



2012-2013 School Year is Fast Approaching!

August 1, 2012

Special points of interest:

- August 21: Teacher in-service at 8:30 am
- August 23: First day of school!
- August 25: FB at Dickinson State vs Center/Stanton at 6:00 p.m.
- August 25: Volleyball Tourney at Killdeer
- August 27: JH/JV FB at Beach
- August 28: Volleyball vs Grant County
- Aug. 29: Picture Day, 8:30
- Aug. 30: VB in Hettinger vs Trinity
- August 31: FB (H) vs Divide County
- Make sure to view other Sept. activities on our calendar!



August 22 School Begins!

How time flies! I hope you are enjoying a great summer and are preparing for another school year. I have a few important reminders for you. Our school year will officially begin on August 22, at **8:20 a.m.** We will again dismiss school at **3:15 p.m.** If your children ride a bus route, your route driver will contact you with the time of pickup in the morning.

We have four new staff members this year. Mrs. Chiapella is our new Special Education teacher, and Mrs. Flatz is our new secondary science teacher. We also have two new ParaProfessionals. They are Mrs. Mack and Miss Hansen.

The student lunch tickets have slightly changed to help us make ends meet in the food service program. Student meal tickets are \$2.35 per meal for a yearly ticket and \$2.45 for a daily individual ticket. The yearly price for a meal ticket is \$411.25 per student. Student meal tickets must be purchased prior to the student eating in the program or arrangements must be made ahead of time. If a balance exists on a previous year's account, you will not be extended credit, but students will need to purchase daily or weekly tickets prior to being served. I would like to encourage you to complete the free and reduced priced meals form in the event you could receive benefits. The application is very short and the information remains confidential. Many of the federal government programs we receive funds through use the percentage of free and reduced priced meals to determine our funding. Our lunch program is also better subsidized for these meals. It is certainly not a disadvantage to our school district to have you receive these benefits. A families income can be quite high and still qualify for reduced priced meals. The form is included in this newsletter and we have other forms available in the office ready to be picked up or mailed out upon request.

Activity tickets will be sold for \$15 per student. Students must have purchased an activity ticket prior to an event or pay at the gate. It is not a problem in Scranton if a student forgets his/her ticket since our ticket takers will have a list of names of who purchased activity tickets. Students and adults will however need their pass with them when attending activities in Hettinger. The activity tickets allow students to take advantage of athletic events, lyceums, class plays, etc. Adult activity tickets this year will again cost \$40 per year. Activity tickets for students and adults are still the best buy in town!

Scranton School

Last year I reported that the bar to reach Adequate Yearly Progress (AYP) keeps getting higher and higher under the current “No Child Left Behind Act”. We are approaching eleven years since it’s passage, and have met the mark every year. Every three years, the standard gets higher and higher until eventually it is impossible to obtain. Last year both our elementary and secondary students met AYP. This is quite an accomplishment and our students and staff should be commended.

Also, under the No Child Left Behind Act it is your right as a parent to request information on the professional qualifications of the teachers and para-professionals at our school. This list is also provided in this newsletter.

In December/January we will publish in the newsletter our new School District Profile. This is a summary of how well our students are progressing in their basic academic skills as well as a host of other information. We will provide you with the website and get you the most up to date information about our school district in a couple of months when we receive it.

Parents also enjoy rights under the Protection of Pupil Rights Amendment (PPRA). This law affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. More details about PPRA are in this newsletter.

Our building will once again be in great condition when the students return. Our staff has worked hard to make Scranton School a top notch facility.

Once again Scranton Public School will supply your children with state of the art technology. We will be issuing laptop computers to our junior and senior students. Along with our classroom computers, white boards and document cameras, we will also be utilizing a portable I-Pad Lab to enhance education in our classrooms. We are excited to put this new technology into use. We have a strong in-house curriculum as well as a vast amount of classes students can choose from over our ITV network.

We are looking forward to another great school year and welcome you and your children back to school!

Sincerely,
John Pretzer
Superintendent

August, 2012

Dear Parent/Guardian,

As you may know, federal education legislation under the name “No Child Left Behind” (NCLB) is designed to ensure that all children have the opportunity to reach high state academic standards. As part of this plan, parents are given new tools to help their children learn and to help improve schools so that they can help schools ensure that, indeed, no child is left behind. To help parents stay informed about their school, NCLB requires schools to describe success in terms of student achievement on state academic tests and to inform parents regarding the results of these tests.

Each school’s test results are examined to determine whether or not schools have made Adequate Yearly Progress toward achieving the state’s high academic achievement standards. Students who have reached “proficiency” or “advanced proficiency” on North Dakota’s CAT test have met the standards; students scoring “partially proficient” or “novice” have not yet met the standard.

Regarding the state CAT test, to make Adequate Yearly Progress, a school must have a certain percentage of students who score at the “proficient” and “advanced” level on the state test. Scores are then broken down into categories of students to try and ensure that all kids are reaching the standards. Again, if a certain percentage of students did not score at the “proficient” and “advanced” level, the school would be identified as not making Adequate Yearly Progress. By 2013-14, all students will be required to score at the “proficient” and “advanced” level.

There are actually four specific criteria that the state reviews to determine if a school has made Adequate Yearly Progress. These four criteria include:

1. Whether the percentage of students on the state assessment (CAT test) in the composite and subgroup categories are proficient or advanced proficient.
2. Whether 95% of the students in total school as well as in each subgroup took the state assessment.
3. Whether the school has met the secondary indicator:
 - Elementary/Middle Schools—attendance rates.
 - High Schools—graduation rates.
4. Whether the school’s achievement and participation rates have passed the test for statistical significance.

