

☒ **Mandatory Field**  
All Property Types

☐ **Optional Field**  
All Property Types

MLS LISTING #

FOR BOARD USE ONLY FOR A NEW LISTING OR TO BE  
COMPLETED FOR A RE-RUN.

**LOCATION**

PIN #

MLS DISTRICT

MUNICIPALITY

STREET NUMBER

STREET NAME

ABBREVIATION

DIR

APT/UNIT #

POSTAL CODE

FRONTING ON (check 1 code)

LEGAL DESCRIPTION (LOT, PLAN, CONCESSION)

☐ East ☐ South  
☐ North ☐ West

LOT FRONT \*

LOT DEPTH \*

LOT SIZE CODE \*

LOT IRREGULARITIES

ACRES (check 1 code)

☐ Less than .49 Acres ☐ .50 – 1.99 Acres ☐ 2 – 4.99 Acres ☐ 5 – 9.99 Acres ☐ 10 – 24.99 Acres  
☐ 25 – 49.99 Acres ☐ 50 – 99.99 Acres ☐ 100 + Acres

ZONING

DIRECTION/MAIN CROSS STREETS

MAP #

MAP COL  
(NUMERIC)

MAP ROW  
(ALPHA)

\* MANDATORY EXCEPT FOR SALE OF BUSINESS, MOBILE/TRAILER

NOT MANDATORY FOR X AND Z

**AMOUNTS/DATES**

LIST PRICE

TAXES \*

TAX YEAR

ASSESSMENT

ASSESSMENT YR

CONTRACT COMMENCEMENT

EXPIRY DATE

POSSESSION DATE

HOLDOVER DAYS

SELLER NAME

1ST MORTGAGE \*

INTEREST RATE

PAYMENT

FREQUENCY

PAYMENT INCL

MATURES

LENDER

OTHER ENCUMBRANCES/TYPE

(2ND, 3RD, LANDLEASE, ETC.)

MORTGAGE COMMENTS

(80 CHARACTERS)

\* BUSINESS NOT MANDATORY

■ IF 1ST MORTGAGE IS GREATER THAN "0" REST OF FIELD IS MANDATORY

**EXTERIOR**

TYPE (check 1)

☐ Attached/Row/Street  
Townhouse  
☐ Business  
☐ Cottage  
☐ Detached  
☐ Duplex  
☐ Farm

☐ Fourplex  
☐ Link  
☐ Mobile/Trailer  
☐ Multiplex  
☐ Other  
☐ Rural Residential  
☐ Semi-Detached  
☐ Store with Apt/Office

☐ Triplex  
☐ Vacant Land

STYLE (check 1)

☐ 1 1/2 Storey  
☐ 2 Storey  
☐ 2 1/2 Storey  
☐ 3 Storey

☐ Backsplit 3 Level  
☐ Backsplit 4 Level  
☐ Backsplit 5 Level  
☐ Bungalow  
☐ Bungalow – Raised  
☐ Other  
☐ Sidesplit 3 Level  
☐ Sidesplit 4 Level  
☐ Sidesplit 5 Level

EXTERIOR (check up to 2)

☐ Aluminum Siding  
☐ Board & Batten  
☐ Brick  
☐ Brick Front  
☐ Concrete

(cont'd on page 2)

## EXTERIOR (continued)

### EXTERIOR (check up to 2)

- ☐ Insulbrick
- ☐ Log
- ☐ Metal/Steel Siding
- ☐ Other
- ☐ Shingle
- ☐ Stone
- ☐ Stucco (Plaster)
- ☐ Vinyl Siding
- ☐ Wood

### GARAGE TYPE (check 1)

- ☐ Attached
- ☐ Built-In
- ☐ Carport
- ☐ Detached
- ☐ None
- ☐ Other

### GARAGE SPACES

### DRIVE (check 1)

- ☐ Available
- ☐ Circular
- ☐ Front Yard (Legal)
- ☐ Lane
- ☐ Mutual
- ☐ None
- ☐ Other
- ☐ Private
- ☐ Private Double
- ☐ Right-of-Way

