sections 1 through 4 and the certification/signature portion. Return your completed form to the Financial Aid Office. STOP! *If your request is for a Graduate PLUS loan you must complete the Federal Graduate PLUS Loan Adjustment Form and budget calculator worksheet.*

1) **I am requesting the following loan adjustment (check one & provide amount)**
   ❑ New Loan $ _____   ❑ Increase Existing Loan $ _____
   ❑ Decrease Existing Loan $ _____   ❑ Full Loan Cancellation

2) **I want the loan for the following quarter(s) -- check all that apply**
   ❑Summer   ❑Fall   ❑Winter   ❑ Spring

3) **ALL STUDENTS must read and initial each of the following three statements:**

— I understand I must have a completed Master Promissory Note (MPN) on file with the Department of Education prior to submitting this loan adjustment request. Check MPN status at: www.studentloans.gov .

— I understand an incomplete loan adjustment request form and/or missing requirements will result in my request being denied. All requirements must be complete prior to submitting a new request form.

— During the 2012/2013 academic year loan adjustment requests will only be processed the following days:

6/25/2012 ♦ 8/6/2012 ♦ 9/7/2012 ♦ 10/5/2012 ♦ 11/5/2012 ♦ 1/2/2013 ♦ 2/4/2013 ♦ 3/5/2013 ♦ 4/1/2013 ♦ 5/15/2013
Late requests will not be processed until the following due date listed

Certification:
I certify that I have requested this loan adjustment and all of the information is true to my knowledge. I understand it may take up to 7 business days, from the date(s) listed above, for any refund check(s) to be processed. I will use all student loan proceeds for authorized educational expenses only; and will immediately repay any funds that cannot be attributed to educational expenses while attending NCNM.

Signature: _____Date: _____

FAO Use Only:

❑ *Completed* ❑ *Denied* *Notes:* _____

❑ *EDE*   ❑ *A/L*   ❑ *ORIG/DRI*   ❑ *SONIS*   *Initials* _____   *Date:* _____