

**JEFFERSON-BELMONT REGIONAL SOLID WASTE AUTHORITY  
MINUTES FROM MEETING ON MARCH 9, 2015**

**ROLL CALL:**

**PRESENT:** Ginny Favede, Terry Bell, Scott Fabian, Tony Kolanski, Barbara Godwin, Chuck Dawson, Bill Weekley, Tom Bottorf, Bruce Misselwitz, Paul Riethmiller, and Tim Boland

**ABSENT:** Rob Sproul, Mark McVey and Tom Graham

**OTHERS:** Cliff Meyer, Tammy Shepherd, Dave Hays, John Mascio, Dwayne Pielech and Dorene Unterzuber

A quorum being present, Ginny Favede, Chair called to order the regular meeting for the Jefferson-Belmont Regional Solid Waste Authority at the Bellaire Public Library, Bellaire, OH, at 5:35 PM on, Monday, March 9, 2015.

**MINUTES:**

Ms. Favede asked if there were any questions about the minutes and asked for a motion to approve them. Mr. Meyer asked that on page 1, fourth paragraph that it is 548,000 not 5 million. There was some confusion, and Mr. Meyer apologized, stating that the change was to the Finance Committee meeting minutes. It was shown that the change had already been made by Natalie Lysle before the meeting. Ms. Favede asked that all changes to minutes be made at the meeting and on record.

A motion was made to approve the February 9, 2015 regular monthly meeting minutes by Mr. Riethmiller and seconded by Mr. Bell. **Vote: 6 Aye, Mr. Fabian, Ms. Godwin and Mr. Weekley Abstained.**

**NEW BUSINESS: Ginny Favede**

Mr. Dawson entered the meeting at 5:40 PM.

Ms. Favede welcomed Mr. Dwayne Pielech to the meeting. Ms. Favede stated that the local haulers were having trouble at the Apex Transfer Station and had come to the County Commissioners for assistance. She had asked Mr. Pielech to come and speak to the Board on all the haulers' behalf.

Mr. Pielech thanked the Board for having them. He explained that a colleague and he purchased Shadyside Cartidge and later RL Tipton and Sons and merged them into Ohio Valley Waste Systems. He stated that about three weeks ago several local haulers and he had come to the County Commissioners about the issues they were having with the Apex Transfer Station in St. Clairsville, Ohio. He also stated that he is representing the rest of the haulers. Many of these small business owners do not have the ability to go interstate, to cross state lines due to costs, staffing issues, etcetera. Mr. Pielech stated that the Commissioners allowed them to come to their weekly meeting to share their concerns of the haulers who do residential and commercial hauling. He stated that on any given day around 10:00 to 11:00 AM, the transfer station is unable to take our trash. The smaller haulers who are unable to go interstate, they have to wait until the next day at 6:00 AM to get in line and try again. He did say that since they had spoken to the Commissioners and with the help of The Times Leader and other media that it has improved at the Apex Transfer Station. They have been more adaptive. With the summer coming and trash numbers rising, he is not sure if that will continue or not.

Mr. Pielech explained that his partner and he had estimated that 250 tons of trash are generated in Belmont County each day and only 50 to 100 tons are going to the transfer center. The 150 tons are leaving the area, which is a concern to not only the haulers but to the Board because that is money leaving this area.

Mr. Pielech knew that there wasn't much the Board could do to help the situation but said that the haulers were willing to help in any way they could to help with this situation.

Mr. Pielech also said he understood why some of the municipalities have gone to out-of-state haulers. He said that it wouldn't be cost effective for them due to the amount of tonnage they collect.

Currently, the transfer station has been doing four to six trailers a day, but in summer, the need will be much greater. On a good day, the transfer station can collect eight trailers.

Ms. Favade said about two weeks ago, Mr. Misselwitz and she had met with Mr. Izzo, and he acknowledged the problems they are having there. He confessed that they are having some financial trouble and having trouble at that particular transfer station. Mr. Izzo asked for patience and stated that they are getting new management for that location. They were not firing the current manager, just moving him to a different position. She said that Mr. Izzo was to tell Mr. Misselwitz of any other changes that had occurred. Mr. Misselwitz said he had not heard from him about this issue. Ms. Favade explained that they were having similar issues with the trash that the haulers were such as the trash freezing in the containers. Mr. Izzo asked for a month to make some significant changes.

