

COMMERCIAL – LEASE/SUB-LEASE MLS® DATA INFORMATION FORM



	MLS LISTING #
Mandatory Field All Property Types Optional Field All Property Types	FOR BOARD USE ONLY FOR A NEW LISTING OR TO BE
All Property Types All Property Types	COMPLETED FOR A RE-RUN.
PROPERTY INFORMATION	
PIN # AREA	
MUNICIPALITY	
COMMUNITY *	
COMMONT	
* MANDATORY IF AVAILABLE	
STREET NUMBER STREET NAME	BREVIATION DIR APT/UNIT # POSTAL CODE
LEGAL DESCRIPTION (LOT, PLAN, CONCESSION)	
PROPERTY MANAGEMENT COMPANY	
PROPERTY WANAGEWENT COMPANY	
I	
LOT FRONT A* LOT DEPTH A* LOT/BLDG/UNIT CODE A LOT SIZE CODE A	LOT IRREGULARITIES
Feet Acres	
Lot Bldg Unit Metres * NOT MANDATORY FOR COMMERCIAL CONDO	
DIRECTION/MAIN CROSS STREETS	MAP # (NUMERIC) MAP ROW (ALPHA)
▲ IF NOT APPLICABLE ENTER "0"	
PRICE/DATES	
	MINI DENTAL TERM MAY DENTAL TERM
LEASE LIST PRICE LIST PRICE ODE NOTE: REFER TO PRICE CODES	MIN. RENTAL TERM MAX. RENTAL TERM
Lease Sub-Lease	
LANDLORD NAME	
LANDLORD NAME	
CONTRACT COMMENCEMENT EXPIRY DATE POSSESSION DATE	
M M D D Y Y Y Y M M D D Y Y Y Y	
TAXES TYPE TAXES (check 1) TAX YEAR ASSESSMENT	ASSESSMENT YEAR MONTHLY CONDO FEES *
Annual T. & O.	
	* FEES FOR COMMERCIAL CONDO ONLY
	1 EEG 1 G11 GGWWELTONE GGWDG GWET





ZONING

TYPE - PRIMARY (check 1)	CATEGORY (check 1)	USE (check 1)					
Commercial Retail	Highway Commercial Multi-Use Retail Service	Automotive Rel		Hospitality/Food R	Related	Retail Store Related	Service Related
	Commercial Condo	☐ Bank*	Church*	School	*	Other*	for Institutional category only
☐ Sale of Business	☐ With Property ☐ Without Property	Apparel Art Gallery Art Supplies Automotive Rela Bakery Banquet Hall Bar/Tavern/Pub Beauty Salon Bed & Breakfas Butcher/Meat Cabins/Cottage: Café Car Wash Caterer/Cafeter Coffee/Donut Sh	t C	Coin Laundromat Convenience/Var Copy/Printing Crafts/Hobby Dairy Products Day Care Delicatessen Delivery/Courier Distributing Drugstore/Pharm Dry Cleaning/Lau Electronics Entertainment Fast Food/Takeou Fitness/Training	iety iacy indry	Florist Food Court Outlet Footwear Fruit/Vegetable/Market Funeral Home Furniture Garden/Landscaping Gas Station Golf Course Golf Driving Range Gravel Pit/Quarry Grocery/Supermarket Hair Salon Hardware/Tools Home Improvement	Other Pizzeria Real Estate Office Restaurant Self Storage Service Related Spa/Tanning
Store With Apartment/Office	Store With Apartment/Office						
☐ Investment	Accommodation 1 Apartment 2 Retail Industrial Recreational 3 Office	Bed & Breakfast ¹ Apts-2 To 5 Units ² Golf ³ 1 - uses for Accomi	☐ Marina ³	tages 1 Hotel/Mc 2 Units 2 Apts-13 T Campgro 2 - uses for Apartn	To 20 Units ²	Other 1 Apts-Over 20 Units 2 Sports/Entertainment 3 - uses for Recreational of	Other ³
Office	Office	☐ Medical/Dental		Professional Office	ce	Other	
☐ Industrial	Free Standing Mutli-Unit Industrial Condo	Cooler/Freezer/ Food Inspected		Factory/Manufact	turing	Other Transportation	☐ Warehouse
☐ Farm	Agricultural	Cash Crop Dairy Products		Hobby Horse		Livestock	☐ Other
Land	Raw (Outside Official Plan) Designated	Bush Golf Gravel Pit/Quar Industrial		Hospitality Office		Parking Lot Recreational Residential	Restricted Retail Waterfront
FORM 592	Acres Hectare Square	Feet Divisible Metres Divisible	(check 1) Percent Square Sq. Ft. I Square Sq. M. I	PT AREA CODE age Feet Divisible Metres Divisible	6 INDUS (check ' Per Squ S	rcentage uare Feet Ft. Divisible uare Metres M. Divisible	7 RETAIL AREA CODE (check 1) Percentage Square Feet Sq. Ft. Divisible Square Metres Sq. M. Divisible