Currently our school is making Adequate Yearly Progress and we have NOT been identified as needing improvement. Please review the enclosed report which indicates that our school and district made Adequate Yearly Progress. We believe that our success has a great deal to do with our community and your parental support. Because we want to sustain these strong partnerships, as well as continue to make Adequate Yearly Progress, we are asking for your continued involvement in our school and in your child’s education. Your participation and support has a major impact on our state

assessment results and will ensure your child's academic success.

Copies of the actual AYP report are also available in the school administration office as well as the Department of Public Instruction website. This web site also has many other facts about our school district within our district's profile. Please refer to the DPI web site at;
(<http://www.dpi.state.nd.us/index.shtm>).

Sincerely,

John Pretzer
Superintendent
Scranton Public School

SEPTEMBER BIRTHDAYS

Elizabeth Bartholmy	9-1
Jordan Dilse	9-1
Jack Hofland	9-2
Alexis Ketterling	9-2
Devin Kromarek	9-5
Vanessa Oase	9-7
Steven Hutzenbiler	9-7
Adam Hofland	9-8
Katlyn Hutzenbiler	9-8
Morgan Hutzenbiler	9-8
Mrs. Olson	9-11
Braden Kline	9-13
Hudson Pierce	9-18
Chason Schumacher	9-18
Lilli Steeke	9-22
Tanner Sanford	9-24
Avery Sanford	9-25
Colbey Steeke	9-27
Kasi Jarratt	9-30



Scranton School's very own Misty Steeke was named the 2012 Farm and Ranch Guide's Country Woman of the Year at a special luncheon program held July 20, at the Seven Seas Hotel in Mandan, ND. Not only is Misty our vo. ag. teacher and FFA advisor, she also has a huge role in running the Steeke/Turbiville farm and ranch south of Rhame. All of us at Scranton School are proud of Misty, and join in congratulating her for being chosen Country Woman of the Year!

AUGUST 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8 1st FB practice	9 VB mtg. @ Hettinger 7:00 p.m.	10	11
—————SCHOOL CLOSED—————						
12	13 1st VB practice Public Hearing @ 8 P.M. followed by Board meeting	14	15	16	17	18
19	20	21 Teacher Inservice FB @ Bowman 7:00	22 1st Day of School	23	24	25 VB tour @ Killdeer 10:00 FB vs. Center/Stanton @ Badlands Activity Center in Dickinson 6:00 p.m.
26	27 JH/JV FB @ Beach 4:30	28 ABC VB @ Grant County 4:30	29 Picture Day	30 Trinity ABC VB @ Hettinger 4:30	31 Divide Co. FB @ Hettinger 6:00	

SCRANTON PUBLIC SCHOOL

BOX 126
SCRANTON ND 58653

PHONE: 701-275-8266
scrantonpublicschool.homestead.com

HOME OF THE NIGHT HAWKS!

Annual Adequate Yearly Progress Report

North Dakota Department of Public Instruction

School Year 2011 - 2012

Scranton 33 (0K-12)

06-033-7785 Scranton Public School (0712)

Modified 06/08/2012

Page 1 of 2

Instructions on the interpretation of the North Dakota Adequate Yearly Progress Report can be accessed at:
<http://www.dpi.state.nd.us/testing/account/AYP1112.pdf>

<u>Reading</u>			<u>Math</u>			<u>Secondary Indicators</u>		
2012 State Intermediate Goals	4th Grade --	91.3%	2012 State Intermediate Goals	4th Grade --	86.4%	Attendance		
	8th Grade --	90.4%		8th Grade --	83.3%	Goal: 93%	Result:	<input type="text"/>
	11th Grade --	85.7%		11th Grade --	81.0%	Graduation		
						Goal: 89%	Result: See Below	

Listed below are your school's scores

<u>Reading</u>			<u>Math</u>			<u>Graduation Rate</u>			
	Achievement Goal	Participation Result	95% Rule		Achievement Goal	Participation Result	95% Rule		Result
Composite Score	88.61%	76.92%	100.00%	Composite Score	82.42%	73.08%	100.00%	All Students	93.33%
<u>Subgroups:</u>				<u>Subgroups:</u>				<u>Subgroups:</u>	
Economically disadvantaged	88.17%	60.00% i	100.00% i	Economically disadvantaged	82.21%	65.00% i	100.00% i	Economically disadvantaged	
Ethnicity:				Ethnicity:				Ethnicity:	
White	88.61%	76.92%	100.00%	White	82.42%	73.08%	100.00%	White	93.33%
Native American				Native American				Native American	
Black				Black				Black	
Asian				Asian				Asian	
Hispanic				Hispanic				Hispanic	
Students with disabilities				Students with disabilities				Students with disabilities	
Students with limited English proficiency				Students with limited English proficiency				Students with limited English proficiency	

Adequate Yearly Progress Category:

Met Adequate Yearly Progress

Note: An asterisk (*) marks the indicator(s) where the school did not meet adequate yearly progress. If an indicator's value is below the achievement goal but no (*) is marked, then the indicator's value is within statistical reliability. Statistics are not shown for fewer than ten students. An (i) indicates insufficient data to determine adequate yearly progress; the value results from the combining of up to three years' data. Achievement goals are raised every three years and may vary among categories when insufficient student numbers exist and multiple-year averaging is required. All students are held to the state's challenging achievement standards.

