

# GENERAL INFORMATION

## KEYNOTE SPEAKER



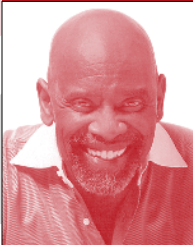
### Legendary GE Chairman and CEO Jack Welch

One of the world's most recognized business leaders, Jack Welch served as Chairman and CEO of General Electric (GE) for 20 years where he gained a solid reputation for his distinctive business acumen and unique leadership strategies.

While at GE's helm, Welch increased its market value to almost \$500 billion and transformed the company from an unwieldy bureaucracy into a dynamic and revered powerhouse. Described as competitive, rebellious, combative, genius, relentless, and fearless, Welch began his career at GE as an entry-level junior engineer. Through his tremendous accomplishments as an influential leader and top performer, he became the organization's youngest Vice President and later, the company's youngest Chairman and CEO.

Welch's lessons on successfully transforming a complex, multi-billion dollar company into one of the most competitive business enterprises in the world will doubtless resonate with each AAHOA member.

## FEATURED SPEAKER



### "Happyness" Hero Christopher Gardner

Surmounting obstacles to create success is central to AAHOA's business-building philosophy. As we look for new opportunities for growth and prosperity, it is fitting that one of this generation's most inspirational and motivational speakers will join us to share his tips for continuous improvement and gaining outstanding results.

Chris Gardner rose from a childhood marked by poverty, abuse and addiction to become a self-made millionaire. He is owner and CEO of Gardner Rich LLC, an institutional brokerage firm working with some of the nation's largest institutions, public pension plans and unions. His autobiography, *The Pursuit of Happyness*, became a New York Times and Washington Post #1 bestseller, and was the inspiration for the acclaimed film of the same name. This entrepreneur's powerful message and practical guidance will be understood by AAHOA members as we share in his passion and learn from his story of overcoming and breaking negative cycles.

## Visit National Harbor, Maryland

For information regarding National Harbor, Maryland, please visit [www.nationalharbor.com](http://www.nationalharbor.com).

## Location & Weather

National Harbor is located in the Eastern Standard Time zone. During the week of the Convention, the temperatures are expected to be between 42 and 64 degrees. Please dress accordingly.

## What to Wear

Convention dress is business casual or traditional attire throughout the Convention. Gala Night dress is business or traditional attire.

## Ground Transportation

Shuttles, taxis, rental cars, and personal sedan service are available at Reagan National Airport (DCA), Dulles International Airport (IAD), and Baltimore/Washington International Airport (BWI). Please refer to the "Hotel Accommodations, Airline & Car Rental" page included in this registration folder.

## Exhibit Hours

Thursday, April 23, 2009 ..... 12:00 p.m. - 6:00 p.m.  
Friday, April 24, 2009 ..... 12:00 p.m. - 6:00 p.m.

## Awards

Don't forget to submit your nominations for the special AAHOA awards listed on the Awards Nomination insert. We encourage you to submit nominations for qualified recipients. All nominations must be postmarked or faxed to the AAHOA office at (404) 816-2724 no later than **February 27, 2009**.

## Registration

All registration materials and badges will be distributed on-site. The registration desk will open during the following hours:  
Wednesday, April 22, 2009 ..... 2:00 p.m. - 6:00 p.m.  
Thursday, April 23, 2009 ..... 7:00 a.m. - 8:00 p.m.  
Friday, April 24, 2009 ..... 8:00 a.m. - 5:00 p.m.  
Saturday, April 25, 2009 ..... 8:00 a.m. - 10:00 a.m.

## AAHOA Passport Program

Many of our exhibitors will take part in the Passport Program, which is similar to the game of "bingo." All registered attendees will receive a passport game card. To be eligible for prizes, all spaces on the card must be stamped by participating exhibitors. Earn stamps by visiting a participating exhibitor's booth on the trade show floor. Once all spaces are stamped, passports may be turned in at registration to enter a prize drawing.

## QUESTIONS

Please feel free to contact an AAHOA staff member at (404) 816-5759 at any time during regular business hours: 9:00 a.m. - 6:00 p.m. Eastern Standard Time. You may also e-mail AAHOA at [info@aahoa.com](mailto:info@aahoa.com), and someone will respond within 24 hours.

# HOTEL ACCOMMODATIONS, AIRLINE & CAR RENTAL

## Hotel Accommodations:

### Hotel and room rates for the 2009 Annual Convention & Trade Show:

#### Gaylord National Resort & Convention Center

201 Waterfront Street • National Harbor, MD 20745

Call 1-301-965-2000 to make reservations.

