

ROSELLE PARK SCHOOL DISTRICT

Office of the Superintendent

October 14, 2014

TO: Christopher Miller, President
Members of the Board of Education
FROM: Pedro Garrido, Superintendent
SUBJECT: AGENDA FOR BOARD MEETING – **October 21, 2014**

Notice of Meeting

This meeting, held in Sherman School Auditorium/Gymnasium, is an open session of the Roselle Park Board of Education held under the Open Public Meetings Act of the State of New Jersey. Notice of this meeting was sent to the Star Ledger, the LocalSource, the Home News Tribune, the borough clerk, school offices, and district website.

Roll Call

President Miller	_____	Troy Gerten	_____
Vice President Sokol	_____	Loren Harms	_____
Alexander Balaban	_____	Scott Nelson	_____
Scott Bruckenstein	_____	Jeofrey Vita	_____
James Damm	_____		
Pedro Garrido, Superintendent of Schools			_____
Susan Guercio, School Business Administrator/Board Secretary			_____
Jennifer Osborne, Board Attorney			_____

Flag Salute

Public Participation – 7:00 PM – Agenda Items Only

Committee Reports

Superintendent's Report

Principal's Report

Student Recognition

The following students will receive a certificate of recognition for earning a perfect score of 300 on the NJASK Math Assessment:

Grade 3:

Emma Crevani
Owen Miller
Anthony Ponzio
Derek Wenskoski
Sarah Wenskoski
Aidan Zucosky

Grade 4:

Edward Kennedy
David Levine
Jessica Lin
Neel Mitra
Jacob Ortiz
Kaylee Ruiz
Sophia Villegas

Grade 5:

Sara Crevani
Damian Czernikowski
Owen Herrera
Sean Nicol

The following students will receive a certificate of recognition for displaying kindness, caring & friendship towards classmates:

Logan Paskewich

Logan Coppola

PERSONNEL

Consent Agenda Motion – Personnel

A motion was made by _____ seconded by _____
to approve the following ***agenda items 1 through 11.***

1. District Substitutes

Approval of additions to the district wide substitute list. (as recommended by the Superintendent)

NJ Certified Teachers-\$100/day, Sub Certified-\$95/day, Custodian-\$13/hr, Paraprofessional=\$11.50/hr, Lunch Aides=\$9.36/day, Secretaries=\$75/day

TEACHERS

Bansari Amin	608 Walnut St., RP	Kean BA '08	K-5
Alexandra Borrero	626 Norwood Terr., Elizabeth	attending Kean	K-12
Carol Brandyberry	8-A Colfax Manor, RP	UCC/Kean	PK-5
Anthony Delaney	715 North Ave., West. Westfield	Seton Hall BS '14	Music & K-12
Kelly Dubasak	1231 Cherry St., S. Plainfield	Kean BA '04	Elem & 1-12
Brandon Gould	514 Faitoute Ave., RP	Col of NJ BA '12	K-12
Namita Gulati	265 Grove St., #65, Elizabeth	BA '98 India	K-12
Sandra Marques	517 E. Grant Ave., RP	St. Peters BA '95	PK-12
Susan McDermott	131 W. Roselle Ave., RP	Seton Hall MA	PK-12
Angelica Russo	518 Oakwood Ave., RP	Kean BA '10	K-8
Veronica Turowski	476 Brookside Pl., Cranford	Kean BA '90	Grade 12
Alison Lane-Walsh	816 Maple Ave., Linden	Kean BA '11	Elem. Sp. Ed.