Annual Adequate Yearly Progress Report

North Dakota Department of Public Instruction

School Year 2011 - 2012

Scranton 33 (0K-12)

06-033-7785 Scranton Public School (0K06)

Modified 06/08/2012

Page 2 of 2

Instructions on the interpretation of the North Dakota Adequate Yearly Progress Report can be accessed at:
<http://www.dpi.state.nd.us/testing/account/AYP1112.pdf>

<u>Reading</u>			<u>Math</u>			<u>Secondary Indicators</u>		
2012 State Intermediate Goals	4th Grade --	91.3%	2012 State Intermediate Goals	4th Grade --	86.4%	Attendance	Goal: 93%	Result: <input type="text" value=">=95.0%"/>
	8th Grade --	90.4%		8th Grade --	83.3%	Graduation	Goal: 89%	Result: See Below
	11th Grade --	85.7%		11th Grade --	81.0%			

Listed below are your school's scores

<u>Reading</u>			<u>Math</u>			<u>Graduation Rate</u>			
	Achievement Goal	Participation Result	95% Rule		Achievement Goal	Participation Result	95% Rule		Result
Composite Score	91.30%	<div>91.18%</div>	<div>100.00%</div>	Composite Score	86.40%	<div>94.12%</div>	<div>100.00%</div>	All Students	<div></div>
<u>Subgroups:</u>				<u>Subgroups:</u>				<u>Subgroups:</u>	
Economically disadvantaged	91.30%	<div>81.82%</div>	<div>100.00%</div>	Economically disadvantaged	86.40%	<div>90.91%</div>	<div>100.00%</div>	Economically disadvantaged	<div></div>
Ethnicity:				Ethnicity:				Ethnicity:	
White	91.30%	<div>90.32%</div>	<div>100.00%</div>	White	86.40%	<div>93.55%</div>	<div>100.00%</div>	White	<div></div>
Native American		<div></div>	<div></div>	Native American		<div></div>	<div></div>	Native American	<div></div>
Black		<div></div>	<div></div>	Black		<div></div>	<div></div>	Black	<div></div>
Asian		<div></div>	<div></div>	Asian		<div></div>	<div></div>	Asian	<div></div>
Hispanic		<div></div>	<div></div>	Hispanic		<div></div>	<div></div>	Hispanic	<div></div>
Students with disabilities	91.30%	<div>>=95.0% i</div>	<div>100.00% i</div>	Students with disabilities	86.40%	<div>>=95.0% i</div>	<div>100.00% i</div>	Students with disabilities	<div></div>
Students with limited English proficiency		<div></div>	<div></div>	Students with limited English proficiency		<div></div>	<div></div>	Students with limited English proficiency	<div></div>

Adequate Yearly Progress Category:

Met Adequate Yearly Progress

Note: An asterisk (*) marks the indicator(s) where the school did not meet adequate yearly progress. If an indicator's value is below the achievement goal but no (*) is marked, then the indicator's value is within statistical reliability. Statistics are not shown for fewer than ten students. An (i) indicates insufficient data to determine adequate yearly progress; the value results from the combining of up to three years' data. Achievement goals are raised every three years and may vary among categories when insufficient student numbers exist and multiple-year averaging is required. All students are held to the state's challenging achievement standards.

Legislation Concerning Asthma

Parents and Guardians Notice About Asthma

Legislation enables students to medicate themselves during an asthma attack or severe allergic reaction. The “emergency medications” include prescription drugs inhalers or the epinephrine auto injectable pen. Parents will need to provide the school with information regarding this subject.

A document signed by the medical doctor or other health care provider which:

- * Lists the name, dose, frequency of use of the medication
- * Documents the student was instructed in the use of the medication for self-administration
- * Guidelines are written for the treatment of asthma or anaphylaxis

The American Lung Association’s “Asthma Action Plan” provides a form to document the information. It is a 3-copy form and will be available at all West River Health Service Clinics. A copy must be on file at the school, for the student to carry an inhaler.

SEPTEMBER 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 Labor Day No School!	4 ABC VB @ Heart River 4:30 JH/JV FB @ Lemmon 5:30	5	6	7 FB @ Parshall 6:00	8 C VB @ Bowman Tourn 9 a JH FB @ Bowman Jamb. 9 a JH FB @ Reeder 9:00 A VB @ Casselton 9:00
9	10 JH FB @ Mott 3:30	11 HC AB VB @ Scranton 5:30 Board Meeting 8:30 p.m.	12 ASVAB Testing	13 M/R ABC VB @ Hettinger 4:30	14 HOMECOMING! M/R @ Hettinger 7 p. JH VB @ NE 3:00	15 JV VB @ Richardton
16	17 M/R JH/JV FB @ Hettinger 4:30 Lemmon JH VB @ Reeder 5:00	18 JH VB @ HC 4:30 ABC VB @ Bison 4:30	19 Mid Term 1st 9 Weeks	20 NE ABC VB @ Scranton 4:30	21 VB @ Dickinson Tourney 2:00 FB @ Beach 6:00	22 7 VB @ HR Tour 9:00 VB @ Dickinson Tourn 9:00
23	24 Inservice-No School JH VB @ Reeder Triangular 3:00 JH/JV FB @ HC 4:30	25 Faith AB VB @ Hettinger 5:00	26	27 ABC VB @ Killdeer 4:30	28 FB vs Trenton @ Scranton 6:00 AHOY Tailgate Party	29 C VB tourn @ Hettinger 8 VB @ HR tourn. 9:00
30						

SCRANTON PUBLIC SCHOOL

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HOME OF THE NIGHT HAWKS!



