

# NATIONAL CALL-TO-ARTISTS

from WINNIPEG'S PUBLIC ART PROGRAM

## Public Art Opportunity Windsor Park Library

**Call-to-Artists:** Call for Expressions of Interest and Qualifications  
**Deadline:** December 3, 2015  
**Budget:** \$118,000

### ART OPPORTUNITY OVERVIEW

The Winnipeg Arts Council is seeking visual artists to submit expressions of interest and qualifications to create a public art work for the new Windsor Park Library to be located at 1201 Archibald Street.



WINNIPEG  
ARTS COUNCIL

*The Winnipeg Arts Council funds, supports and fosters development of the arts on behalf of the people of Winnipeg.*



## CONTEXT

---

On January 29, 2013 City of Winnipeg Council adopted the 2013 Capital Budget which includes funding of the Library Redevelopment Strategy. The Windsor Park Branch Library is the second library replacement to be delivered as part of the Library Redevelopment Strategy.

The new Windsor Park Library is located at 1201 Archibald Street which is within a 110 acre parcel of City owned greenspace encompassing Windsor Park Golf Course and the BoniVital Pool facility. In keeping with civic development policy, the new facility is to be built on a site that is in close proximity to BoniVital Pool, and thereby create a centralized, multi-service community complex. This site will maximize library visibility and accessibility, and be set within an urban green space that will have a positive impact on the environment and community surroundings.

The new Windsor Park Library is to be a single level 8,000 square foot facility that is to provide a community level of service to a population of approximately 20,000 and capable of holding approximately 20,000 books and other items. Library parking for up to 25 public vehicles is included.

The facility shall be designed to City of Winnipeg Green Building Policy and City of Winnipeg Universal Design Policy standards. The desired outcome is to design the building to LEED NC-Canada Silver standard.

The library will include large floor to ceiling glass curtain walls on the east and west sides of the facility, high ceilings, increased leisure and reading spaces, more computers, a fireplace area, an outdoor reading garden, a large multipurpose room for community programming, and a tutorial room for student use. It will be constructed with interior and exterior finishes compatible with a modern public library.

David Penner Architect and h5a architecture are leading the design of the library.

**An artwork proposal is not requested at this time.** Artist applications will be reviewed on the basis of artistic excellence, expressed written interest in the site and other professional qualification criteria listed below. Experience with community engagement and a desire to create artwork for and in the public realm is required.

## PROJECT SUMMARY and ARTWORK GOALS

---

The selected artist/team will create a permanent artwork to be integrated with the interior south-facing feature wall connected to the library's multipurpose room. This area is viewable from a study table area and is adjacent to a portion of the library's adult collection. This wall is also viewable from outside the library at the front of the building through the glass curtain wall. The Library is currently in the design process and there may be slight changes or another opportunity involving a wall similar in scope and scale.

The context and function of the site should be taken into consideration when considering content for the artwork. A variety of visual treatments could be considered including, but not limited to: paint, mosaics, metal, ceramic and/or other relief sculpture.

## ARTWORK DESIGN PARAMETERS

---

The installed structure(s) must not inhibit movement and must generally meet the safety and accessibility standards of the City of Winnipeg and must be constructed of materials that are resistant to vandalism. The City of Winnipeg Accessibility Design Standards is a useful resource: [http://www.winnipeg.ca/ppd/Universal\\_Design.stm](http://www.winnipeg.ca/ppd/Universal_Design.stm).

## SITE LOCATION & PLANS

---

The artwork will be located on the interior concrete wall at the main entrance to the library. The wall is 11 feet high by 19 feet and 4 inches wide. Any proposed artwork will need engineering review and approval.

Please refer to the site plan and renderings for more details.

## **BUDGET**

---

The budget for the fabrication and installation of the public art work will be \$118,000\*\* and must cover all expenses related to the project, including (but not limited to) artist fee(s), site preparation and restoration, technical consultation including the engineering drawings necessary to fabricate and site the artwork; engineering approval; fabrication; insurance; installation; permit fees; documentation; travel to and from the site; and all applicable taxes; etc.

## **ARTIST ELIGIBILITY**

---

This is a national competition. Professional\* national artists and/or artist-led teams\*\* are encouraged to apply. Artists currently engaged in the development or creation of public art projects with the Winnipeg Arts Council (with the exception of WITH ART collaborations) are not eligible.