### PARKING SPACES

### POOL (check 1)

- ☐ Above Ground
- ☐ Indoor
- ☐ Inground
- ☐ None

### WATER (check 1)

- ☐ Both
- ☐ Municipal
- ☐ None
- ☐ Other
- ☐ Well

### SEWERS (check 1)

- ☐ Holding Tank
- ☐ None
- ☐ Other
- ☐ Septic
- ☐ Sewer

### SPECIAL DESIGNATION

- (check 1)
- ☐ CRCD-Certificate Granted
  - ☐ Expropriation
  - ☐ Heritage
  - ☐ Landlease
  - ☐ Other
  - ☐ Unknown

### APPROXIMATE AGE

- (check 1)
- ☐ New
  - ☐ 0 - 5 Years
  - ☐ 6 - 15 Years
  - ☐ 16 - 30 Years
  - ☐ 31 - 50 Years
  - ☐ 51 - 99 Years
  - ☐ 100 + Years

### APPROX SQUARE FOOTAGE

- (check 1)
- ☐ Less than 700
  - ☐ 700 - 1100
  - ☐ 1100 - 1500
  - ☐ 1500 - 2000
  - ☐ 2000 - 2500
  - ☐ 2500 - 3000
  - ☐ 3000 - 3500
  - ☐ 3500 - 5000
  - ☐ 5000 +

### PROPERTY FEATURES

- (check up to 2)
- ☐ Bush
  - ☐ Clear View
  - ☐ Cul de Sac/Dead End
  - ☐ Equestrian
  - ☐ Island
  - ☐ Lake Access
  - ☐ Lake Backlot
  - ☐ Lake/Pond
  - ☐ Level
  - ☐ Part Cleared
  - ☐ Ravine
  - ☐ River/Stream
  - ☐ Rolling
  - ☐ Sloping
  - ☐ Terraced
  - ☐ Tiled
  - ☐ Treed
  - ☐ Waterfront

### AREA INFLUENCES

- (check up to 2)
- ☐ Golf
  - ☐ Greenbelt/Conservation
  - ☐ Lake/Pond/River

- ☐ Park
- ☐ Public Transit
- ☐ Rec./Commun.Centre
- ☐ Skiing
- ☐ Wooded

### OTHER STRUCTURES

- (check up to 2)
- ☐ Auxiliary Residences
  - ☐ Barn
  - ☐ Box Stall
  - ☐ Drive Shed
  - ☐ Garden Shed
  - ☐ Greenhouse
  - ☐ Indoor Arena
  - ☐ Kennel
  - ☐ Paddocks
  - ☐ Workshop

### WATER SUPPLY TYPES

- (check 1)
- ☐ Bored Well
  - ☐ Cistern
  - ☐ Community Well
  - ☐ Drilled Well
  - ☐ Dug Well
  - ☐ Lake/River
  - ☐ Shared Well

### FARM/AGRICULTURE

- (check 1)
- ☐ Dairy
  - ☐ Fish
  - ☐ Hobby
  - ☐ Horse
  - ☐ Horticulture
  - ☐ Land & Buildings
  - ☐ Livestock

- ☐ Mixed Use Farm
- ☐ Other
- ☐ Poultry
- ☐ Produce
- ☐ Tree

**UTILITIES - MANDATORY: FARM, RURAL, RURAL RESIDENTIAL, VACANT LAND, PROPERTY TYPES**  
**OPTIONAL: FOR ALL OTHERS**

### CABLE T.V. (check 1)

- ☐ Yes ☐ No
- ☐ Available

### HYDRO (check 1)

- ☐ Yes ☐ No
- ☐ Available

### SEWERS (check 1)

- ☐ Yes ☐ No
- ☐ Available

### GAS (Natural) (check 1)

- ☐ Yes ☐ No
- ☐ Available

### MUNICIPAL WATER (check 1)

- ☐ Yes ☐ No
- ☐ Available

### TELEPHONE (check 1)

- ☐ Yes ☐ No
- ☐ Available

## INTERIOR

### ROOMS

### BEDROOMS

### KITCHENS

### WASHROOMS

☐ | X | ☐ ☐ | X | 2 | ☐

☐ | X | 3 | ☐ ☐ | X | 4 | ☐

### FAMILY ROOM above grade

- ☐ Yes ☐ No

### BASEMENT

(check up to 2)