AAHOA is extending a discount of \$26 per night off the already discounted room rate as an incentive for you to join us for AAHOA's 20th anniversary event. This is a special discount extended only to hotelier members with current ID numbers (not applicable to Allied Members).

#### Rates:

Single/Double: .....\$249.00  
(Original discounted rate: \$275)

Triple Occupancy: .....\$269.00  
(Original discounted rate: \$295)

Quadruple Occupancy: \$289.00  
(Original discounted rate: \$315)

VIP Tower Rooms: .....\$289.00  
(Original discounted rate: \$315)

This rate above does not include taxes, or the \$10.00 resort fee per night. **The cutoff date for these rates is Monday, March 30, 2009.**

To receive the discounted rates for AAHOA members when making a reservation at the Gaylord National Resort & Convention Center:

- Please provide the reservationist with the Member Group Code: A-AAHOD.
- Please have your AAHOA Member ID available when making your reservations. You will not be eligible for the discounted member rate until you provide an AAHOA Member ID. If you need this information, please call the AAHOA office at 1-404-816-5759.
- Please note that members can reserve multiple rooms under the member rate, but they must provide the AAHOA Member ID for each member reserving a separate room.

### Deposit & Cancellation Policy:

Members must pay the first night's room charges for each room they reserve as a deposit when they make their reservations.

If a reservation is canceled on or before February 27, 2009, the deposit will be returned.

If a reservation is canceled after February 27, 2009, the deposit will be forfeited for each room and remaining rooms/room nights will be released.

## Airline Information

Gaylord National is just a 15-minute drive from Reagan National Airport (DCA) and within a 45-minute drive from Dulles (IAD) and Baltimore Washington International Airports (BWI).

### American Airlines

**AmericanAirlines®**

American Airlines is pleased to offer a 5% discount off airfare to the Washington Area Airports for Exhibitors/Attendees of the 2009 Annual Convention & Trade Show. To receive this discount:

- Call American Airlines at 1-800-433-1790 and provide the agent with the following code: A7749AG
- Visit [www.aa.com](http://www.aa.com) to make your flight arrangements and enter the following code in the promotional code field: A7749AG

*This discount is valid for travel between the dates of April 19, 2009 and April 28, 2009.*

### Airtran Airways

**AirTran**

Airtran Airways is pleased to offer a 10% discount off airfare to the Washington Area Airports for Exhibitors/Attendees of the 2009 Annual Convention & Trade Show. To receive this discount:

- Call Airtran Airways at 1-866-683-8368 and provide the agent with the following code: DC042209

*This discount is valid for travel between the dates of April 19, 2009 and April 28, 2009.*

## Rental Car

### Avis Rental Cars

Avis is pleased to offer a discount on cars rented from Avis for the 2009 Annual Convention & Trade Show. To take advantage of this discount, call 1-800-331-1600 and reference the AWD number D130912.

## Ground Transportation

### SuperShuttle

SuperShuttle offers shuttle service from all three major airports in the DC area to the Gaylord National Resort. Super Shuttle will run every 30 minutes from 6:00 a.m. to 6:00 p.m. from Reagan National Airport (DCA) to Gaylord National. Upon arrival at the airport, follow signs for Ground Transportation to SuperShuttle.

**Local Reservations:** 1-800-660-8000

From Reagan National Airport (DCA)	
to Gaylord National:.....	\$22 per passenger
From Dulles International Airport (IAD)	
to Gaylord National:.....	\$43 per passenger
From Baltimore/Washington Airport (BWI)	
to Gaylord National:.....	\$43 per passenger

### ExecuCar

ExecuCar is a personal sedan service, created to give customers a private, luxurious way to travel. More comfortable than a taxicab and more cost-effective than a limousine, Execucar operates 250 sedans in 11 cities across the United States.