Mr. Pielech said that Chuck Lytton's business hauls the most trash in the area with Mr. Pielech's business being second on a monthly business. Mr. Lytton has been dealing with these issues for much longer than Mr. Pielech has. It is costing money to sit there for two hours waiting to be dumped only to find out that they are full or something broke down. He said he contacted Mr. Izzo about two months ago, and Mr. Izzo stated that they were having trouble hiring drivers, keeping the trucks on the road and other issues. He said he had these issues as well, but as a business owner you have to be a problem solver. Mr. Pielech said that they looked into buying cabs and forming a partnership with Apex, but that was not feasible.

Ms. Favade asked why the haulers took their trash to West Virginia. Mr. Pielech explained that it is 39 miles from the Apex Transfer Station to the landfill one way. With packers, it was not conducive to go that distance. It is the same tonnage fee so there was no incentive to go to Jefferson County. He also looked into having Republic take the trash for them, but that was not cost-effective either.

Mr. Riethmiller said that people are upset with Martins Ferry because they use Republic, but it came down to what was the best way to run the city. When they did the cost analysis, they had three employees go to the transfer station and wait. They wouldn't be able to finish the route. Now, they fill the box and go back to the route. They have saved money on fuel, tires and labor. It is worth having them charge to pull that box.

Mr. Pielech thanked the Board again. He said that he would be working with Dorene Unterzuber on sponsoring the Trashy Art Contest again this year.

Mr. Bell suggested that Mr. Pielech contact us in a month to let the Board know that the progress has continued at the transfer station. Mr. Pielech said he'd be happy to do that and would email Ms. Favade.

**FISCAL REPORT: Dave Hays**

Mr. Hays reported that February revenue was \$125,946.08; expenditures were \$121,842.31 for a net operating gain of \$4,103.77. There was a debt payment made bringing the principal balance to \$164,704.56.

Apex total tonnage for January was 66,419.94 with revenue being \$101,517.75. This amount is about \$16,000.00 less than last year at this time, but they had not sold their rail assets yet.

A motion was made by Mr. Bottorf and seconded by Mr. Boland to approve the Fiscal Officer's report on monthly financial issues. **Vote: Roll Call. All said Aye. Motion passed.**

Mr. Hays stated that the late penalty payment was once again received on time, and Apex has been making those payments as scheduled. He believed that there was only one more late payment to be made.

**EXECUTIVE DIRECTOR'S REPORT: Cliff Meyer**

Mr. Meyer updated the Board on the ratification status. He said that there weren't many responses so far. Jefferson County is at 23% with eleven responses, and Belmont County is at 14% with seven. He said the major cities had not sent their votes. Mr. Misselwitz said he believed that if we did not receive a response that it was a yes. Mr. Meyer said that if we do not hear from a political subdivision that it is counted as a no vote.

Mr. Meyer said that Dave Hays and he met with the Finance Committee about the comments from the February meeting and had provided a summary. Mr. Misselwitz asked about the Finance Committee report, and Mr. Boland said it was scheduled for later in the meeting. Ms. Favede asked that Mr. Boland give his report now then have Mr. Meyer complete his report.

**FINANCE COMMITTEE REPORT: Tim Boland**

Mr. Boland reported that the Finance Committee met on February 23, 2015 in Steubenville. He said that the committee did review the 2015 budget. There was a report of Community Services with the projects and amounts funded to each service if approved. Mr. Boland said that they had a very good discussion and appreciated the work of the staff in preparing the budget. They stated that \$80,000.00 should be allocated for grants. They agreed that advertising would remain at \$0.00. The consensus was to look for more ways to share information with the public through the website, press releases and the newsletter. They did want to keep the tire and electronics collections and added a Household Hazardous Waste Collection. Fiber sharing was also discussed and suggested it be increased from 50% to 75%. There was discussion about having in the future a "Rainy Day" fund because of the projections and resources being higher than anticipated. Bulk collections were discussed, which is a new service, about having 5 or 20 roll offs. We want to evaluate the programs mid-year, especially this new program, to see that goals are being reached. If programs need to be enlarged or reduced, is also something that needs to be reviewed. He explained that having this list of programs is good information to share with the community to communicate what this organization is doing. The only unfinished business was about the number of containers for the bulk collections.

