

AGBU Manoogian-Demirdjian School
ELEMENTARY STUDENT CONTRACT 2012-2013
Grades 1-5

Student Name _____ GRADE _____

The following is to help elementary students understand school adopted academic standards and rules related to student conduct and behavior on campus. Our goal is to assist and guide every student to understand school rules and apply them in their daily life.

PLEASE READ AND SIGN THIS CONTRACT, AND THEN RETURN IT TO THE HOMEROOM TEACHER.

I. ACADEMIC STANDARDS

AGBU Manoogian-Demirdjian School students are expected to report to school on time and well prepared for instruction. They are expected to participate in class work and complete all class and home assignments. The school requires rigorous and consistent effort from all students. MDS students should demonstrate academic pride in their work habits and schoolwork.

1. Homework is an essential part of the learning experience. Homework counts for 10% of every subject grade. Students who do not complete assigned homework at home are expected to complete it the same evening or during the following day at recess time.
2. **Grades 3-5 Students:** For every 3 missed homework assignments per month, a student will serve an after school detention the following day.
3. **Grades K-2 Students:** For every 5 missed homework assignments per month, a student will serve an after school detention the following day.

II. DISCIPLINARY STANDARDS

When an issue arises, students' first point of contact is with their teacher. The teacher will consult the counselor and/or Discipline Committee whenever necessary.

1. Students are expected to:
 - Respect school authorities, personnel, property, and the rights and properties of fellow students
 - Demonstrate self-control in and out of the classroom
2. Students are not allowed to:
 - Chew gum on school premises
 - Buy or sell any items on school premises
 - Bring their own athletic equipment
3. Students are prohibited from:
 - Bullying in any form (physical, verbal, and written)
 - Using inappropriate language on school premises and during all school sponsored activities
 - Inappropriate physical contact of any form
 - Bringing to school items such as magazines, toys, video games, portable audio/video players, iPods, etc. Such items will be confiscated and returned to the parent at the discretion of the teacher.
4. Cell phone use is strictly prohibited at all grade levels during school hours. Cell phones can be used after dismissal time.

III. PUNCTUALITY AND ATTENDANCE

Students should be in the classroom before the morning tardy bell. They are required to report to their classrooms on time throughout the course of the day. The school office must be notified before 8:00 am to report student absences.

1. Five morning tardies per trimester will result in an after-school detention.
2. Five class tardies per month will result in an after school detention.

IV. DRESS CODE/GROOMING

Students are required to report to school in school uniform. The uniform consists of the following:

- **Boys:** White polo shirt with school logo, blue trousers/pants, (blue shorts to the knee on warm/hot days), white cotton socks, and sneakers or rubber soled walking shoes. PE uniforms can be worn on PE days and school-approved days.

- **Girls:** Plaid jumper, white polo shirt with school logo, black or white tights, white cotton socks, and sneakers or rubber-soled walking shoes. Students are only permitted to wear black and/or white tights or bicycle shorts of the same color under their uniform. Jersey type shorts or shorts that hang under their uniform are not allowed. PE uniforms on PE days and school approved days.
- On cold days, students are allowed to wear additional coats over the school-approved uniform.
- Shoes with inappropriate designs (for example: skull and bones), open toed shoes, and/or sandals are not permitted.
- Hats are no allowed on campus. Girls may wear solid color headbands or those that match the uniform only.
- Students should not wear jewelry due to the danger of injury to self or other children.
- Girls are only permitted to wear stud-earrings.
- Girls are not permitted to wear make-up or nail polish at any time.
- Boys' haircuts are to be short, well-kept, and away from the eyes.

V: Yard Rules

1. All students are expected to play fairly and safely.
2. During recess times, students should play in designated areas, staying away from the halls and classrooms.
3. All students are expected to maintain the cleanliness of school property (yard, classroom, cafeteria, library, etc). Littering is not allowed, recycling is encouraged.
4. Children are not allowed to play in the playground before or after school.

CONSEQUENCES

Disciplinary infractions with any teacher will result in the following consequences.

1. **First offense:** Verbal warning
2. **Second offense:** Written warning and/or notification given to parents; recess benching
3. **Third offense:** Notification to parents and after school detention served
4. **Fourth offense:** student and parent shall meet with the Discipline Committee; second after school detention served
5. **Fifth offense:** Notification to parents; third after school detention served

After the third detention, further misbehavior will result in a one day in-school suspension.

Serious consequences up to **expulsion from school** will be considered should subject student continue to misbehave.

Actions that will result in **automatic detention**:

1. **Fighting**
2. **Bullying**
3. **Profanity**
4. **Cheating**

Parent Signature: _____

Student Signature: _____

Date: _____

The DISCIPLINE COMMITTEE will make all disciplinary recommendations. The committee is comprised of members of the administration and elementary faculty.