**Local Reservations:** 1-800-660-8000 or (301) 965-2080

From Reagan National (DCA) to Gaylord National:.....	\$45
To Reagan National (DCA) from Gaylord National:.....	\$35
From Dulles International Airport (IAD)	
to Gaylord National:.....	\$105
To Dulles International Airport (IAD)	
from Gaylord National:.....	\$95
From Baltimore/Washington Airport (BWI)	
to Gaylord National:.....	\$105
To Baltimore/Washington Airport (BWI)	
from Gaylord National:.....	\$95

### Taxi Information

From Ronald Reagan (DCA) to Gaylord National: Approx. \$20 (20 minute ride)  
From Dulles (IAD) to Gaylord National: Approx. \$55 (50 minute ride)

From Baltimore/Washington (BWI) to Gaylord National: Approx. \$65 (1 hour ride)  
*\*Estimated pricing is for a one-way trip. Please verify all ground transportation before finalizing your plans. Travel times will vary according to current traffic conditions.*

# CONVENTION REGISTRATION

## Join AAHOA now and get a discount on your AAHOA Convention registration!

Yes, I would like to become an active member of AAHOA. Membership is valid for the 2009 calendar year (Jan. - Dec.)

### New Renewal

- Member \$149.00 for 2009 Dues  
  Spouse \$30.00 for 2009 Dues  
  \*Family \$179.00 for 2009 Dues

Yes, I would like to become an active member of AAHOA. Membership is valid for the 2009 calendar year (Jan. - Dec.)

### New Renewal

- Member \$149.00 for 2009 Dues  
  Spouse \$30.00 for 2009 Dues  
  \*Family \$179.00 for 2009 Dues

\*Family membership includes husband, wife, and children age 25 and under. Children 18 and older are eligible to vote, provided that they have timely paid an individual membership fee.

	Early Registration (Deadline Feb. 27, 2009)	Regular Registration (Deadline Mar. 27, 2009)	On-Site Registration
AAHOA Member	\$325.00	\$405.00	\$455.00
AAHOA Spouse Member	\$275.00	\$275.00	\$275.00
Future Hotelier Member (age 16-25)	\$325.00	\$405.00	\$455.00
Youth (age 15 & under)	\$275.00	\$275.00	\$275.00
Non-Member	\$474.00	\$554.00	\$604.00
Non-Member Spouse	\$325.00	\$325.00	\$325.00

Please note that Lifetime Members will receive a 30% discount off their registration fees.

### Registration Policies

Registration and payment must be received by midnight on **Friday, February 27, 2009** to qualify for the Early Registration rates, and by midnight on **Friday, March 27, 2009** to qualify for the regular registration rates. Registrations received or postmarked after **Friday, March 27, 2009**, will not be processed until you arrive at the Convention. After **March 27, 2009**, all registrations must be done at the on-site registration desk and on-site rates will apply. On-site registration rates must be paid with a credit card, money order, cashier's check, or cash. All individuals MUST be current AAHOA members paid through the convention year at the time of registration submission, or non-member rates will apply. All requests for cancellations or transfers must be made in writing and mailed or faxed to AAHOA. Refund requests postmarked **on or before Friday, March 13, 2009**, will receive a 50 percent refund. No refunds will be granted **after March 13, 2009**. Registrations may be transferred to other active AAHOA members by submitting a written request on company letterhead with the signature of the original registrant **on or before Wednesday, March 25, 2009**.

All fields must be filled in completely and clearly in order for this registration to be processed. Address must match the address on file with AAHOA or membership fees and Convention registration fees may not be processed correctly.

### Please check membership type(s) below:

- Member  Spouse  Lifetime  Future  Youth  Non-Member  Non-Member Spouse

Member ID# \_\_\_\_\_  
 Name \_\_\_\_\_  
 Property \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_  
 State \_\_\_\_\_ Zip code \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 E-mail \_\_\_\_\_

Member ID# \_\_\_\_\_  
 Name \_\_\_\_\_  
 Property \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_  
 State \_\_\_\_\_ Zip code \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 E-mail \_\_\_\_\_

### Methods of Payment

**Make checks payable to:** AAHOA

**Credit card payments may be mailed or faxed to:** (404) 816-6260.

Payment: CONVENTION FEES \$ \_\_\_\_\_ + MEMBERSHIP FEES \$ \_\_\_\_\_ = TOTAL \$ \_\_\_\_\_

- American Express  Discover  MasterCard  Visa

Account Number \_\_\_\_\_ Card ID# \_\_\_\_\_ Expiration Date \_\_\_\_\_

Name of Cardholder \_\_\_\_\_ Signature \_\_\_\_\_

### AAHOA USE ONLY

VOTING ELIGIBILITY  YES  NO

VOTING ELIGIBILITY  YES  NO

**2009 AAHOA MEMBERSHIP DUES MUST BE PAID BY THURSDAY, MARCH 26, 2009  
 TO VOTE IN THE ANNUAL ELECTION. PLEASE PHOTOCOPY THIS FORM FOR ADDITIONAL REGISTRANTS.**