Asbestos Update

In compliance with the U.S. Environmental Protection Agency (EPA) Asbestos Hazard Emergency Response Act (AHERA), in the fall of 1988 we performed inspections of our school buildings for asbestos-containing materials. The inspection findings and asbestos management plans have been on file in the school administrative office since that time.

The EPA requires us to perform re-inspections of the asbestos materials every three years. An accredited Inspector-Management Planner has performed the re-inspection of our district and issued a report regarding the results.

Trio Environmental Consulting, Inc. was contracted and has been on site to provide environmental services. In each observed category the inspector has commented that “material is in good condition and no response action other than normal operations and maintenance procedures is required”. Asbestos containing materials in our school are in good condition and we will continue to manage them accordingly. We plan on taking whatever steps are necessary to insure your children and our employees have a safe and healthy environment in which to learn and work. This includes additional training that our custodian has received.

Scranton Elementary Suggested Supplies ~ 2012-2013

Kindergarten

1. Markers
2. Big Box of Kleenex
3. School Box (5x9 or smaller)
4. Friskers Pointed Scissors (child)
5. Backpack
7. Box of 24 Crayons
8. Primary Composition Book
9. Bottle of Elmer's White Glue (no gel)
10. 12 Wooden Pencils (NOT PLASTIC COATED)
11. Large Pink Eraser
12. 1 Box of Quart-sized Zip-loc Bags
13. 12 twistable colored pencils

Grade 1

1. 12 Wooden Pencils (NOT PLASTIC COATED)
 2. Box of 24 Crayons
 3. Large Purple Glue Stick
 4. Fiskers Pointed Scissors
 5. Large Pink Eraser
 6. 2 Two Pocket Folders
 7. Large Box of Kleenex
 8. School Bag
 9. 12 twistable colored pencils
- **NO MARKERS PLEASE****

Grade 2

1. 12 Wooden Pencils (NOT PLASTIC COATED)
 2. Box of 24 Crayons
 3. Large Purple Glue Stick
 4. Pointed Scissors
 5. Large Box of Kleenex
 6. School Bag
 7. School Box
 8. Large Pink Eraser
 9. 3 Two-Pocket Folders
 10. 12 twistable colored pencils
- **NO MARKERS PLEASE****

Grade 3

1. 12 Wooden Pencils (#2) **NO MECHANICAL PENCILS**
2. Crayons
3. Eraser
4. Scissors
5. 4 Two-pocket Folders
6. Large Eraser
7. 1 Notebook
8. Kleenex - Narrow box or small package
9. School Bag
10. Colored Pencils
11. Small hand-held pencil sharpener
12. Plastic Pencil Box

Grade 4

1. 4 Two-Pocket Folders
2. Large Box Kleenex
3. 10 Pencils (#2) (**NO MECHANICAL Pencils**)
4. Markers - **OPTIONAL**
5. Large Eraser
6. 2 Notebooks
7. Scissors with Pointed Tip
8. School Bag
9. Pencil Container
10. Colored Pencils
11. Highlighter - Any Color
12. Glue Sticks

Grade 5

1. Pencils (#2)
2. 2 One-subject Notebooks
3. Scissors
4. Box of Colored Pencils (for map work)
5. Large Box of Kleenex
6. 1 Three Subject Notebook
7. Protractor
8. Ruler (Metric and Customary)
9. School Bag
10. 2 Pens (red or blue)
11. 2 Pens (Black)
12. Elmer's Glue - Small Bottle
13. 1 Highlighter

Grade 6

1. Pencils
 2. 2 Pens (Blue or Black)
 3. 2 Pens (Red)
 4. 1 Yellow Highlighter
 5. 1 3 subject notebook
 6. Scissors
 7. Ruler - inches and centimeters
 8. 1 Box of Colored Pencils
 9. Large Box of Kleenex to be shared
 10. Glue stick
 11. One large eraser
 12. One three ring binder
- **DO NOT BRING FOLDERS****

LETTER TO HOUSEHOLDS - CHARGE
NORTH DAKOTA DEPARTMENT OF PUBLIC INSTRUCTION
CHILD NUTRITION AND FOOD DISTRIBUTION PROGRAMS
(Rev. 5/12) G/Tools/SNP/Letter to Households-Charge

Dear Parent or Guardian:

Children need healthy meals to learn. Scranton School offers healthy meals every school day. Breakfast costs _____ lunch costs _____
2.35_Your children may qualify for free meals or for reduced price meals. Reduced price is _____ for breakfast and .50 for lunch.

1. **DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?** No. Complete the application to apply for free or reduced price meals. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: Scranton Public School, Box 126, Scranton, ND 58653.
2. **WHO CAN GET FREE MEALS?** All children in households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP) the Food Distribution Program on Indian Reservations (FDPIR) or the Temporary Assistance Program for Needy Families (**TANF**) can get free meals regardless of your income. Also, your children can get free or reduced price meals if your household income is within the limits on the Federal Income Chart.
3. **CAN FOSTER CHILDREN GET FREE MEALS?** Yes, foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income.
4. **CAN HOMELESS, RUNAWAY, AND MIGRANT CHILDREN GET FREE MEALS?** If you haven't been told your children will get free meals, please call the school at 275-8266 to see if they qualify.
5. **SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS?** Please read the letter you got carefully and follow the instructions. Call the school at 275-8266 if you have questions.