Mr. Bell commented that what we need to do is to alert the media about these programs' existence to maybe help take away the bad feelings about the assessment. He stated that the Rainy Day Fund, Contingency Fund or whatever name is given to it; those funds will be beneficial for paying the cleaning of dumpsites done by the Environmental Enforcement Officer, whose title has been changed to Nuisance Enforcement Officer through the resolution from the Jefferson County Health Department. We need to set aside money to cover the growing duties of this officer.

Mr. Misselwitz stated that the Board needs to be mindful about the spring floods, and we are part of the Jefferson County Response Plan. He didn't know if Belmont County was part of the plan, but the Authority is to provide roll-off containers and trucks to help with the clean up. Ms. Favede said that when Jack Cera was Director, it flooded in Neffs, and there was confusion on what we were to do in Belmont County. Tammy Shepherd explained that the Emergency Plan still has us as a County agency instead of part of the Authority. The Plan has never been rewritten.

Mr. Misselwitz said that if it is declared a disaster by the government, then you get reimbursed from FEMA for everything but supervising. Ms. Shepherd explained that they only paid for infrastructure from the last flood. We did not get reimbursed from that disaster. Ms. Favede said this issue needs to be addressed and asked Mr. Bottorf of the Planning Committee to speak with Ms. Shepherd and to review the operation of the counties during these emergencies because it seems that the two counties are operating differently under the one organization.

Mr. Meyer said that no funds have been used in the past couple of years and asked what the requirement would be for us to fund in the cleanup of the flood debris. Ms. Shepherd said that there was a \$10,000.00 limit for roll-off containers during the last flood. Anything above that was covered by the County Commissioners. Mr. Misselwitz commented that the Director should meet with the EMA to decide what we will do during these disasters. Ms. Favede said it was very important to have this issue clarified.

Ms. Favede asked if there were any other questions about the Finance report. Mr. Dawson had one about not having any money allocated to the Electronic Recycling. Mr. Meyer explained that there is no cost on that line item because these numbers do not incorporate labor costs. There is a charge for tube TV's so there is no cost to us. Mr. Dawson had concerns about charging for the tube TV's because he felt that people would just dump the TV and not pay the fee to have it recycled. People will get rid of them one way or another. Mr. Meyer explained that this issue has been progressing. Originally, ERS did not charge for the tube TV's then eventually they were inundated with them and had to charge the \$10.00 fee. Now, ERS is no longer in business, and we have to find somewhere else to take them. There are two candidates. One is in Bellaire, and one is in Columbus. We need to be careful with the local business and make sure we do not need to go back because the business could not handle the amount it was given. Ms. Favede asked if we should still be charging the fee for the tube TV's. Mr. Boland said that the Finance Committee should be assigned to review this charge. She also stated that we need to decide if our concerns are financial or our concerns environmental. If we are not doing these cleanups, then these items are going to be dumped.

A motion was made by Mr. Boland and seconded by Mr. Dawson to accept the Finance Committee report. **Vote: All said Aye. Motion passed.**

With the Finance Committee report completed, Mr. Meyer continued his report about the issues the Finance Committee raised. On the Capital sheet, it was suggested to put the \$40,000.00 match for the glass truck on hold. There was also one other project, and that was cameras on the Mac Trucks. That was also put on hold. The total capital amount includes the Electric Service, the Vehicle Replacement and the Principal for the vehicles. The second sheet is the Bulk Pickup, and the issue is picking the numbers of roll-off containers. Mr. Meyer said he had a meeting earlier that day to derive on what we should budget for these bulk pickups. We have historical information for the townships but not for the towns. The numbers for the estimation for the bulk pickups are based on population. There is another factor. People in rural areas have more room and have the space to hold onto items versus those who are in the towns. So you may have a higher percentage by volume that may not match with the population. Originally, we had 20 roll offs, and now it is 49 for the Jefferson County cities. There were 20 for the cities in Belmont County, and the number based on population was actually 14. Mr. Meyer suggested keeping the 20 containers. He also said he moved the containers from 50 to 60. He said he discussed the number with Ms. Shepherd, and she had been comfortable with the 50. He felt that we should keep the higher number due to the fact that we had so few collections last year and low participation. With having more collections this year, the participation may increase.

The left-hand column shows the cities that can apply to the Board for Bulk Pickups. They all have their own sanitation departments, which is in the Plan.

Mr. Meyer had the Board go to the Collection Drives Summary page. For E-Recycling, he will have to look into costs if the Board is not going to charge that \$10.00 fee for tube TV's. Under tire recycling, the \$1.00 fee is

removed. We had some negative results, and part of the reason may have been due to the fee and to not having the number of cleanups that were available in the past.