*\*The Public Art Policy defines a professional artist as a person who is critically recognized as an artist; possesses skill, training and/or experience in his or her artistic discipline; is active in and committed to his or her art practice; and has a history of public presentation.*

*\*\* Artist-led teams must share the total commission of \$118,000.*

## **SELECTION PROCESS and CRITERIA**

---

Expressions of Interest will be reviewed by a selection committee of qualified persons. The committee will review applications on the basis of:

- Qualifications and professional experience of the artist
- Expressed sensitivity to the site and context
- Ability to complete and install the project by November 2016
- Demonstrated ability of the artist to work collaboratively with design and construction professionals
- Demonstrated ability to successfully execute a project of this scale under the criteria developed and within the budget and timeline set out
- Experience with and expressed desire to create artwork for and in the public realm

The selection committee may recommend a short-list of artists who will be invited to develop an artwork proposal consisting of drawings and documents outlining a timeline and budget. An honorarium of \$1,500 for proposal development (maquette (if applicable), drawings, budget and timeline) will be extended to the finalists. Because the Library is not yet built, short-listed finalists will not have the opportunity for a site visit prior to creating a proposal, but will be invited to present the final proposal to the jury. Short-listed artists will have approximately six weeks to complete the proposal. A final recommendation will then be made from the short-listed artists, if appropriate.

The proposals may also be reviewed by a committee of technical experts who will advise the selection committee, when needed, on matters related to financial feasibility, durability, structural integrity, safety and maintenance.

The artist selected for the final commission will be required to enter into an agreement with the City of Winnipeg and the Winnipeg Arts Council which will contain provisions including but not limited to rights of ownership and use, warranty and insurance. The completed artwork will be the property of the City of Winnipeg but the moral and copy rights remain with the artist. The selected artist will also be required to create a maintenance manual for the final artwork.

*\*Please note that the Winnipeg Arts Council is not compelled to award the project based on the applications received.*

## SELECTION COMMITTEE

---

The five-person Selection Committee will include artists, a representative from Windsor Park Library architectural team, and a City of Winnipeg staff member involved with the library's development.

## ESTIMATED PROJECT TIMELINE (2015/2016)

---

Project announcement	October 6, 2015
Deadline for receipt of applications	December 3, 2015
Selection committee review of applications and selection of shortlist artists	January 2016
Shortlist artists create detailed proposals; selection committee selects finalist	February-March 2016
Award of project/creation/fabrication	April-October 2016
Installation	November 2016

## APPLICATION REQUIREMENTS

---

Artists wishing to be considered must submit a complete package. Artists working as a team should submit their application as one package but should include supporting materials and curriculum vitae for each artist. Forms are provided in PDF format, which can either be filled in on a computer and then printed, or printed blank and filled in manually. To access the forms you will need to have Adobe Reader software which is available free from [www.adobe.com](http://www.adobe.com). Please note that the forms may not work correctly if using other software (i.e. "Preview" on a Mac); to ensure the best results please use Adobe Reader. Where forms are not provided, information must be typed in 11-point font using at least one-inch margins on single-sided, white, letter-sized paper suitable for scanning. Do not staple or bind applications.

### **Applications must include the items listed below clearly labeled in the following order:**

- 1. Completed Confidential Contact and Statistical Information and Application Forms** (pages 6 & 7 of this document). For team applications, please provide the lead artist's information on these pages.
- 2. Written Expression of Interest\*** (Maximum 1 page)  
*\*Note: proposals are not required and will not be accepted at this stage.*  
Describe your interest in this particular site and/or to library settings in general. Speak to your experience and desire to create artwork for the public realm. Highlight your qualifications and professional experience working with site-specific artwork, and construction and design professionals, as well as your ability to successfully execute a project of this scale within the budget and timeline set out above.
- 3. Curriculum Vitae** (maximum 4 pages)  
Include a brief statement of artistic activities for the past twelve to eighteen months.
- 4. References**  
Provide names, addresses, phone and e-mail for two references who can speak to your art practice and interest and/or experience in public art projects. *A letter of reference is not required at this time.*
- 5. Published Support Material** (optional, maximum 5 pages)  
You may provide up to 5 photocopied pages of excerpts from published materials such as critical writing about your work and/or media clippings.
- 6. Digital Image Documentation List** (page 8 of this document)  
Complete the template provided with descriptive and contextual information about your digital images, including the year produced and title of the work, medium, dimensions, and location.
- 7. Digital Images** (*\*please see specifications below*)  
Provide up to 15 digital images representative of your work for the selection committee to review. Please include documentation of related and/or public artwork where possible. *Original artwork will not be accepted.*

## Digital Image Specifications

---

Your images **must be submitted in digital format on an electronic storage device (CD/DVD/USB stick)**. They will be stored and processed electronically and may be viewed in a number of formats: on an iPad, desktop computer, and/or projector. It is in your best interest to ensure that the materials conform to the requirements and format below:

- Jpeg format
- RGB colour mode (no CMYK),
- 72 dpi
- no larger than 1.5 MB
- standalone files which are not embedded in documents such as Word, PowerPoint or PDF.

