

TOWN OF FRANCESTOWN

OFFICE OF SELECTMEN

27 MAIN STREET • P.O. BOX 5

FRANCESTOWN, NEW HAMPSHIRE 03043-0005

BOARD OF SELECTMEN MEETING MINUTES

10/13/14

Selectmen Present: Chair Abigail Arnold, Betsy Hardwick, and Scott Carbee

Staff Present: Town Administrator Michael Branley, Administrative Assistant Marti Callahan, Police Chief Steve Bell, and Librarian Carol Brock

Also present: Tom Anderson, Henry Kunhardt, Judi Miller, Jan Hicks, Mike Tartarlis, Polly Freese, Tabitha Momenee, Robyn Haubrich, Debra Rogers, Heather Whipple-Simard, and Mike Tartalis

CALL TO ORDER: Abigail called the meeting to order at 6:30 p.m.

Appointments

1. Chief Bell stated he is working on getting caught up after the past week. Abigail asked
2. Tabitha Momenee – Tabitha stated she runs the Frankestown ski club, where people buy season tickets to Crotched Mountain and the ski club gets back a percentage of the sales. She stated she would like that money to go into the Recreation Trust Fund and the Board agreed.

Items to Sign

1. Payables Manifest for 10/13/14
2. Payroll Manifest for 10/13/14
3. Timber grading for Map 8 Lots 48 & 48-2
4. Intent to cut for Map 8 Lot 22
5. Letter to Brigham White regarding the intent to cut for Map 6 Lot 27 where the taxes are not current stating that a timber tax bond in the amount of \$15 is required before the intent to cut will be approved.
6. July General Fund Bank Reconciliation.

MOTION: Scott made a motion to accept the construction of the bridge on 2nd NH Turnpike S. as complete, seconded by Abigail. All in favor.

New Business

1. Abigail asked Michael to contract the department heads and remind them that if they are hiring a contractor the contractor needs to have a certificate of insurance of be a Town employee. Scott stated he thought that was excessive and there was a discussion about the liability. Polly Freese she stated she thought it would make it difficult for the Cemetery Commission to do small jobs. Betsy and Scott agreed there should be a threshold for very small projects. The Board agreed to have Mike contact Primex to get their thoughts/rules.
2. Email from Michael to the Board about our ambulance services from Peterborough. Abigail stated Mike has attended a few meetings in Peterborough regarding a new fee proposal
3. Thulander Building Advisory Committee Report – The Board agreed to address this next meeting.
4. Mike stated the Fire Chief and Firewards recommendation was to purchase the infrared heaters for the truck bays through Progressive Energy Inc. for \$13,595 with the possible option of \$790 for removal of the existing system. We also got a quote from Irving for a similar system for \$16,200.

MOTION: Betsy made a motion to authorize Chief Kullgren to engage Progressive Energy for an infrared heating system for the truck bays, seconded by Abigail. All in favor.

Mike stated the office heater and the water heater would each be under \$5,000 and the Board authorized the Chief to make those purchases.

5. Discussion of water issue at the Library – Abigail stated Henry did a thorough assessment of the situation. Henry stated after he sent in his letter he went up and cleaned out the catch basin, which was full of leaves and material. For outside his suggestion is to shovel out the dirt along the concrete shelf, fill the voids, and seal any cracks. Deb stated Paul St. Cyr has been removing the carpeting downstairs and they will be addressing the flooring situation. The Board asked Michael to have someone look at replacing the basement windows. The Board agreed to task Gary with overseeing taking care of digging out the front area and assessing the status of the concrete/foundation.

Correspondence

1. Police Department Reports for the weeks ending 10/9 and 10/2
2. Forest laws for municipal officials seminar
3. Weekly Administrative Report
4. Letter from Nancy Mayville stating NH DOT has approved the preliminary plans and cost estimates provided by CLD
5. Request for funding from Big Brothers Big Sisters
6. Request for funding from Monadnock Family Services
7. Letter from Property-Liability Trust regarding their annual meeting
8. Memo from Lisa Murphy stating the Town's Hazard Mitigation Plan has been approved. Mike stated we are now due to begin working on our emergency operations plan, which dates back to 2009

9. Notice from Superior Court regarding the Northern New England Telephone Operations value case
10. Notice from the Board of Tax and Land Appeals ordering the Town and Crotched Mountain Golf Club LLC to meet and attempt to settle the value. Mike stated Bart is working on determining the cost of an expert witness to provide a value for the golf course related to the defense
11. Notice of Decision from the Planning Board related to Map 6 Lot 72

Liaison Reports

1. Abigail stated tomorrow and Wednesday nights the Planning Board will be holding their capital improvement program meetings.
2. Scott stated he had a SAC subcommittee meeting on Wednesday to go over the articles of agreement.

Administrative Update

Mike stated Wednesday the Selectmen / buildings are scheduled to present their projects.

Mike stated he met with the Humphreys. We are at the end of our 25 year lease and they are amenable to continuing our lease.

MOTION: Betsy made a motion to enter nonpublic session, seconded by Abigail pursuant to RSA 91-A:3, II (d)

Roll Call vote to enter nonpublic session:	Betsy Hardwick	Aye
	Scott Carbee	Aye
	Abigail Arnold	Aye

The meeting room was cleared and the Board entered nonpublic session at 7:30 p.m.

At 8:05 p.m. the Board returned to public session having decided to seal the minutes having voted by a vote of 2/3's or greater of the members present to not disclose the minutes and decisions reached therein to the public, as divulgence of the information discussed likely would affect adversely the reputation of any person other than a member of the public body itself, until – in the opinion of a majority of the members – the aforesaid circumstances no longer apply.

Mike stated when Wendy was cleaning out old files she came across a bunch of old nonpublic Board of Selectmen meeting minutes that are not in sealed envelopes. The Board agreed to have him go through nonpublic minutes and recommend those to the Board that he thinks should be unsealed.

NEXT BOARD OF SELECTMEN MEETING: Monday October 20th at 6:30 p.m.

ADJOURNMENT: Abigail adjourned the meeting at 8:06 p.m.

Respectfully Submitted by Michael Branley

Approved on October 20, 2014

Board of Selectmen Chair Abigail Arnold

Selectman Scott S. Carbee

Selectperson Betsy Hardwick