District Substitutes continued:

SECRETARY

Alexandra Borrero 626 Norwood Terr., Elizabeth
Susan McDermott 131 W. Roselle Ave., RP
Karen Eckmeder 426 Galloping Hill Rd., RP

PARAPROFESSIONAL

Bansari Amin 608 Walnut St., RP
Alexandra Borrero 626 Norwood Terr., Elizabeth
Carol Brandyberry 8-A Colfax Manor, RP
Anthony Delaney 715 North Ave., West. Westfield
Kelly Dubasak 1231 Cherry St., S. Plainfield
Brandon Gould 514 Faitoute Ave., RP
Iilana Fernandez 337 E. Lincoln Ave., RP
Namita Gulati 265 Grove St., #65, Elizabeth
Sandra Marques 517 E. Grant Ave., RP
Susan McDermott 131 W. Roselle Ave., RP
Angelica Yataco 515 Sheridan Ave., Roselle

LUNCH AIDE

Karen Eckmeder 426 Galloping Hill Rd., RP

CUSTODIANS/BUS DRIVER

Bekys Bartolo 536 Marshall St., Elizabeth
Cesar Bartolo 536 Marshall St., Elizabeth

2. Degree Change

To approve the following staff member degree changes effective September 1, 2014 to June 30, 2015. (as recommended by the Superintendent) (as per RPEA contract)

	<u>From</u>		<u>To</u>	
Jill Bury	B5	\$54,916	M5	\$59,307
Rebecca McEvoy	B2	\$53,810	M2	\$58,061
Alison Robinson	B10	\$56,363	M10	\$61,128
Lisa Klemens	M10	\$61,128	MT10	\$66,027
Megan Ripka	B4	\$54,232	M4	\$58,483

3. ECC Director/Literacy Coach Appointment

To approve the appointment of Hipolita Hernandez as the ECC Director/Literacy Coach effective November 24, 2014 at DCA10, step 1, \$79,280 (prorated) (as recommended by the Superintendent) (as per RPAA contract)

4. *Staff Appointment*

To appoint the following staff: (as recommended by the Superintendent) (as per RPEA contract)

Sandra Barlett, Aldene School, Paraprofessional, effective October 13, 2014 to June 30, 2015, 4.83 hrs/day, 5 days/week for \$14.18/hr. (repl. K. Miller)

Linda Kennedy, Robert Gordon, Paraprofessional, effective October 20, 2014 to June 30, 2015, 4.83 hrs/day, 5 days/week for \$14.18/hr.

5. *Staff Resignation*

To approve the following staff resignation effective November 5, 2014:
(as recommended by the Superintendent)

Renee Scheuermann, Aldene lunch room aide

6. *Winter Physical Personnel*

To authorize the following personnel to conduct physicals for 2014-2015 winter sports under the direction of the Assistant Principal for Athletics at \$29.68/hr.
(as recommended by the Superintendent)

November 11, 2014 3:00 PM – 9:00 PM

Janice Haddad

Terri Sacca

Brenda Litterer

7. *Professional Development Preparation*

To authorize payment for the following professional development planning and presentation at \$34.83 per hour: (as recommended by the Superintendent) (as per RPEA contract)

Monday, October 13, 2014 – 3 hrs.

James Foy (CPR)

Kevin Rodriguez (CPR)

8. *Leave of Absence Extension*

To approve the following child care leave extension: (as recommended by the Superintendent)
(as per RPEA contract)

	<u>From</u>	<u>To</u>
Cristin Sedelmaier	September 8, 2014 to	September 8, 2014 to
MS Computer teacher	December 12, 2014	January 30, 2015

9. *Maternity Leave of Absence Extension (Jennifer Sousa, HS Mathematics Teacher)*

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Act for Jennifer Sousa, commencing October 20, 2014 and extended through January 23, 2015. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits.

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the contractual child care leave of absence of Jennifer Sousa pursuant to the Collective Bargaining agreement between the Board and Roselle Park Education Association commencing January 26, 2015 and extending through the end of the 2014-2015 school year. The employee shall return to the District as of the first staff reporting day of the 2015-2016 school year. The employee shall not receive salary during this contractual leave period. The employee shall receive health benefits during this contractual leave period as provided by the existing Collective Bargaining Agreement between the Board and the Roselle Park Education Association.