## Digital Image File Names

To ensure that your images are reviewed in the correct order, please label them "***InitialsNumberTitleYear.jpg***":

- start with your initials, followed by
- the number that corresponds to your documentation list,
- the title of the work, and
- the year produced.

For example, ***ac01MainStreet2009.jpg***, ***ac02PegCity2011.jpg***, ***ac15Prairies2012.jpg***, etc.

## APPLICATION DELIVERY AND RECEIPT

---

All supporting materials must accompany the application. Incomplete and/or late applications will not be accepted. Faxed or e-mailed applications will not be accepted. The Winnipeg Arts Council will not be responsible for applications lost in transit. While all reasonable care will be taken in the handling of materials, the Winnipeg Arts Council will not take responsibility for lost or damaged materials.

It is your responsibility to ensure the application package reaches the WAC office by the deadline. All applicants will receive a notice by e-mail that their application has been received. If you have submitted an application and do not receive notification within two weeks of the deadline date, please contact the WAC office.

## DEADLINE

---

Complete proposal packages must be received on or before **Thursday, December 3, 2015**. (This is not a postmark deadline). Incomplete, late, faxed, or e-mailed applications will not be accepted.

**Please send complete application packages to:**

*Windsor Park Library*  
Public Art Project  
Winnipeg Arts Council  
103-110 Princess Street  
Winnipeg, Manitoba R3B 1K7

*The Winnipeg Arts Council reserves the right to choose to not recommend any application, proposal or finalist and to terminate or re-advertise any project.*

For any Call-To-Artists updates please check the web site at [www.winnipegarts.ca](http://www.winnipegarts.ca).

**For additional information or questions please contact:**

tamara rae biebrich, Artist Projects Manager, [tamara.rae@winnipegarts.ca](mailto:tamara.rae@winnipegarts.ca), 204-943-7668, or  
Tricia Wasney, Manager-Public Art, [twasney@winnipegarts.ca](mailto:twasney@winnipegarts.ca); 204-943-7668.



# CONTACT and STATISTICAL INFORMATION FORM

Canada's Privacy Act protects the information provided on this page.

## Contact Information

Last Name: \_\_\_\_\_ First & Middle Names: \_\_\_\_\_

Home Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_

- Cell
- Work
- Home

E-mail: \_\_\_\_\_

## Statistical Information (optional)

For this program, the Winnipeg Arts Council requests that you indicate your year of birth, gender, cultural origin and language of communication below. The Winnipeg Arts Council utilizes statistics in these areas for program planning, evaluation, and policy development. **This information will not be used to assess your application and will not be shared with the assessors. It will be used for administrative and statistical purposes only. Your response to the questions in this section is voluntary.**

Gender: \_\_\_\_\_ Year of Birth: \_\_\_\_\_

Are you of Aboriginal descent?

YES, please specify: \_\_\_\_\_  NO

Do you identify as a member of a cultural minority?

YES, please specify: \_\_\_\_\_  NO

## Language Information

What is your primary language? What other languages do you speak, read and/or understand?

English:  Primary  Speak  Read  Understand

French:  Primary  Speak  Read  Understand

Other (please specify) \_\_\_\_\_:  Primary  Speak  Read  Understand

How did you hear about WAC and this public art opportunity?

\_\_\_\_\_  
\_\_\_\_\_

# APPLICATION FORM



**Applicant:** \_\_\_\_\_

---

## Checklist of materials included in the following order:

- 1. Contact and Statistical Information and Application Forms (pages 6 & 7 of this document)
  - 2. Written Expression of Interest (maximum 1 page)
  - 3. Curriculum Vitae and Statement of Artistic Activities (maximum 4 pages)
  - 4. References: names, addresses, phone and e-mail for two professional references
  - 5. Published Support Material (optional, maximum 5 pages)
  - 6. Digital Image Documentation List (page 8 of this document)
  - 7. Digital Images (maximum 15 jpg files, please refer to Digital Image Specifications)
- 

## To be eligible for consideration, you must sign below to confirm your agreement with the following statements:

- I accept the conditions of this program as outlined in the guidelines and agree to abide by the Winnipeg Arts Council's decision.
- I am not under collection of outstanding accounts with Canada Revenue Agency.
- I certify that the statements in my application are accurate and complete, to the best of my knowledge.

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

---

## Send applications to:

***Windsor Park Library***  
Public Art Project  
Winnipeg Arts Council  
103-110 Princess Street  
Winnipeg, MB R3B 1K7

Complete applications must be received in the office on or before **4pm, Thursday, December 3, 2015** (not a post-mark deadline). Incomplete, late, faxed or e-mailed applications will not be accepted.

# DIGITAL IMAGE DOCUMENTATION LIST



Applicant: \_\_\_\_\_

#	Year Produced	Title of Work	Medium	Dimensions	Description/Details – including location
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					