

Dear Association Managers:

The Montana USBC Association will be holding its Annual Meeting on Sunday May 19, 2013. One of the primary objectives of the meeting is to have your Local association delegates elect one Officer, four district directors, one director at-large and two Youth directors to the board, as well as elect the two delegates and two alternates to represent MUSBC at the National Convention.

Directors up for election for the Montana USBC Association will fill positions in Districts 1 through 4, and Youth Directors will fill positions in Districts 2 and 4. The position of 1<sup>st</sup> Vice President is also up for election. (See Montana USBC district map for district boundaries.)

Each local association is entitled to send delegates and alternates to the Annual Meeting, representation numbers based on the size of the Association. I encourage you to have your delegates and alternates registered with the USBC Association Manager no later than April 1, 2013 for the Annual Meeting even if they may not be able to attend.

Local associations have the dedicated and talented individuals the MUSBC Board of Directors is seeking to serve on the state level. Perhaps you or someone in your local association is the kind of individual we are seeking. If you know of someone one who would be willing to bring their talents and experience to the MUSBC Board, please encourage them to complete and send me the application by May 1, 2013.

I have enclosed an application form for MUSBC delegates to the USBC National Convention. If there are any individuals in your association who may be interested in representing MUSBC, please have them fill out the application and send it to me or any of the nominating committee members,  
Please make copies of the delegate application if more than enclosed is needed.

Thank you for assisting in the nominating process for the Montana USBC Association.

Sincerely  
Tom Simkins  
Chairman

Encl: Montana USBC Association Board of Directors application  
Montana USBC Association Delegate of USBC National Convention Application

## Nominating Committee:

### Instruction for completing Montana USBC Board of Directors Application

1. This is an application package for those who are interested in serving on the Board of Directors of the Montana USBC Association.
2. Complete the application form in its entirety and make sure it is signed and dated. If you have previously filed an application for the Board of Directors, a letter of interest for the position you desire and any additional qualifications to be considered may be submitted.
3. Mail the complete application or letter of interest to the Nominating Committee Chairman listed below.
4. The position open for election are as follow: 1<sup>st</sup> Vice President; 1 Director for each of the four districts; and one (1) Director at Large. The Director at Large position will have proprietor preference but is open to anyone should there be no proprietor designated candidates. Two (2) Youth Directors, for Districts two (2) and four (4) will also be elected.
5. Please read the enclosed Candidate Qualification and Duties for Offices on the MUSBC Board of Directors. These are the preferred qualification criteria for the available positions. However, candidates not meeting all the criteria are encouraged to submit an application.
6. Completed applications must be received by the Nominating a Committee Chairman no later than May 1, 2013. Applications for the Youth positions should Be sent to Tom Simkins 314 Adams St. Anaconda Mt. 59711 (406) 563-8473 [Tsimkins\\_jr@hotmail.com](mailto:Tsimkins_jr@hotmail.com). All candidates are requested to be present at the Montana USBC Annual Meeting, being held at 9:00 am on Sunday May 19, at the Butte Plaza Inn.

**Copies of all application forms are available at [bowlmontana.com](http://bowlmontana.com)**

### **MONTANA USBC NOMINATING COMMITTEE**

Tom Simkins

314 Adams St. Anaconda, Mt. 59711 (406) 563-8473 [tsimkins\\_jr@hotmail.com](mailto:tsimkins_jr@hotmail.com)

Nancy Collick

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Robin Sullivan

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Don Warner

206 N 2nd Miles City Mt.59301 234-5657 [warnerd@milescc.edu](mailto:warnerd@milescc.edu)

Teri Hodges

3042 W. Central Ave. Missoula 59804 544-6439 [etbrhodges@msn.com](mailto:etbrhodges@msn.com)



## **Candidate Qualifications & Duties for Offices on the MUSBC Board of Directors**

The Montana USBC Association seeks candidates for the Board of Directors who possess many and varied qualifications. While only a very few candidates may possess ALL qualification criteria, the Board, nonetheless, seeks eligible candidates who possess most of the qualification criteria listed below, who possess a willingness to serve their fellow bowlers and who want to promote the sport of bowling.

**Officers** (Term of Office – 2 years, not to exceed 6 years, with a limit of 3 consecutive terms.)

### **Qualifications**

1. A candidate must be a current member of MUSBC and a resident of Montana.
2. A candidate should have experience as an officer or director in a Montana state bowling organization (this includes state or local level experience).
3. Submit a completed application for the board position they are seeking. If the candidate has an application for the Board on file with the Association, the candidate should provide a letter of interest for the position and update their application with any additional qualifications.

### **Duties**

#### **President**

1. Preside at all meetings, set the agenda with input from the Association Manager and Board of Directors.
2. Sign all expenditure warrants except when being reimbursed for expenses incurred in an official capacity.
3. Appoint all committee members, with Board approval, except for the Youth Committee. Act as an ex-officio member of all committees except Nominating and Youth.
4. Monthly, verify all bank balances.
5. Act as spokesperson for the Association.
6. Present awards as needed.
7. Serve as liaison to the state proprietors association.

#### **Vice Presidents**

1. In the absence of the President, the 1<sup>st</sup> Vice President will perform the duties of that office. In the absence of the 1<sup>st</sup> Vice President, the 2<sup>nd</sup> Vice President will perform the duties of that office.
2. Perform other duties as prescribed by the Board or requested by the President.

**Director** (Term of Office – 2 years, not to exceed 6 years, with a limit of 3 consecutive terms.)

### **Qualifications**

1. A candidate must be a current member of MUSBC, a resident of Montana, and reside in the District they will represent, except if they are running as an At-Large Director.
2. Submit a completed application for the board position they are seeking. If the candidate has an application for the Board on file with the Association, the candidate should provide a letter of interest for the position and update their application with any additional qualifications.

### **Duties**

1. Attend all Board and Annual meetings of the Association, as required.
2. Assist the Association Manager in contacting local associations within their district as necessary.
3. Assist at tournament sites, if requested.
4. Attend committee meetings, as required.
5. Perform such duties as required by the President.



**Other Affiliated Bowling Activities/Offices Involved With:**

<b>Position</b>	<b>Dates</b>	<b>Location</b>	<b>Duties/Responsibilities</b>
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**Offices and/or Affiliations with Organizations, Other Than Bowling:**

<b>Name of Organization (Dates)</b>	<b>Position - Responsibilities</b>
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***All information contained in this application is true and correct to the best of my knowledge and belief. I understand that misrepresentations or omissions of any kind may result in denial or removal from office (whichever is applicable).***

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

**Additional Qualifications and Information:**



MONTANA USBC ASSOCIATION

Delegate Application

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Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Street Address, City, Zip \_\_\_\_\_

Phone, Day \_\_\_\_\_ Phone, Evening \_\_\_\_\_ Phone, Cell \_\_\_\_\_ E-Mail \_\_\_\_\_

Are you under 18 years of age? Yes \_\_\_ No \_\_\_

Years as a Certified Bowler – Youth \_\_\_\_\_ Adult \_\_\_\_\_ Current Association \_\_\_\_\_

Have you ever been convicted of or pleaded no contest to any felony charge? Yes \_\_\_ No \_\_\_

Please tell us how serving as a National Convention Delegate will benefit MUSBC and your local association:

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**All information contained in this application is true and correct to the best of my knowledge and belief. I understand that misrepresentations or omissions of any kind may result in denial or removal from office (whichever is applicable).**

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)