REV. JULY 2011

APPROXIMATE AGE	10 SPRINKLERS (check 1)	14 HEAT TYPE (check 1)	15 GRADE LEVEL SHIP DOORS #	OUTSIDE STORAGE
New 0 - 5 Years	☐ No ☐ Partial	Baseboard Elec Forced Air Elec Hot Water	D000	☐ No ☐ Yes
☐ 6 - 15 Years ☐ 16 - 30 Years ☐ 31 - 50 Years ☐ 51 - 99 Years	11 UTILITIES	Gas Forced Air Closed Gas Forced Air Open Gas Hot Water	DOOR FT IN	18 RAIL Available No Yes
100 + Years AREA INFLUENCES	Available Yes No	□ None □ Oil Forced Air □ Oil Hot Water □ Oil Steam	16 ELEVATOR (check 1) Freight/Public	CRANE No Yes
(check 2) Greenbelt/Conservation Major Highway Public Transit	VOLTS	Other Propane Gas Radiant Solar	Freight None Public	SURVEY No Yes
Recreation/Community Center Skiing Subways PHYSICALLY HANDICAPPED-EQUIPPED	12 WATER (check 1) Municipal None	Steam Radiators Water Radiators Woodburning WASHROOMS	17 GARAGE TYPE (check 1) Boulevard Covered Double Detached	SOIL TEST (check 1) Construction Audit
Yes No	Other Well	SHIPPING DOOR TYPES 15 TRUCK LEVEL SHIP DOORS #	Lane None Other	Construction & Environmental Environment Audit No
BASEMENT Yes No	WATER SUPPLY TYPES (check 1)	DOOR HEIGHT FT IN	Outside/Surface Pay Plaza	Yes 19 SEWERS (check 1)
UFFI (check 1) No Partially Removed Removed Yes	Bored Well Cistern Community Well Drilled Well Dug Well Lake/River Shared Well	DOOR WIDTH FT IN	Public Reserved/Assigned Single Detached Street Underground Valet Visitor	None Sanitary Available Sanitary + Storm Sanitary + Storm Available Sanitary Septic Available
FEET INCHES BAY SIZE WIDTH FT IN IN LINE LENGTH FT IN	13 AIR CONDITIONING (check 1) No Partial Yes	DOOR HEIGHT FT IN	NUMBER OF TRAILER PARKING SPOTS	Septics Storm Storm Available
COMMENTS		, , , , , , , , , , , , , , , , , , ,		

REMARKS FOR CLIENTS (use up to 463 characters)

1. Appear in the Brokerage Full, Client Full and Flyer Reports in TorontoMLS. 2. Are published on the Internet.

EXTRAS (use up to 240 characters)

Appear in the Brokerage Full and Client Full Reports in TorontoMLS.
 Are published on the Internet.

COMMENTS

REMARKS FOR BROKERAGES (use up to 280 characters)

- Appear in the Brokerage Full Report in TorontoMLS and not on the Client Reports.
 Are not published on the Internet.

FINANCIAL INFORMATION	
²⁰ FINANCIAL STATEMENT ²¹ CHATTELS ²² FRANCHISE ²³ DAYS OPEN HOURS C	PEN 24 EMPLOYEES
Yes No Yes No One Two Three Four Five Six Seven Varies	
25 SEATS 26 L.L.B.O. BUSINESS/BUILDING NAME (37 characters) Yes No	TAXES EXPENSE
INSURANCE EXPENSE MANAGEMENT EXPENSE MAINTENANCE HEAT EXPENSES HYDRO EXPENS	E WATER EXPENSE
OTHER EXPENSES GROSS INCOME/SALES VACANCY ALLOWANCE OPERATING EXPENSES NET INCOME	BEFORE DEBT
EST. INV. VALUES AT COST COMMON AREA UPCHARGE PERCENTAGE RENT Actual Estimated COMPLETE ONLY IF YOU HAVE ENT	AR EXPENSES ERED ANY AMOUNT(S)
BROKERAGE INFORMATION LISTING BROKERAGE Description: L.B. FAX NO.	
BROKER 1/SALESPERSON 1 BROKER 1/SALESPERSON 1	PHONE
BROKER 2/SALESPERSON 2 BROKER 2/SALESPERSON 2	PHONE
COMMISSION TO CO-OPERATING BROKERAGE	
SPIS ENERGY CERTIFICATION CERTIFICATION LEVEL Yes No Yes No GREEN PROPERTY INFORMATION STATEMENT PERMISSION TO ADVERTISE DISTRIBUTE TO INTERNET DISPLAY	ADDRESS ON INTERNET
Yes No Yes No Yes	□ No
APPOINTMENTS	_
OCCUPANCY (check 1) CONTACT AFTER EXPIRED HOLDOVER DAYS	
Owner/Tenant Owner Partial Tenant Vacant Yes No	
VIRTUAL TOUR URL (100 characters)	
PHOTO OPTIONS Use photo from photo library Upload your own photo Mail in photo Photographer take new photo No photo for this listing Yes	ONAL PHOTOS
PHOTOGRAPHER DIRECTION (37 characters)	
LANDLORD UEDEDV ACKNOWLEDGES HAVING DESCRIPED A COST OF STATE OF S	
LANDLORD HEREBY ACKNOWLEDGES HAVING RECEIVED A COPY OF PART 2 OF 2 OF THE LISTING AGREEMENT.	
SIGNATURE DATE	