10. *Leave of Absence Request*

To approve a leave of absence request for the following: (as recommended by the Superintendent)
(as per RPEA contract)

Amy McKenna, Speech Teacher, effective October 13, 2014 to December 5, 2014(medical)

11. *Additional Sections Extension*

To approve the following teachers to teach an additional class effective October 20, 2014 through December 23, 2014 (mat. leave repl. J. Sousa) (as recommended by the Superintendent)
(as per RPEA contract)

High School			
Melissa Rinaldi-Hahn	Math	1/8	\$8,798.38 (prorated)
Jessica Clausi	Math	1/8	\$9,469.25 (prorated)
Hilton Seibert	Math	1/8	\$7,045.38 (prorated)
Ryan Flatley	Math	1/8	\$7,899.13 (prorated)
Karen Ruby	Spec. Ed. Math	1/8	\$9,415.50 (prorated)

Vice President Sokol	_____	Mr. Gerten	_____
Mr. Balaban	_____	Mr. Harms	_____
Mr. Bruckenstein	_____	Mr. Nelson	_____
Mr. Damm	_____	Mr. Vita	_____
		President Miller	_____

On roll call, motion _____

EDUCATION

A motion was made by _____ seconded by _____
to approve the following ***agenda item 12 number 15.***

12. *Education Program*

To approve the following education program(s) for the 2014-2015 school year:

Bedside Instruction

#59	1 hr./wk/per sub + admin. prep	10/3/14 – TBD	\$47.47/hr.
#60	2 hrs./wk/per sub	9/23/14 – TBD	\$34.83/hr.
#64	2 hrs./day/per sub	10/10/14 – 10/17/14	\$34.83/hr.

Home Instruction

#61	1 hr./wk/per sub	10/7/14-10/17/14	\$34.83/hr.
#62	2 hrs./wk/per sub	10/7/14-10/17/14	\$34.83/hr.
#65	1 hr./day/per sub	10/25/14-TBD	\$34.83/hr.

Educational Services

#63	Bucks County Youth Detention	6/9/14-6/17/14	\$72.99/day
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Mental Health Assessment

#66	Family Resource Center	\$200
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13. Educational Trip Requests

To approve the following district educational trip requests:

Cheesequake Farm Market, Old Bridge October 15, 2014 MS, HS self-contained
Community base instruction & social skills, asking questions, appropriate behavior.

Rahway Recreational Center, Rahway January 14, 2015 5th grade T&G
Students will work collaboratively with other gifted students on critical thinking &
problem solving.

Rahway Recreational Center, Rahway February 25, 2015 4th grade T&G
An inter-district hands on problem solving bowl.

Bronx Zoo, Bronx NY Friday, April 24, 2015 7th grade
The students will learn about animal behavior.

Universal Studios, Orlando, Fl. April 24, 2015 to April 26, 2015 Senior Class
Students will take a science-technology educational tour to discover how science is used
to create one of the world's most technologically-advanced theme park and how their
classrooms lessons apply to the real world.

14. Title I Parental Involvement Policies

To approve the 2014-2015 Title I Parental Involvement Policies and Title I Parent
Compacts for the district.

15. Harassment/ Intimidation/Bullying Incidents

To affirm the Superintendent's recommendation on the following harassment/
intimidation/bullying incident: (October 2014)

#14001

#14002

#14003

Motion _____

BUSINESS

A motion was made by _____seconded by _____
to approve the following ***agenda items 16 through 22.***

16. Monthly Certification

A. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of September 30, 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

Board Secretary

Date

B. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of September 30, 2014 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/ Board Secretary and is assumed by the board to be correct.

17. Approval of Bills

To approve the following bills for the month of October 2014:

General Current Expense	\$127,956.32
Capital Outlay	\$ 1,250.00
Special Revenue Funds	\$ 8,965.89
Enterprise Funds	\$ 23,716.94
Summer Camp	<u>\$ 858.00</u>
Total	\$162,747.15

18. *September Transfers*

To approve the transfers for the month of September 2014:

TUITION- OTHER	11-000-100-569	\$0.00	\$1,716.00	\$1,716.00
SUPPLIES & MATERIALS	11-000-222-600	\$9,079.00	\$4,182.00	\$13,261.00
OTHER PURCH SERVICES	11-000-223-500	\$15,219.00	\$6,000.00	\$21,219.00
INSURANCE	11-000-270-890	\$95,418.00	\$1,525.00	\$96,943.00
MISC EXPENDITURES	11-000-270-890	\$1,500.00	\$880.00	\$2,380.00
PURCH PROF SERVICE	11-425-100-300	\$0.00	\$754.00	\$754.00
SUPPLIES & MATERIALS	20-231-100-600	\$7,500.00	\$1,256.00	\$8,756.00
SUPPLIES & MATERIALS	20-231-200-600	\$873.00	-\$826.00	\$47.00
PURCH PROF SERVICE	20-231-200-300	\$4,000.00	-\$430.00	\$3,570.00
TUIT TO COUNTY VOC SCH	11-000-100-563	\$559,500.00	-\$1,716.00	\$557,784.00
GENERAL SUPPLIES	11-000-262-610	\$73,692.00	-\$1,525.00	\$72,167.00
TRANSPORTATION SUPP	11-000-270-615	\$3,000.00	-\$880.00	\$2,120.00
GENERAL SUPPLIES	11-425-100-610	\$3,300.00	-\$754.00	\$2,546.00
CLEANING,REPAIR,MAINT	11-000-261-420	\$377,000.00	-\$10,182.00	\$366,818.00
		\$1,150,081.00	\$0.00	\$1,150,081.00

19. *District Contract*

To approve the following district contract: (paid through NCLB)

Staff Development Workshops, Inc. to provide staff development training on
Balanced Literacy Support
February 6, 26, 27, 2015
\$1500/day

20. *Use of Buildings and Grounds*

To approve the following use of buildings and grounds (appropriate fees to be charged where applicable):

- a. Westfield Regional Health Dept. – Flu Vaccination Clinic
Roselle Park High School students' cafeteria
Wednesday, November 12, 2014
5:00 PM – 8:00 PM
- b. Roselle Park Girl Scout – Troop #40070 – Meetings
Aldene School Library
Wednesday, October 15, 2014, Tuesdays, October 21, November 4, 18, December
2, 16, 2014, January 6, 2015
3:30 PM – 4:45 PM

Use of Buildings and Grounds continued:

- c. Roselle Park Girl Scout – Troop #40033 – Meetings
Robert Gordon School Library
Wednesdays, September 17, 24, October 1, 8, 15, 22, 29, November 5, 12, 16,
December 3, 2014, January 7, 21, 28, February 4, 18, 25, March 4, 11, 25,
April 1, 15, 22, May 13, 20, June 3, 10, 2015
4:00 PM – 6:00 PM
- d. Roselle Park Youth Football & Cheering
Aldene School Gymnasium
Mondays, Wednesdays, Fridays, October 8, 10, 15, 17, 20, 22, 24, 27, 29,
November 3, 5, 7, 10, 12, 14, 17, 19, 21, 24, 26, December 1, 3, 5, 8, 10, 12, 15,
17, 19, 2014
6:00 PM – 9:00 PM

21. *Memorandum of Agreement*

To approve the annual revisions to the Memorandum of Agreement between the Roselle Park Police Department and the Roselle Park Board of Education. (copy on file in Superintendent's office and <http://www.state.nj.us/education/students/safety/behavior/law/>).

22. *Job Description*

To approve the job description for Director Early Childhood Center/Literacy Coach

Motion _____

Continuing Business

New Business

Public Participation

Resolution – Executive Session (if required)

RESOLVED, That the Roselle Park Board of Education meeting hereby convenes to executive session for discussion of the following subjects: _____

It is anticipated that the executive session will take approximately _____; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Closed Session

Motion to go into closed session to discuss personnel matters or other exceptions to the sunshine law as follows: (no action to be taken)

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;
5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matters related to the employment, appointment or termination of current or prospective employees.
9. Attorney/client privilege.

Moved

AYE

Seconded

NAY

Time

Motion to return to open session.

Moved

AYE

Seconded

NAY

Time

Adjournment

A motion was made by _____ seconded by _____
to adjourn the meeting at _____ p.m.

Motion _____

Next scheduled board meeting: November 4, 2014 – Aldene School Auditorium/Gymnasium