

Australian Institute of Radiography Presents

5th National AIR Research Symposium 'From Research to Publication'

14 - 15 July 2012

Rendezvous Hotel Melbourne

Event Registration Form & Tax Invoice

REGISTRATION CLOSES: 11 JULY 2012

This form becomes a Tax Invoice on Payment - ABN 26 924 779 836

Please note that confirmation of registration can take up to 2 weeks and Member rates will not apply without a valid AIR Member Number



REGISTRATION ENTITLEMENTS

FULL WEEKEND REGISTRATION

Attendance to the seminar
Delegate pack
Morning & afternoon tea and lunch on both Saturday and Sunday

DAY ONLY REGISTRATION

Attendance to the seminar on the nominated day
Delegate pack
Morning & afternoon tea and lunch on nominated day

DELEGATE DETAILS (Please Print in Capitals)

Prof/A.Prof/Dr/ Mr/ Mrs/ Miss/ Ms _____
First Name Surname AIR Membership No

Suburb: _____ State: _____ Post Code: _____

Country: _____ Mobile: _____ Phone (BH): (____) _____

Email (to be used for all communication): _____

Dietary/Mobility Requirements: _____ Student: Yes / No (please circle)

Company/Organisation/University (for name tag): _____

Role/Position (for name tag): _____

Discipline: Diagnostic Imaging Radiation Therapy Nuclear Medicine

In compliance with the Privacy Act please indicate with a tick if you do not want your name and organisation details to be published in a delegate list available to sponsors of the event. Please DO NOT place my name on the delegate list

I confirm that I wish to register for a place at the event indicated and have read and agree to be bound by the Terms & Conditions

Signature: _____ Date: _____

DELEGATE REGISTRATION FEES (GST Inclusive)

	Member	Non Member	Student Member	Student Non Member
FULL REGISTRATION	<input type="checkbox"/> FREE	<input type="checkbox"/> \$200.00	<input type="checkbox"/> FREE	<input type="checkbox"/> \$ 60.00
SATURDAY ONLY REGISTRATION	<input type="checkbox"/> FREE	<input type="checkbox"/> \$140.00	<input type="checkbox"/> FREE	<input type="checkbox"/> \$ 30.00
SUNDAY ONLY REGISTRATION	<input type="checkbox"/> FREE	<input type="checkbox"/> \$140.00	<input type="checkbox"/> FREE	<input type="checkbox"/> \$ 30.00
SPEAKERS: FULL REGISTRATION	<input type="checkbox"/> FREE	<input type="checkbox"/> \$140.00		
SPEAKERS: DAY REGISTRATION	<input type="checkbox"/> FREE	<input type="checkbox"/> \$ 70.00		



Please turn over for payment information and terms and conditions.

PAYMENT INFORMATION**Please make cheques/money orders payable to ‘Australian Institute of Radiography’**Method: Cheque/Money Order Visa Master Card Amex**AMOUNT: \$** _____

Credit Card Number: _____ / _____ / _____ / _____

Expiry Date: _____

Print Name shown on Credit Card: _____

CCV(3 digits on back of card): _____

Signature: _____

TERMS & CONDITIONS**Cancellation Policy – if a Delegate cancels their registration**

- 1.1 Delegate registration may be assigned to another person if replacement name and details are provided in writing to the AIR Events Team NO LATER THAN 7 days prior to the event. However in the situation where the Event is fully subscribed and a waiting list is kept, the registration will be transferred to the next person on the waiting list.
 - 1.1.1 The delegate will receive a full refund and the replacement delegate will need to submit a registration form together with payment.
 - 1.1.2 If the replacement is not an AIR member the non-member registration fee will apply.
 - 1.1.3 CPD hours will be allocated to the designated attendee.
- 1.2 If the delegate is unable to attend and a replacement cannot be registered the following applies;
 - 1.2.1 Refunds may be granted if the AIR Events Team is notified in writing NO LATER THAN 7 days prior to the event. The AIR will use its discretion in granting these refunds, and will consider extenuating circumstances on a case by case basis.
 - 1.2.2 Refund requests will be accepted by email or fax.

Cancellation Policy – if the AIR cancels the Event

- 1.1 The AIR reserves the right to cancel an Event.
- 1.2 A full refund will be issued.
- 1.3 The AIR is not liable for travel costs, hotel costs, or any other costs or expenses which may be incurred by registrants as a consequence of the Event being postponed or cancelled.
- 1.4 If the event has been postponed, delegates will be notified in writing and will have the option to either receive a full refund or transfer registration to the same Event at the new, future date.

Limitations of Registrations

- 1.5 Registrations will officially close 14 DAYS PRIOR to the Event.
- 1.6 Registering on the day to attend an event is STRONGLY DISCOURAGED. This is in order to be able to provide accurate and succinct registration details to organisers, allow for correct booking numbers, and managing the event finances.
- 1.7 Registrations to the Event are limited and places will be allocated in the order they are received by the AIR Events Team.
- 1.8 Should the Event be fully subscribed, a waiting list will be kept and offered if there are cancellations.
- 1.9 Payment will not be processed for any delegates on the waiting list, unless an available placement is confirmed.
- 1.10 Places for the Event cannot be reserved unless full payment has been received.
- 1.11 No cash or cheques will be accepted for registration after the Event has taken place.
- 1.12 Delegates are encouraged to receive future discounts by becoming members of the AIR.
- 1.13 All applications sent by fax or by mail must be accompanied by payment (cheque, money order or credit card).
- 1.14 No responsibility can be taken by the AIR for non receipt of faxed registrations.

Image Release: In registering for AIR events and conferences, delegates grant permission to AIR, its agents and others working under its authority, to take and to have full and free use of video/photographs containing their image/likeness. It is understood these images may be used for promotional, news, on-line/multimedia, research and/or educational purposes by and for AIR. Delegates agree that they are not entitled to remuneration, residuals, royalties or any other payment from AIR in respect of their image/likeness or its use. Delegates release, discharge, and hold harmless, AIR and its agents from any and all claims, demands or causes of actions that they may hereafter have by reason of anything contained in the photographs or video. Should a delegate not agree to the above image release, they must advise AIR by emailing at events@air.asn.au

Privacy policy: AIR is concerned with the protection of your privacy. We support the Privacy Principles contained in the Privacy Act 1988 (Cth), as amended. AIR collects and stores your personal information for the purposes of providing membership services, education and training programs, and improving and promoting products and services, and membership status in various ways. AIR may distribute a delegate list to event sponsors. Should you not wish to have your name and company name included in the delegates list please email events@air.asn.au

RETURN FORM TO AIR EVENTS BY THE DEADLINE DATE LISTED**Please return completed form by the deadline date listed.**

Australian Institute of Radiography, PO Box 16234, Collins Street West, VIC 8007

Fax: 03 9416 0783 Email: events@air.asn.au

If you have any queries please call the AIR Events Department on 03 9419 3336