PRICE CODES

GROSS LEASE PER ACRE SQ. M. GROSS PER SQ. FT. SQ. M. NET MONTH

NET LEASE SQ. FT. GROSS OTHER SQ. FT. NET

DETAILS/DESCRIPTIONS - ALL COMMERCIAL PROPERTY TYPES

MANDATORY: Sale of Business

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Office;

Store with Apartment/Office

FREESTANDING 3

2

5

MANDATORY: Commercial/Retail; Industrial; Investment; Office; Store with

Apartment/Office

OPTIONAL: Farm; Land; Sale of Business

TOTAL LAND/BLDG. AREA 4

MANDATORY: Commercial/Retail; Farm; Industrial; Investment; Land; Office;

Store with Apartment/Office

OPTIONAL: Sale of Business

OFFICE/APT. AREA

MANDATORY: Office; Store with Apartment/Office

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Sale

of Business

INDUSTRIAL AREA 6

MANDATORY: Industrial

OPTIONAL: Commercial/Retail; Farm; Investment; Land; Sale of

Business; Store with Apartment/Office

7 RETAIL AREA

MANDATORY: Commercial/Retail; Store with Apartment/Office

OPTIONAL: Farm; Industrial; Investment; Land; Office; Sale of Business

8 **BASEMENT**

MANDATORY: Sale of Business; Store with Apartment/Office

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Office

CLEAR HEIGHT 9

MANDATORY:

OPTIONAL: Commercial/Retail; Farm; Investment; Land; Office; Sale of

Business; Store with Apartment/Office

SPRINKLERS 10

MANDATORY: Commercial/Retail; Industrial; Office; Store with

Apartment/Office

OPTIONAL: Farm; Investment; Land; Sale of Business

11 **UTILITIES**

MANDATORY: Commercial/Retail; Farm; Industrial; Investment; Land; Office;

Store with Apartment/Office

OPTIONAL: Sale of Business

12 **WATER**

MANDATORY: For all

13 **AIR CONDITIONING**

MANDATORY: Commercial/Retail; Industrial; Investment; Office; Sale of

Business; Store with Apartment/Office

OPTIONAL: Farm: Land

14 **HEAT**

Commercial/Retail; Farm; Industrial; Investment; Office; Sale MANDATORY:

of Business; Store with Apartment/Office

OPTIONAL: Land 15 **SHIPPING DOORS**

MANDATORY:

OPTIONAL: Commercial/Retail; Farm; Investment; Land; Office; Sale of

Business: Store with Apartment/Office

16 **ELEVATORS**

MANDATORY:

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Sale

of Business; Store with Apartment/Office

17 PARKING/GARAGE

MANDATORY: Commercial/Retail; Industrial; Investment; Office; Sale of

Business; Store with Apartment/Office

OPTIONAL: Farm; Land RAIL

MANDATORY: Industrial

OPTIONAL: Commercial/Retail; Farm; Investment; Land; Office; Sale of

Business; Store with Apartment/Office

19 **SEWERS**

18

MANDATORY:

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Office; Sale

of Business; Store with Apartment/Office

FINANCIAL STATEMENT 20

MANDATORY: Sale of Business

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Office;

Store with Apartment/Office

21 CHATTELS MANDATORY:

Sale of Business Commercial/Retail; Farm; Industrial; Investment; Land; Office; OPTIONAL:

Store with Apartment/Office

22 **FRANCHISE**

23

MANDATORY: Sale of Business OPTIONAL:

Commercial/Retail; Farm; Industrial; Investment; Land; Office;

Store with Apartment/Office

DAYS OPEN MANDATORY: Sale of Business

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Office;

Store with Apartment/Office

24 # EMPLOYEES

MANDATORY: Sale of Business

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Office;

Store with Apartment/Office

25 # SEATS

MANDATORY:

Sale of Business Commercial/Retail; Farm; Industrial; Investment; Land; Office; OPTIONAL ·

Store with Apartment/Office

26 L.L.B.O.

MANDATORY: Sale of Business

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Office;

Store with Apartment/Office

PRICE CODES

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NET LEASE SQ. FT. GROSS OTHER SQ. FT. NET

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OPTIONAL: Farm; Land; Sale of Business

TOTAL LAND/BLDG. AREA 4

MANDATORY: Commercial/Retail; Farm; Industrial; Investment; Land; Office;

Store with Apartment/Office

OPTIONAL: Sale of Business

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MANDATORY: Office; Store with Apartment/Office

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Sale

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MANDATORY: Sale of Business; Store with Apartment/Office

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CLEAR HEIGHT 9

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OPTIONAL: Commercial/Retail; Farm; Investment; Land; Office; Sale of

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OPTIONAL: Farm; Investment; Land; Sale of Business

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Sale of Business Commercial/Retail; Farm; Industrial; Investment; Land; Office; OPTIONAL:

Store with Apartment/Office

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Commercial/Retail; Farm; Industrial; Investment; Land; Office;

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MANDATORY:

Sale of Business Commercial/Retail; Farm; Industrial; Investment; Land; Office; OPTIONAL ·

Store with Apartment/Office

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MANDATORY: Sale of Business

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Office;

Store with Apartment/Office

PRICE CODES

GROSS LEASE PER ACRE SQ. M. GROSS
MONTH PER SQ. FT. SQ. M. NET
NET LEASE SQ. ET. GROSS

NET LEASE SQ. FT. GROSS
OTHER SQ. FT. NET

DETAILS/DESCRIPTIONS - ALL COMMERCIAL PROPERTY TYPES

USE

2

MANDATORY: Sale of Business

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Office;

Store with Apartment/Office

3 FREESTANDING

MANDATORY: Commercial/Retail; Industrial; Investment; Office; Store with

Apartment/Office

OPTIONAL: Farm; Land; Sale of Business

4 TOTAL LAND/BLDG. AREA

MANDATORY: Commercial/Retail; Farm; Industrial; Investment; Land; Office;

Store with Apartment/Office

OPTIONAL: Sale of Business

5 OFFICE/APT. AREA

MANDATORY: Office; Store with Apartment/Office

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Sale

of Business

6 INDUSTRIAL AREA

MANDATORY: Industrial

OPTIONAL: Commercial/Retail; Farm; Investment; Land; Sale of

Business; Store with Apartment/Office

7 RETAIL AREA

MANDATORY: Commercial/Retail; Store with Apartment/Office

OPTIONAL: Farm; Industrial; Investment; Land; Office; Sale of Business

8 BASEMENT

MANDATORY: Sale of Business; Store with Apartment/Office

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Office

9 CLEAR HEIGHT

MANDATORY: Industrial

OPTIONAL: Commercial/Retail; Farm; Investment; Land; Office; Sale of

Business; Store with Apartment/Office

10 SPRINKLERS

MANDATORY: Commercial/Retail; Industrial; Office; Store with

Apartment/Office

OPTIONAL: Farm; Investment; Land; Sale of Business

11 <u>UTILITIES</u>

MANDATORY: Commercial/Retail; Farm; Industrial; Investment; Land; Office;

Store with Apartment/Office

OPTIONAL: Sale of Business

12 WATER

MANDATORY: For all

13 AIR CONDITIONING

MANDATORY: Commercial/Retail; Industrial; Investment; Office; Sale of

Business; Store with Apartment/Office

OPTIONAL: Farm; Land

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MANDATORY: Commercial/Retail; Farm; Industrial; Investment; Office; Sale

of Business; Store with Apartment/Office

OPTIONAL: Land

15 SHIPPING DOORS

MANDATORY: Industrial

OPTIONAL: Commercial/Retail; Farm; Investment; Land; Office; Sale of

Business; Store with Apartment/Office

16 <u>ELEVATORS</u>

MANDATORY: Office

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Sale

of Business; Store with Apartment/Office

17 PARKING/GARAGE

MANDATORY: Commercial/Retail; Industrial; Investment; Office; Sale of

Farm; Land

Business; Store with Apartment/Office

OPTIONAL: **RAIL**

MANDATORY: Industrial

OPTIONAL: Commercial/Retail; Farm; Investment; Land; Office; Sale of

Business; Store with Apartment/Office

19 SEWERS

18

MANDATORY: Land

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Office; Sale

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MANDATORY: Sale of Business

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Office;

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MANDATORY: Sale of Business

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DAYS OPEN
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SEATS

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LEASE/SUB-LEASE COMMERCIAL MLS® DATA INFORMATION FORM

Form 592