# SECRETARY AND DIRECTORS NOMINATION FORM

Please complete all the information below and hand deliver, use an overnight delivery service (e.g., FedEx), or mail in your nomination(s) **postmarked no later than February 24, 2009** to the AAHOA office:

**Attention: AAHOA Elections Committee • 7000 Peachtree Dunwoody Rd., N.E., Building 7 • Atlanta, GA 30328-6707**

**FAXED NOMINATIONS WILL NOT BE ACCEPTED.**

To run for Secretary or for a position on the Board of Directors, a candidate must:

- Be a paid AAHOA member in good standing by no later than **April 25, 2008**;
- Have renewed his or her 2009 membership at least sixty (60) days prior to election day (this year's deadline: **February 24, 2009**);
- Sign this Form on the signature line in the applicable Nomination box below; and
- For those candidates who have never served on the Board, attend a **MANDATORY orientation on April 22, 2009** prior to the Convention (new candidates who do not attend the orientation will be disqualified from running).

**Please note: a member can be nominated for one position only.**

**THE FOLLOWING POSITIONS ARE OPEN:**

- **ONE (1) SECRETARY**
- **TWO (2) DIRECTORS AT LARGE**
- **TWO (2) FEMALE DIRECTORS AT LARGE**
- **TEN (10) REGIONAL DIRECTORS**

*Female candidates are encouraged to run for all open Board of Directors positions.*

Please Attach Additional Nominations if Necessary.

## Secretary

*(Please note: the nominee for Secretary shall either be a current board member or an outgoing board member whose term expires election day.)*

Candidate: \_\_\_\_\_ Member ID: \_\_\_\_\_

Property: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**\*Signature of acceptance and verification by the candidate:**

\_\_\_\_\_  
Name of nominating party: \_\_\_\_\_

Member ID of nominating party: \_\_\_\_\_

## Region: Central Midwest (KS, MO, OK)

Candidate: \_\_\_\_\_ Member ID: \_\_\_\_\_

Property: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**\*Signature of acceptance and verification by the candidate:**

\_\_\_\_\_  
Name of nominating party: \_\_\_\_\_

Member ID of nominating party: \_\_\_\_\_

## Region: Florida (FL)

Candidate: \_\_\_\_\_ Member ID: \_\_\_\_\_

Property: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**\*Signature of acceptance and verification by the candidate:**

\_\_\_\_\_  
Name of nominating party: \_\_\_\_\_

Member ID of nominating party: \_\_\_\_\_

## Region: Mid East (DE, NJ, PA)

Candidate: \_\_\_\_\_ Member ID: \_\_\_\_\_

Property: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**\*Signature of acceptance and verification by the candidate:**

\_\_\_\_\_  
Name of nominating party: \_\_\_\_\_

Member ID of nominating party: \_\_\_\_\_

## Region: North Carolina (NC)

Candidate: \_\_\_\_\_ Member ID: \_\_\_\_\_

Property: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**\*Signature of acceptance and verification by the candidate:**

\_\_\_\_\_  
Name of nominating party: \_\_\_\_\_

Member ID of nominating party: \_\_\_\_\_

## Region: North Pacific (CA zip codes 94000-95199, and HI)

Candidate: \_\_\_\_\_ Member ID: \_\_\_\_\_

Property: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**\*Signature of acceptance and verification by the candidate:**

\_\_\_\_\_  
Name of nominating party: \_\_\_\_\_

Member ID of nominating party: \_\_\_\_\_

### Region: Mid South (KY, TN)

Candidate: \_\_\_\_\_ Member ID: \_\_\_\_\_

Property: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**\*Signature of acceptance and verification by the candidate:**

\_\_\_\_\_  
Name of nominating party: \_\_\_\_\_

Member ID of nominating party: \_\_\_\_\_

### Region: Northwest (AK, ID, MT, OR, WA, WY)

Candidate: \_\_\_\_\_ Member ID: \_\_\_\_\_

Property: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**\*Signature of acceptance and verification by the candidate:**

\_\_\_\_\_  
Name of nominating party: \_\_\_\_\_

Member ID of nominating party: \_\_\_\_\_

### Region: Southwest (AZ, CO, NM, UT)

Candidate: \_\_\_\_\_ Member ID: \_\_\_\_\_

Property: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**\*Signature of acceptance and verification by the candidate:**

\_\_\_\_\_  
Name of nominating party: \_\_\_\_\_

Member ID of nominating party: \_\_\_\_\_

### Region: Upper Midwest (IL, IA, MN, NE, ND, SD, WI)

Candidate: \_\_\_\_\_ Member ID: \_\_\_\_\_

Property: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**\*Signature of acceptance and verification by the candidate:**