The last section is the Income Statement. The only changes that were made from the February Board meeting are in yellow. The Designation Fee is a separate issue that the Board has to agree assuming that the Plan gets approved. The Board will need to decide when they are going to do it, how much they are going to do it up to \$2.00. The Board will need to decide when to start the fee. It will take time to get the contracts with the landfills negotiated. Currently, there is \$0.00 for the entire year. Rates and Charges also have \$0.00 because the funds are located in another place. The next change is Collection Drives, which is \$147,310.00. A HHW Collection was added so both counties have a collection this year. The last page has four additional changes. Capital is now \$0.00. It was requested that we put \$80,000.00 for the grants. Also, the paper recycling participation was raised to 75% in both counties. The Net Income is -\$324,388.00. The Rates and Charges are at the bottom. The \$682,176.00 is based on the amount the auditors gave us and to be conservative has been reduced by 15%.

Ms. Favade asked why we assessed at \$12.54 when GT Environmental, LLC gave us \$10.54 for the assessment? Mr. Meyer explained that with the \$10.54 from GT Environmental, LLC number that we came out even. The hedge was added due to the money lost from the recycling. Greenstar was sold to Waste Management. When that happened, we lost approximately \$200,000.00 of revenue. The Apex Landfill did better than we projected. We had to base the decisions on numbers that are two months old and had to be made in July in order to do the assessment. They were supposed to sell their rails on January 1, 2014 but did not sell them until April of that year. The drill cuttings from out-of-district also came into play. The Board voted the assessment at the \$12.54. There were several scenarios that could have been done, but the Board kept the spending level at the same amount. Ms. Favade said that she needed this clarification because people had been coming to her and asking why there had been a hedge. She also stressed how important it is to get this information to the public so they understand why these things are occurring.

Mr. Boland added that on the bulk collections he felt the estimate is low. He feels they should be similar to the grants and that the municipalities should bring a proposal to the Board showing how they will partner with the Authority. He said that the \$13,750.00 seems low and requested this number be increased. He said if communities want to do things we ought to help them.

Mr. Bottorf thanked Mr. Meyer for attending the Finance Committee meeting and said that Wintersville bulk pick up last year had 16 roll offs and cost \$10,000.00, which included labor.

Mr. Meyer asked the Board how they want to allocate these containers. Do you want to do by population or some other method? He said his understanding was that the towns did not expect to be completely reimbursed but these containers were to help with some of the costs. From what he understood from Mr. Boland was that the City of Steubenville has one large bulk collection each year, costing \$30,000.00 to \$50,000.00 and he wanted us to help with the second collection in October. Mr. Boland said that was correct.

Ms. Favade asked for the Planning Committee to take a look at this and see that the numbers meet the needs of the communities. She also asked if the Community Services sheet was ready to share with the media. Mr. Boland said that we need to pass the budget by the end of the month, and that all budgets see changes during that year. He said we should move forward with what has been submitted.

Mr. Hays added that the Income Statement as presented with the exception of moving the assessment to the Revenue line item, we can pass it as it is and make adjustments with appropriations. He said he did need to have the Board approve a budget.

Mr. Meyer said that certain line items have \$0.00, and we are looking into paying for these collections so those will change.

A motion was made by Mr. Boland and seconded by Mr. Riethmiller to accept the 2015 Budget as presented this evening with appropriations as needed. **Vote: Roll Call. All said Aye. Motion passed.**

Ms. Favede apologized for having to leave. Mr. Fabian took over the rest of the meeting.

Ms. Favede left the meeting at 6:45 PM.

**OLD BUSINESS: Scott Fabian**

Mr. Fabian said that Rates and Charges had been discussed so he moved to the Committee Reports.

**EXECUTIVE COMMITTEE REPORT: Ginny Favede**

No report.

**PLANNING COMMITTEE REPORT: Tom Bottorf**

No report.

**PERSONNEL COMMITTEE REPORT: Paul Riethmiller**

Mr. Riethmiller requested that the Board go into Executive Session to discuss personnel issues.

A motion was made by Ms. Godwin and seconded by Mr. Bell to enter Executive Session to discuss personnel matters. **Vote: All Aye. Motion passed.**

A motion was made by Mr. Bottorf and seconded by Mr. Dawson to exit Executive Session to discuss personnel matters. **Vote: All Aye. Motion passed.**

Mr. Riethmiller said that the recommendation of the Personnel Committee that due to the small amount of resumes, which was a total of six. They have lessened that number but do request that they re-advertise to have a greater pool of applicants.

