

## Sample Letter of Recommendation for MS Admission

Date

### TO WHOMSOEVER IT MAY CONCERN

As the Head of the Department of I have known (applicant name) for the last (number of years). I have taught him the (list of subjects) and took the practical for (list). During my interaction with (applicant name) over the years, I have found that he/she has excellent grasping power and keen in learning and gaining knowledge.

(Applicant name) has undertaken various projects related to (subject) during his/her study period. The major among them are listed below:

(List of projects)

I was his guide for the above given projects. I found that (applicant name) is well-focused, hardworking and committed towards his work. He/she is a critical thinker and has the innate ability in problem solving. He/she has good leadership skills and language skills.

(Applicant name) has very good laboratory skills and the capacity to put theoretical knowledge into practice. Usually, he/she comes up with innovative and novel ideas in his/projects.

I am so delighted to recommend (applicant name) for the (course name) at (University name). I wish him/her best luck for future.

Sincerely,

Referee name

Designation

College name

Street address

City, state and Zip

Phone

E-mail