FEDERAL INCOME CHART For School Year 2012-2013			
Household Size	Yearly	Monthly	Weekly
1	\$20,665	\$1,723	\$398
2	\$27,991	\$2,333	\$539
3	\$35,317	\$2,944	\$680
4	\$42,643	\$3,554	\$821
5	\$49,969	\$4,165	\$961
6	\$57,295	\$4,775	\$1,102
7	\$64,621	\$5,386	\$1,243
8	\$71,947	\$5,996	\$1,384
Each additional person:	\$7,326	\$611	\$141

6. **MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE?** Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
7. **I GET WIC. CAN MY CHILD(REN) GET FREE MEALS?** Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out an application.
8. **WILL THE INFORMATION I GIVE BE CHECKED?** Yes and we may also ask you to send written proof.
9. **IF I DON'T QUALIFY NOW, MAY I APPLY LATER?** Yes, you may apply at any time during the school year if your household size goes up, income goes down, or if you start receiving SNAP TANF or FDPIR. If you lose your job, your children may be able to get free or reduced price meals during the time you are unemployed.
10. **WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION?** You should talk to school officials. You also may ask for a hearing by calling or writing to: STACY BURNS 275-6363.
11. **MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN?** Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.
12. **WHOM SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD?** You must include all people living in your household, related or not (such as grandparents, other relatives, or friends). You must include yourself and all children living with you.
13. **WHAT IF MY INCOME IS NOT ALWAYS THE SAME?** List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes.
14. **WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME?** If you get an off-base housing allowance, it must be included as income.
15. **MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HIS/HER COMBAT PAY COUNTED AS INCOME?** No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.

If you have other questions or need help, call 275-8266.

Sincerely,
John Pretzer, Superintendent

In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability.

To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

FREE AND REDUCED PRICE MEAL APPLICATION INFORMATION RELEASE

NORTH DAKOTA DEPARTMENT OF PUBLIC INSTRUCTION

CHILD NUTRITION AND FOOD DISTRIBUTION

(Rev. 6/11) G/Tools/SNP/Free and Reduced Price Meal Application Information Release

It is not necessary to fill out the Information Release form in order to participate in the school nutrition programs. By signing the form, you are giving school nutrition program personnel the permission to release the information provided in your application for Free or Reduced Price Meals. The information will only be released in school related programs to determine eligibility for waiving fees or to determine if other benefits are available to your child(ren).

You have my permission to release the information contained in the School Year _____ Free and Reduced Price Meal Application for my child(ren) listed below:

Name of Child (first and last)
Name of Child (first and last)
Name of Child (first and last)
Name of Child (first and last)
Name of Child (first and last)
Name of Child (first and last)
Name of Child (first and last)
Name of Child (first and last)

The information provided on the Free and Reduced Price Meal Application can be used for the programs marked below:

<input type="checkbox"/> Bus fees	<input type="checkbox"/> Extra-curricular activities	<input type="checkbox"/> School supplies
<input type="checkbox"/> Tutoring, career/college exploration (as offered by Federal TRIO programs)		
<input type="checkbox"/> Other (describe)		

I certify that I am the parent/legal guardian of the child(ren) listed above.

Signature of Parent/Legal Guardian	Date
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APPLICATION FOR FREE AND REDUCED-PRICE MEALS
 NORTH DAKOTA DEPARTMENT OF PUBLIC INSTRUCTION
 CHILD NUTRITION AND FOOD DISTRIBUTION PROGRAMS
 (Rev, 6/11) G/Tools/SNP/2011 Application for Free and Reduced-Price Meals

Complete one application per household.

1. **SNAP, TANF or FDPIR Benefits**
 Enter the SNAP, TANF or FDPIR case number for **ANY** household member currently receiving benefits: _____ (Social Security, Medicaid and EBT numbers are not accepted.) In section 2, list all children in the household, indicating their school and grade. Do not list any adult household member names or income information. **Then go to section 3**

2. **Households that do not receive SNAP, TANF or FDPIR Benefits:**
- List the names of **EVERYONE** living in your household. If you need more space, attach a separate sheet of paper.
 - Indicate if the household member is a foster child or receives no income by checking the box.
 - For each child attending school, list the name of the school and the grade.
 - List all income on the same line with the person who receives it. Record income under the correct pay period category. See the back of this application for additional assistance with income.
 - Print the last 4 digits of Social Security Number of the household member who signs the form. If this household member does not have a Social Security Number, check the "I do not have a Social Security Number" box.