\_\_\_\_\_  
Name of nominating party: \_\_\_\_\_

Member ID of nominating party: \_\_\_\_\_

### New Region: South Central Texas

(Counties: Aransas, Atascosa, Bandera, Bastrop, Bee, Bell, Bexar, Blanco, Brewster, Brooks, Burnet, Caldwell, Calhoun, Cameron, Comal, Concho, Crane, Crockett, Culberson, DeWitt, Dimmit, Duval, Edwards, El Paso, Falls, Fayette, Frio, Gillespie, Goliad, Gonzales, Guadalupe, Hays, Hidalgo, Hudspeth, Irion, Jackson, Jeff Davis, Jim Hogg, Jim Wells, Karnes, Kendall, Kenedy, Kerr, Kimble, Kinney, Kleberg, La Salle, Lavaca, Lee, Live Oak, Llano, Mason, Maverick, McCulloch, McMullen, Medina, Menard, Milam, Nueces, Pecos, Presidio, Reagan, Real, Reeves, Refugio, San Patricio, San Saba, Schleicher, Starr, Sutton, Terrell, Tom Green, Travis, Upton, Uvalde, Val Verde, Victoria, Ward, Webb, Willacy, Williamson, Wilson, Zapata, Zavala).

For a list of the counties for all Texas Regions, please visit [www.aahoa.com/texas\\_regions](http://www.aahoa.com/texas_regions).

Candidate: \_\_\_\_\_ Member ID: \_\_\_\_\_

Property: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**\*Signature of acceptance and verification by the candidate:**

\_\_\_\_\_  
Name of nominating party: \_\_\_\_\_

Member ID of nominating party: \_\_\_\_\_

\*By signing this nomination form, the candidate verifies that he/she satisfies the Board Member Qualifications in compliance with AAHOA's Governing Documents. (Please review the Board Member Qualifications listed on the Election Process Insert, or visit the AAHOA website at AAHOA.com.)

**IMPORTANT: PLEASE NOTE THAT FOR THOSE CANDIDATES WHO HAVE NEVER SERVED ON THE BOARD, THEY ARE REQUIRED TO ATTEND A MANDATORY ORIENTATION ON APRIL 22, 2009 PRIOR TO THE CONVENTION, OR THEY WILL BE DISQUALIFIED TO RUN IN THE ELECTION.**

### Director at Large

Candidate: \_\_\_\_\_ Member ID: \_\_\_\_\_

Property: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**\*Signature of acceptance and verification by nominee:**

\_\_\_\_\_

Name of nominating party: \_\_\_\_\_

Member ID of nominating party: \_\_\_\_\_

### Director at Large

Candidate: \_\_\_\_\_ Member ID: \_\_\_\_\_

Property: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**\*Signature of acceptance and verification by nominee:**

\_\_\_\_\_

Name of nominating party: \_\_\_\_\_

Member ID of nominating party: \_\_\_\_\_

### Female Director at Large (Western Division)

Candidate: \_\_\_\_\_ Member ID: \_\_\_\_\_

Property: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**\*Signature of acceptance and verification by nominee:**

\_\_\_\_\_

Name of nominating party: \_\_\_\_\_

Member ID of nominating party: \_\_\_\_\_

### Female Director at Large (Eastern Division)

Candidate: \_\_\_\_\_ Member ID: \_\_\_\_\_

Property: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**\*Signature of acceptance and verification by nominee:**

\_\_\_\_\_

Name of nominating party: \_\_\_\_\_

Member ID of nominating party: \_\_\_\_\_

\*By signing this nomination form, the candidate verifies that he/she satisfies the Board Member Qualifications in compliance with AAHOA's Governing Documents.  
(Please review the Board Member Qualifications listed on the Election Process Insert, or visit the AAHOA website at AAHOA.com.)

**IMPORTANT: PLEASE NOTE THAT FOR THOSE CANDIDATES WHO HAVE NEVER SERVED ON THE BOARD,  
THEY ARE REQUIRED TO ATTEND A MANDATORY ORIENTATION ON APRIL 22, 2009  
PRIOR TO THE CONVENTION, OR THEY WILL BE DISQUALIFIED TO RUN IN THE ELECTION.**



# THE 2009 AAHOA ELECTION PROCESS

During the 2009 Annual Convention & Trade Show in the Washington, D.C. area, the membership will elect the following fifteen (15) open positions: **One (1) Secretary, Two (2) Directors at Large, Two (2) Female Directors at Large (one from each of the Eastern and the Western Divisions), and Ten (10) Regional Directors.** Unlimited nominations will be accepted in each category, and women are encouraged to run for any position that is open. The membership will have the opportunity to vote for one (1) person for each of the open positions from the slate of eligible candidates.