A motion to accept this recommendation was made by Mr. Boland and seconded by Mr. Dawson. **Vote: 8 said Aye, Mr. Weekley Voted No. Motion passed.**

**SPECIAL EVENTS COMMITTEE REPORT: Barb Godwin**

Ms. Godwin stated with the new budget passing that there will be \$80,000.00 in grant money to award to various communities. In the past we have had two different programs. One is the Comprehensive Grant, which is up to \$5,000.00, and the other is the Community Grant for \$1,000.00. The only problem is the timeline. Historically, this is the time when applications have been accepted, and at this meeting it would be decided who received the funds. She felt that many communities would want to have these grants for projects in the summer months, and if we wait too long then schools will not be able to apply because they will be on summer break. I would like to get the Board's approval to get these grant applications on our website, to the Township organizations. She wasn't sure how they were advertised in the past but also a press release. Ms. Unterzuber said it can also be posted on the Facebook page. Mr. Bottorf said that there will need to be a motion to spend

this amount. Mr. Misselwitz asked if the funds were available right now. Mr. Hays did say there is carryover that will cover this expense.

A motion was made to allow the use of the \$80,000.00 in the budget for the grant program by Mr. Riethmiller and seconded by Mr. Boland. **Vote: Roll Call, All said Aye. Motion passed.**

The deadline for the applications will be April 30, 2015 and give the awards in May. Ms. Godwin asked Mr. Meyer to draft a release and send it to her.

**APEX REPORT: Bruce Misselwitz**

Mr. Misselwitz shared a written report with the Board. He explained the sanitarian activity done by the department. This includes inspections, consultations, phone calls and meetings. The breakdown from the report is as follows:

Solid Waste (Landfill inspection and monitoring)	22 activities	18 hours
Solid Waste Haulers	3 activities	5 hours
Scrap Tire Generators	16 activities	10.5 hours
Open Dumping Investigations	14 activities	14 hours
Residual Landfills	4 activities	7 hours
	59 activities	54.5 hours

Under Administration, these were the meetings Mr. Misselwitz and the sanitarian had with the new Enforcement Officer named Terry Grindell who is a long-time deputy in Jefferson County. They gave him a packet on nuisances. Ms. Petrella will be on that Board representing the Authority/JB Green Team. The Soil and Water District are also on the Board because they deal with the water issues.

Mr. Misselwitz stated that the Jefferson County Board of Health had the first reading of a Resolution Adopting a Modified Version of ORC 731.51 to 731.54 and Authorizing the Jefferson County Sheriff's Department to enforce the resolution for the Board of Health Regulation. They will meet again on March 17, 2015. This resolution covers all abandoned cars. It does not cover tall grass, but it does cover the ten noxious weeds.

Mr. Misselwitz explained that anybody who does not comply with the officer's orders will go to the Board of Health. If they do not please the Board of Health, it goes to the Common Pleas Court. There was money added to the Board of Health's budget to clean up a site then receive that money back through taxes in order to continue cleaning these sites if necessary. Mr. Misselwitz reported that the people the officer has contacted have cleaned up their nuisance so he does not think it will have to go through this process often.

Mr. Mascio asked if there was authority in the Ohio Revised Code for the sheriff to do this. Is it under Title 37? Mr. Misselwitz said that it was. The reason Mr. Mascio asked was because under Title 7 covers municipalities. Mr. Misselwitz said they will be publicizing it.

Mr. Misselwitz said Apex had trouble with flairs. One froze and another had a battery quit. They have been repaired. With the snow melt, they will be monitoring the leachate. They are in contact with the landfill daily.

A motion was made to accept the Apex report by Ms. Godwin and seconded by Mr. Bell. **Vote: All Aye. Motion passed.**

**VICE-CHAIR COMMENTS: Scott Fabian**

Mr. Fabian thanked all the committees that have met and want to keep moving forward.

**ADJOURNMENT:**

A motion was made Mr. Bell and seconded by Mr. Dawson to adjourn. **Vote: All Aye. Motion passed.**

The next meeting will be a special Plan Meeting at the Bellaire Public Library on March 30, 2015 at 5:30 PM.

**ATTEST:**

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Ginny Favede, Chair

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Bruce Misselwitz, Secretary