HOUSEHOLD MEMBERS: List the names of all household members	Check if Foster Child	Check if No Income	SCHOOL (if applicable)	Grade	Earnings from work before deductions. Enter gross income under the appropriate pay period. Record each income only once .				Other Income Indicate How Often Received		
					Weekly	Every Two Weeks	Twice a Month	Monthly	Farm/Self Employment Annual – See Back	Child Support/ Alimony	Interest, Unemployment, Social Security, etc.
1.	<input type="checkbox"/>	<input type="checkbox"/>									
2.	<input type="checkbox"/>	<input type="checkbox"/>									
3.	<input type="checkbox"/>	<input type="checkbox"/>									
4.	<input type="checkbox"/>	<input type="checkbox"/>									
5.	<input type="checkbox"/>	<input type="checkbox"/>									
6.	<input type="checkbox"/>	<input type="checkbox"/>									

Name of the Household Member who Signs this Form:

Social Security Number (last 4 digits)

XXX-XX-____

☐ I do not have a Social Security Number

Does your child have health insurance? Many children who qualify for free and reduced priced meals may also qualify for low-cost or free health coverage. For information or to see if your child may qualify, call: 1-877-KIDS-NOW (1-877-543-7669) or online at www.healthystepsnd.com

The information provided in the application may be shared with Medicaid or SCHIP office to seek enrollment of children into the programs. You are not required to consent to the disclosure of this information; this will not affect your students' eligibility for school meals. Your information WILL be shared unless you check the box: ☐ Please do NOT share my information with the Medicaid or CHIP office.

Children's Racial and Ethnic Identities (Optional)

Mark one ethnic identity:

☐ Hispanic/Latino

☐ Not Hispanic/Latino

Mark one or more racial identities:

☐ Asian

☐ White

☐ Black or African American

☐ American Indian or Alaska Native

☐ Native Hawaiian or Other Pacific Islander

3. I certify that all of the above information is true and correct and that all income is reported. I understand that this information is being given for the receipt of Federal funds; that school officials may verify the information on the application, and the deliberate misrepresentation of the information may subject me to prosecution under applicable State and Federal laws.

Signature of Adult Household Member

Date

Home Phone

Work Phone

Print Name (last, first)

Street Address

City

State

Zip

Privacy Act Statement: This explains how we will use the information you give us.

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number are not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health and nutrition programs to help them evaluate, fund or determine benefits for their programs, auditors for program reviews and law enforcement officials to help them look into violations of program rules.

Non-Discrimination Statement: This explains what to do if you believe you have been treated unfairly.

"In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer."

FOR SCHOOL USE ONLY

Calculating Income

To determine yearly income:

If paid every week, multiply the weekly gross income by 52.

If paid every two weeks, multiply the gross income by 26.

If paid twice a month, multiply the gross income by 24.

If paid once a month, multiply the gross income by 12.

Date Received

Date of Approval & Notification to Family

Determination:

☐ Approved Free

☐ Reduced-Price

☐ Denied

Reason For Denial:

Signature of Determining Official

Signature of Confirming Official

Date of Confirmation

Date of Verification

Did Verification Change the Determination?

☐ Yes

☐ No

If Yes, Explain

Calculating Farm or Self-Employment Income

Persons who are engaged in farming or who operate other types of private businesses may experience variations in cash flow or monthly income throughout the year. These persons may use their income tax records from the preceding calendar year as a basis for applying for the free and reduced price meals. The income to be reported is income derived from the business venture less operating costs incurred while making that income. Deductions for personal expenses such as medical expenses and other non-business deductions are not allowed in reducing gross business income.

Additional income from other kinds of employment must be treated as separate and apart from the income generated from your business venture. USDA **DOES NOT** recognize income the same way as IRS. USDA does not permit a loss from a business venture to off-set earnings from wages or salary. Though your business may have suffered a net operational loss, for purposes of this application, it is not possible to have a negative income. **The least self employed income possible is zero (no income).** For example, if you operated a business at a net loss but held another job where you received wages, your income for purposes of applying for free or reduced price meals would be the income from your wages only. The loss from the business cannot be deducted from the amount of the income earned in the other job.

A prior year loss from farming or other private business operation cannot be used to reduce the current year net income for determining free and reduced price eligibility. Wages paid to a spouse or other family member in the operation of a farm or private business must be shown as household income in Part 2 of the application.

Income from private business operations is to be taken from your most recent U.S. Individual Income Tax Return - Form 1040. Use the lines from the 1040 that are identified.

Line Number	Type of Income	Amount listed on Form 1040
12	Business income or (loss)	\$
13	Capital gain or (loss)	\$
14	Other gains or (losses)	\$
17	Rent royalties, etc.	\$
18	Farm income or (loss)	\$
Total		\$

(Transfer this total to the front of the application under Farm/Self Employment Income. If the total is negative, it must be transferred to the front of this application as \$0). A NEGATIVE CANNOT BE USED TO OFFSET ANY OTHER INCOME.

NOTE: THIS IS FOR THE CALCULATION OF FARM AND BUSINESS INCOME ONLY. ALL OTHER INCOME RECEIVED BY THE FAMILY MUST BE LISTED ON THE FRONT OF THIS FORM.

Notification of Rights under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

(1) The right to inspect and review the student's education records within 45 days of the day the School receives a request for access.

Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate.

Parents or eligible students may ask the School to amend a record that they believe is inaccurate. They should write the School principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it is inaccurate. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the *School District* to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

The School District discloses directory information from student records. Parents or eligible students have the right to refuse permission of such disclosure. To do so, the parent or eligible student should submit a written statement to the principal prior to the end of the first nine weeks of school refusing the release of directory information from their records.