## PLEASE NOTE THE FOLLOWING:

### Running in the Election:

To run for Secretary or for a position on the Board of Directors, a candidate must satisfy ALL of the Board Member Qualifications in Policy #A-BOD-103 below, which include the following:

- Be a paid AAHOA member at least one (1) year prior to election day (this year's deadline: **April 25, 2008**); and
- Have renewed his or her 2009 membership on or before sixty (60) days prior to the election day (this year's deadline: **February 24, 2009**); and
- For those candidates who are not currently serving on the Board, attend a **MANDATORY orientation** on **April 22, 2009** prior to the Convention (new candidates who fail to attend will be disqualified).

### Nominating a Person for Election:

To nominate a person for election, the procedures in Policy #A-BOD-150 below must be followed, which include the following:

- Nominations must be made by a paid member or by the candidate him/herself in writing to the AAHOA office no later than sixty (60) days prior to the election (this year's deadline: **February 24, 2009**).
- Faxed nominations will not be accepted.

### Voting in the Election:

To vote in the 2009 election, a member's 2009 dues must be paid no later than **March 26, 2009**; and The member must be at least 18 years old.

*Below are the AAHOA Policies which relate to the Board Member Qualifications, Nominations, and Election Procedures:*

## AAHOA POLICY # A-BOD-103 BOARD MEMBER QUALIFICATIONS

### Policy:

AAHOA's policy is that duly qualified members should serve as the Board of Directors. To qualify for service on the Board, a candidate shall meet the following minimum standards:

#### The candidate must:

1. Be dedicated and committed to the development, ownership and/or operation of hotels, and supporting the interests of hoteliers in the AAHOA community.
2. Have served on an AAHOA committee for at least one (1) year or have served on hospitality industry, hospitality brand, community service, or local business association committees and/or boards.
3. Not be convicted of, or have pled guilty to, any felonies or serious criminal acts.
4. For those candidates who have never served on the Board, attend a mandatory AAHOA candidate orientation.
5. **For the elections held in the calendar years 2009 and 2010\***, all Board candidates must be paid current members of AAHOA for at least one (1) year prior to and through the day of the election and must have renewed membership for the election calendar year on or before sixty (60) days prior to the election day. Any director previously removed from the Board is not eligible to be a candidate for two (2) years from the time of the removal.
6. If seeking a Regional Board position, reside in the region for at least one hundred eighty (180) days prior to the day of the election, and only contest for one (1) Board seat at any given time. The candidate can only stand for election either from his/her own region or as a candidate at large. A candidate's Nomination Form must be signed by the candidate, who must verify that he/she satisfies the Board Member qualifications in compliance with AAHOA's governing documents. In the case of multiple Candidate Nomination Forms submitted by or on behalf of the same candidate for more than one open Board seat, the candidate will be disqualified.
7. Be prepared to execute and honor the AAHOA Code of Conduct and the AAHOA Conflict of Interest Policy and Statement.
8. Execute an affirmation of qualifications document that verifies that the candidate satisfies the Board Member qualifications in compliance with AAHOA's governing documents, and sets forth all duties, responsibilities and disclosures as it relates to qualifications as a director of AAHOA.
9. Be able and willing to adhere to and defend AAHOA's governing documents, rules and regulations and policies.

**\*Please note that for the elections held in the calendar years 2011 and beyond**, a Board candidate must be a paid and current member of AAHOA for at least two (2) years prior to and through the day of election, and have renewed his/her membership for the election calendar year on or before sixty (60) days prior to the election day.

## AAHOA POLICY # A-BOD-150 BOARD MEMBER & OFFICER NOMINATIONS

### Policy:

AAHOA's policy on nominations for Board and Officer positions is to have an orderly, fair, transparent process in compliance with AAHOA's governing documents.

### Procedures:

1. The AAHOA President shall form the Elections Committee, in compliance with AAHOA's governing documents, at least one hundred twenty (120) days prior to the election date, and shall submit the Elections Committee slate to the current Board within five (5) days after the formation of the Elections Committee. No currently-serving Board member is eligible to serve on the Elections Committee.