Scranton School 2012-2013

August 2012

S	M	T	W	T	F	S	
			1	2	3	4	21 – Teacher In-service First day of I-TV classes
5	6	7	8	9	10	11	22 – First day of school
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		

February 2013

S	M	T	W	T	F	S	
					1	2	13 – mid-term of 3 rd 9 weeks
3	4	5	6	7	8	9	18 – President's Day – No School
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28			

September 2012

S	M	T	W	T	F	S	
						1	3 – Labor Day – No School
2	3	4	5	6	7	8	19 – Mid-term of 1 st 9 weeks
9	10	11	12	13	14	15	24 – Teacher In-service
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							

March 2013

S	M	T	W	T	F	S	
					1	2	15 – End of 3 rd 9 weeks
3	4	5	6	7	8	9	19 – Parent/Teacher Conferences (3:30 p.m. – 9:30)
10	11	12	13	14	15	16	21 – Storm Day - Poss. No School
17	18	19	20	21	22	23	22 – Spring Break – No School
24	25	26	27	28	29	30	29 – Good Friday – No School
31							

October 2012

S	M	T	W	T	F	S	
	1	2	3	4	5	6	17 – End of 1 st 9 weeks
7	8	9	10	11	12	13	18 – Teacher's Conv. No School
14	15	16	17	18	19	20	19 – Teacher's Conv. No School
21	22	23	24	25	26	27	24 – Parent/Teacher Conferences (3:30 p.m. – 9:30)
28	29	30	31				

April 2013

S	M	T	W	T	F	S	
	1	2	3	4	5	6	1 – Storm Day – Poss. No School
7	8	9	10	11	12	13	17 – mid-term of 4 th 9 weeks
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30					

November 2012

S	M	T	W	T	F	S	
				1	2	3	12 – Observe Veterans' Day (No School)
4	5	6	7	8	9	10	21 – Mid-term 2 nd 9 weeks
11	12	13	14	15	16	17	22 – Thanksgiving Day
18	19	20	21	22	23	24	23 – Thanksgiving Vacation
25	26	27	28	29	30		

May 2013

S	M	T	W	T	F	S	
			1	2	3	4	10 – Storm Day – Poss. No School
5	6	7	8	9	10	11	17 – Last day for I-TV
12	13	14	15	16	17	18	23 – Last Day of School!
19	20	21	22	23	24	25	26 – Graduation at 4:00
26	27	28	29	30	31		

December 2012

S	M	T	W	T	F	S	
						1	21 – Last day before Christmas
2	3	4	5	6	7	8	25 – Christmas
9	10	11	12	13	14	15	31 – New Year's Eve
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31						

June 2013

S	M	T	W	T	F	S	
						1	14 – Flag Day
2	3	4	5	6	7	8	16 – Father's Day
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							

January 2013

S	M	T	W	T	F	S	
		1	2	3	4	5	3 – School Resumes
6	7	8	9	10	11	12	9 – End of 1 st Semester
13	14	15	16	17	18	19	21 – In-service – No School
20	21	22	23	24	25	26	
27	28	29	30	31			

July 2013

S	M	T	W	T	F	S	
	1	2	3	4	5	6	4 – Independence Day
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31				

Teacher Inservice, School Holiday/Break, Storm Day-School Possible, Parent-Teacher Conferences

This Calendar: Includes 175 student contact days, 2 storm days not including March 21, 2 Professional Development days

SCHOOL POLICY ON ATTENDANCE & ABSENCES

North Dakota law contains compulsory attendance requirements for students ages seven through sixteen. In order to comply with and enforce these requirements, the Board establishes the following attendance policy.

Section I: Definitions

- A. For purposes of compulsory attendance reporting under NDCC 15.1-20-02.1 (1-2):
- *Excused absence* is an absence that the District will not use in determining if a compulsory attendance violation occurred. Any absence may be excused if it is supported by either a verbal or written excuse supplied by the student's parent, teacher, or school administrator.
 - *Unexcused absence* is any absence not supported by the verbal or written excuse required for an excused absence.
- B. For the purposes of taking academic sanctions under Section III this policy as authorized by NDCC 15.1-20-02.1(3):
- *Approved absence* is an absence that the District believes is necessary and/or unavoidable and has received administrative approval. Necessary and/or unavoidable absences may be caused by illness, injury, family emergency, religious observance or instruction, suspension, participation in a school-related activity, court appearances when subpoenaed, or other reasons deemed necessary and/or unavoidable by the Principal or Superintendent. Students granted approved absences shall not be subject to the consequences contained in Section III of this policy. The Superintendent or designee shall develop criteria for requesting and granting an approved absence and shall establish make-up work requirements.
 - *Unapproved absence* is defined as an absence that does not meet the above criteria for approved absences. If a student is absent for an unapproved reason, the parent/guardian shall still be responsible for calling the principal's office to explain the absence, and the student will be subject to the consequences contained in Section III of this policy.

Section II: Documentation Requirements

School administration may require applicable documentation to verify an excused or approved absence, including, but not limited to:

1. Medical documentation from an appropriate licensed healthcare provider;
2. A copy of a court summons or subpoena;
3. An obituary for funeral leave;
4. Verification of planned or executed family travel (e.g., a boarding pass);
5. A request from an official at the student's place of worship;
6. A request for an absence due to a curricular or extracurricular event submitted by the student's teacher, coach, or extracurricular advisor.

Section III: Accumulated Unapproved Absence

The Board believes there is an intangible benefit associated with being present in the classroom. Attendance shall be a factor used in computing students' grades.

Students who are absent for unapproved reasons shall be subject to academic sanctions (which may include, but not be limited to, zero points for the day/s gone, or grade reduction) and/or intervention counseling in accordance with administrative regulations. The Superintendent or designee shall determine grade-appropriate academic sanctions and other intervention strategies for unapproved absences.