# THE 2009 AAHOA ELECTION PROCESS

2. The Elections Committee shall create, publish, distribute and circulate the Candidate Nomination Form (which shall include an appropriate line for the candidate to verify that he/she satisfies the Board Member qualifications in compliance with AAHOA's governing documents), a listing of all open Board and Officer positions, and the applicable candidate qualifications, on or before one hundred five (105) days prior to the election date.
  3. Nominations for open Board and open Officer positions can only be submitted by the following: (a) the candidate, or (b) any paid and current AAHOA member for the election calendar year, with appropriate written approval of the candidate evidenced by the candidate's signature on the Candidate Nomination Form. No candidate may submit multiple Candidate Nomination Forms or stand for election for more than one open Board seat during any single election.
  4. All nominations shall be submitted on a Candidate Nomination Form published by the Elections Committee (which shall include an appropriate line for the candidate to verify that he/she satisfies the Board Member qualifications in compliance with AAHOA's governing documents). The duly completed Candidate Nomination Form shall be received by the AAHOA office via hand delivery, or via a recognized overnight delivery service (e.g., FedEx), or mail service with an official U.S. Postal Service postmark, on or before sixty (60) days prior to the election date.
  5. No floor nominations shall be allowed.
  6. If no nominations are received by the nominations deadline for any open Board or open Officer positions, such positions shall be considered vacant and shall be filled by the Board at the first meeting of the Board after the annual meeting in accordance with AAHOA's governing documents.
  7. Receipt of multiple Candidate Nomination Forms by or on behalf of the same candidate for more than one open Board seat shall be cause for disqualification of the candidate from the current election.
  8. **For the elections held in the calendar years 2009 and 2010\***, all Board candidates must be paid current members of AAHOA for at least one (1) year prior to and through the day of the election and must have renewed membership for the election calendar year on or before sixty (60) days prior to the election day.
  9. Candidates for Regional Board positions must reside in the region for at least one hundred eighty (180) days prior to the day of the election, and can only contest for one (1) open Board seat at any given time. The candidate can only stand for election either from his/her own region or as a candidate at large. A candidate's Nomination Form must be signed by the candidate, who must verify that he/she satisfies the Board Member qualifications in compliance with AAHOA's governing documents. In the case of submission of multiple Candidate Nomination Forms by or on behalf of the same candidate for more than one open Board seat, the candidate will be disqualified.
  10. All Officer candidates shall either be currently-serving Board members, or outgoing Board members whose terms expire on the day of the Officer elections. Candidates must have served on the Board for at least one (1) year prior to the Officer elections. Outgoing Board members whose terms expire at the time of the Officer elections can either run for (a) an open Officer position, or (b) an open position for Director at Large, Regional Director, Female Director or Young Professional, but a candidate can only contest for one (1) open board seat at any one election.
  11. To the extent possible, the Elections Committee shall verify the validity of all nominations received. The Elections Committee shall certify the qualifications of each candidate within fifteen (15) days of receipt of each nomination, or no later than ten (10) days after the nominations deadline. The Elections Committee shall submit the certified slate of candidates to the AAHOA Officers.
  12. Upon the certification of the eligibility of each candidate, and in any event, within the certification time frame listed in paragraph 11, the Elections Committee shall inform the eligible candidate of his/her certification, and shall also provide the candidate with the Election Guidelines, and related rules and obligations, and an affirmation of qualifications document. To the extent possible, on or before election day, all eligible candidates must review and execute the affirmation of qualifications document that sets forth all duties, responsibilities and disclosures as it relates to their respective qualifications to serve as an Officer or Board member of AAHOA.
- \*Please note that for the elections held in the calendar years 2011 and beyond**, all Board candidates must be paid and current members of AAHOA for at least two (2) years prior to and through the day of the election, and must have renewed membership for the election calendar year on or before sixty (60) days prior to the election day.

## AAHOA POLICY # A-BOD-151 BOARD MEMBER & OFFICER ELECTIONS

### Policy:

At each AAHOA annual meeting, elections shall be conducted for open and eligible Board and Officer positions in an orderly, fair and transparent process in compliance with AAHOA's governing documents.

### Policy Extracts Regarding Procedures:

1. All candidates must be physically present at the election to be eligible.
2. Board elections shall be determined by the highest number of votes received. In the event of a tie, the outcome shall be determined by a coin toss.
3. Officer elections shall be determined by a majority of votes cast (50% + 1).
4. Each eligible candidate shall be allowed to address the members for an equal and limited amount of time.
5. Each voting member shall vote by a secret ballot provided at the annual meeting. Allied members have no voting privileges.
6. Regional candidates shall be elected by members of their respective region who must be residents of the same region.
7. There shall be no vote by proxy.
8. The Election Committee shall count and tally these ballots.
9. The Election Committee shall deliver the results of the election together with the ballots and tally sheets to the President.
10. Election results shall be declared to all members at an appropriate time by the President.
11. To be eligible to vote in the election a member must be a current paid member on or before thirty (30) days prior to the day of election.



# AWARD NOMINATIONS

One of the major events at the AAHOA Annual Convention is the presentation of awards. Five major awards will be presented, including the AAHOA Award for Excellence, the Outstanding Woman Hotelier of the Year Award, the Outstanding Young Future Hotelier of the Year Award, the IAHA Independent Hotel of the Year Award, and the Cecil B. Day Community Service Award. Please review the following qualifications for each of the awards. If you wish to submit nominations for these awards, please provide the necessary information in the space provided. Please limit your nominations to one per award. All nominations must be postmarked or faxed no later than February 27, 2009. Faxed award nominations will be accepted. Please fax to (404) 816-2724 (Note: all other nominations do not allow faxes). To be eligible for these awards, nominees must be current and paid members in good standing with AAHOA.

## AAHOA Award for Excellence

The AAHOA Award for Excellence recognizes the Asian American hotelier who has demonstrated strong leadership, has high standards of excellence, and is making a significant contribution to the lodging industry.

Nominee name \_\_\_\_\_

Nominee AAHOA# \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail Address \_\_\_\_\_

Each nomination must include the following: a photo, biographical information, and an explanation of why you feel this person deserves the award (include on an attached sheet).

Nominator's Name \_\_\_\_\_

Nominator's Signature \_\_\_\_\_

## Outstanding Woman Hotelier of the Year Award

The Outstanding Woman Hotelier of the Year Award recognizes the woman hotelier who has demonstrated strong leadership qualities, a commitment to lodging excellence, and who has made significant contributions to her industry and to her community.

Nominee name \_\_\_\_\_

Nominee AAHOA# \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail Address \_\_\_\_\_

Each nomination must include the following: a photo, biographical information, and an explanation of why you feel this person deserves the award (include on an attached sheet).

Nominator's Name \_\_\_\_\_

Nominator's Signature \_\_\_\_\_

## Outstanding Future Hotelier of the Year Award

This award honors the young individual under the age of 30 who has displayed a potential for development and success, and has exemplified the spirit, dedication, and professional achievement of the Asian American hotelier.

Nominee name \_\_\_\_\_

Nominee AAHOA# \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail Address \_\_\_\_\_

Each nomination must include the following: a photo, biographical information, proof of age, and an explanation of why you feel this person deserves the award (include on an attached sheet).

Nominator's Name \_\_\_\_\_

Nominator's Signature \_\_\_\_\_

## IAHA Independent Hotel of the Year Award

The 2008 IAHA Independent Hotel of the Year Award honors an independent hotel that set a high standard of excellence in quality, service, and guest satisfaction. The award honors a specific hotel rather than an independent hotelier in general.

Hotel name \_\_\_\_\_

Owner name \_\_\_\_\_

Owner AAHOA# \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail Address \_\_\_\_\_

A photo of the nominated property should be submitted with the nomination, along with a copy of the property's brochure if one is available. Also include an explanation of why you feel this property deserves the award (include on an attached sheet).

Nominator's Name \_\_\_\_\_

Nominator's Signature \_\_\_\_\_

## Cecil B. Day Community Service Award

The Cecil B. Day Community Service Award recognizes an individual who has demonstrated a strong commitment to serving the Asian American Community. The Award is named in honor of Cecil B. Day, founder of Days Inn. Mr. Day was well known for his commitment to community service.

Nominee name \_\_\_\_\_

Nominee AAHOA# \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail Address \_\_\_\_\_

Each nomination must include the following: a photo, biographical information, and an explanation of why you feel this person deserves the award (include on an attached sheet).

Nominator's Name \_\_\_\_\_

Nominator's Signature \_\_\_\_\_

**If more space is needed, please attach additional comments on a separate sheet.**

### Please mail or fax nominations to:

Asian American Hotel Owners Association

7000 Peachtree Dunwoody Rd., Bldg. #7

Atlanta, GA 30328-6707

Fax (404) 816-2724

**All award nominations must be postmarked or faxed no later than February 27, 2009.**