Any remedy to make up the loss of points by the student will be done in collaboration with the student or parent, teacher and Principal. These assignments will be developed by the teacher, be proportionate to the points lost, and will be in the form of written summaries (when age appropriate). There is no obligation however for teachers or administrators to make such allowances. If allowances are made for the benefit of the student, no late work will be accepted.

Compulsory Attendance Violations

North Dakota law defines what constitutes a compulsory attendance violation. Suspected violations of the compulsory attendance law shall be reported to school administration and investigated in accordance with law. When a compulsory attendance violation is substantiated, the District shall comply with law enforcement reporting requirements under law.

SCRANTON PUBLIC SCHOOL 2012-2013

Dear parents,

Thank you so much for requesting this information from our school. As always, we want to keep our parents informed on the quality education we deliver, and sharing staff qualifications is an excellent way to illustrate our commitment to our students. The staff at any school defines the education environment, and we are devoted to finding the best quality teachers and paraprofessionals to work with your children to ensure our school is a place where they can succeed.

Below is a table that lists the degree major of each teacher and any other graduate certification or degree held by the teacher as well as their field of discipline and years of experience.

Teacher Name	Degree Major &Field of Discipline	Met State Qualifying & Licensing	Other Graduate Degree	Years of Exp.	Current Position (Grade Level/Subject)
Ms. Markeguard	BS Elem, Kindergarten Endorse	X	MA	32	Kindergarten
Mrs. Janikowski	BS Elementary Education	X		33	1 & 2 Grade
Mrs. Palczewski	BS Elementary Education	X		39	3 rd & 4 th Grade
Mrs. Olson	BS Elementary Education	X		20	6 th Grade
Mrs. Erickson	BS Elementary Education Title I Reading	X		5	Title I
Mr. Pierce	BS Elementary Education/Elem Principal/AD	X	MA Education	15	Elem. Principal/AD
Mrs. Honeyman	BS Elementary Education	X		32	5 th Grade
Mrs. Oase	BS Elementary Education/Counselor Designate	X		5	Elem Ed./Counseling
Mr. Charboneau	BS K-12 Music	X		3	K-12 Music
Mrs. Miller	Assoc. Degree/ Assistant Speech Pathologist	X		6	Asst. Speech Path.
Mrs. Chiapella	BS/MA Elementary Education, Special Education, SLD Credential	X	MA Special Education	10	Special Education
Mr. Pretzer	BS Secondary Education History Superintendent Credential HS & Elem. Principal Credential	X	MA Education	25	Superintendent/Secondary Principal
Mrs. Valloff	BS Elementary Education Library credential/Plan of Action for coursework for full credential	X		9	4 th Grade/Library
Mr. Dietchman	BS Secondary Education Math	X		2	HS/JH Math
Mr. Tibor	BS Secondary Education History	X		21	Social Studies
Mrs. Brown	BS Vocational Business/German	X		33	Business Education
Mrs. Engraf	BS Secondary Education English	X		26	Secondary English
Mrs. Flatz	BS Secondary Education Biology Science Composite	X		1	Secondary Science
Mrs. Steeke	BS Secondary Education Ag. Education	X		8	Vocational Agriculture
Mr. Perkins	BS Secondary Education Music	X		34	Tech Coord./ HS Band

Below is a list of the paraprofessionals who work at our school and their qualifications. If your child receives services in our Title I program, it is possible that these paraprofessionals may be assisting your child as he/she works with our Title I teacher. We also use paraprofessionals to assist classroom teachers and special educators. Please contact the school if you'd like more information about the paraprofessional who is working with your child.

Name of Paraprofessional	Qualifications
Mrs. Mack	Paraprofessional certification to be provided by WRSS
Ms. Hansen	1 year higher ed., Paraprofessional certification to be provided by WRSS

The following teachers are teaching under emergency or provisional status. The state qualification or licensing criteria have been waived for these teachers to give them an opportunity to complete our state's requirements. Please recognize that hiring high quality teachers is a priority at this school. Any teachers on this type of status are there for a temporary basis only. North Dakota requires that a teacher must hold a valid North Dakota teaching license in order to be employed. Provisional and emergency licenses must meet specific criteria set by the Education Standards and Practices Board.

*
*

If you call or visit the school, I would be happy to give you more information about these criteria. Also, a description of the types of North Dakota teaching licenses and procedures can be found at the Education Standards and Practices Board's web site at the following address:
<http://www.state.nd.us/espb/licensur/types.htm>.

If, at any time during the school year, your child is taught by a teacher who is not highly qualified for four or more consecutive weeks, you will receive timely notice from the school.

Again, thank you so much for your inquiry. Please continue to contact me at any time if you have questions.

Sincerely,

John Pretzer
Superintendent
Scranton Public School

Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- *Consent* before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S.

Department of Education (ED)–

1. Political affiliations or beliefs of the student or student’s parent;
2. Mental or psychological problems of the student or student’s family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

- *Receive notice and an opportunity to opt a student out of–*

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

- *Inspect*, upon request and before administration or use –

1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

These rights transfer to from the parents to a student who is 18 years old or an emancipated minor under State law.

Scranton Public School has policies regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Scranton School will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Scranton School will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. Parents will also be provided an opportunity to review any pertinent surveys upon request prior to the administration of the survey. . Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-