- ☐ Apartment
- ☐ Crawl Space
- ☐ Finished
- ☐ Finished with Walk-Out
- ☐ Full
- ☐ Half
- ☐ None
- ☐ Other
- ☐ Partial Basement
- ☐ Partially Finished
- ☐ Separate Entrance
- ☐ Unfinished
- ☐ Walk-Out

### FIREPLACE/STOVE (Operational)

- ☐ Yes ☐ No

### HEAT SOURCE

- (check 1)
- ☐ Electric
  - ☐ Gas
  - ☐ Ground Source
  - ☐ Oil
  - ☐ Other
  - ☐ Propane
  - ☐ Solar
  - ☐ Wood

### HEAT TYPE

(check 1)

- ☐ Baseboard
- ☐ Forced Air
- ☐ Heat Pump
- ☐ Other
- ☐ Radiant
- ☐ Water

### CENTRAL AIR

- ☐ Yes ☐ No

### UFFI

(check 1)

- ☐ No
- ☐ Partially Removed
- ☐ Removed
- ☐ Yes

## ROOMS/DETAILS

LEVEL	ROOM	LENGTH metres	WIDTH metres	DESCRIPTION (up to 3 per room as per table)
Rm 1				
Rm 2				
Rm 3				
Rm 4				
Rm 5				
Rm 6				
Rm 7				
Rm 8				
Rm 9				

## COMMENTS

**REMARKS FOR CLIENTS** (use up to 275 characters)

1. Appear in the Brokerage Full, Client Full and Flyer Reports in Toronto MLS.
2. Are published on the Internet.
3. Are NOT published in the Dailies or Books.

**EXTRAS** (use up to 240 characters)

1. Appear in the Brokerage Full and Client Full Reports in Toronto MLS.
2. Are published on the Internet.
3. Are published in the Dailies and the Books.

**REMARKS FOR BROKERAGES** (use up to 200 characters)

1. Appear in the Brokerage Full Report in Toronto MLS and not on the Client Reports.
2. Are not published on the Internet.
3. Are published in the Dailies and the Books.

## OTHER

**LISTING BROKERAGE**

**OFFICE PHONE**

**L.B. FAX NO.**

**BROKER 1/SALESPERSON 1**

**BROKER 1/SALESPERSON 1 PHONE**

**BROKER 2/SALESPERSON 2**

**BROKER 2/SALESPERSON 2 PHONE**

**COMMISSION TO CO-OPERATING BROKERAGE**

**OPEN HOUSE DATE**

**SPIS**

**PERMISSION TO ADVERTISE**

**CONTACT AFTER EXPIRED**

**DISTRIBUTE TO INTERNET**

**DISPLAY ADDRESS ON INTERNET**

M M / D D / Y Y Y Y

☐ Yes ☐ No

☐ Yes (B)

☐ No (A)

☐ Yes ☐ No

☐ Yes ☐ No

☐ Yes ☐ No

**FROM**

**TO**

HR : MIN

HR : MIN

**OPEN HOUSE NOTES**

**APPOINTMENTS**

**OCCUPANCY** (check 1)

☐ Owner/Tenant ☐ Owner ☐ Partial ☐ Tenant ☐ Vacant

**VIRTUAL TOUR URL** (100 characters)

**PHOTO OPTIONS**

☐ Use photo from photo library ☐ Upload your own photo ☐ Mail in photo ☐ Photographer take new photo ☐ No photo for this listing

**ADDITIONAL PHOTOS**

☐ Yes ☐ No

**PHOTOGRAPHER DIRECTION** (37 characters)

**NEWS AD**

☐ Yes ☐ No

SELLER HEREBY ACKNOWLEDGES HAVING RECEIVED A COPY OF PART 2 OF 2 OF THE LISTING AGREEMENT.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

**FORM 290**

REV. 02/2007

SELLERS INITIALS



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WEBForms™ Feb/2007

## ROOMS/DETAILS/DESCRIPTIONS – ALL RESIDENTIAL PROPERTY TYPES (Searchable)

### LEVELS

Basement  
Flat (use with apartments)  
2nd  
3rd  
Ground  
In Between (1/2 level)  
Lower level  
(use with splits)  
Main (use with splits)  
Sub-basement  
(use with splits)  
Upper level  
(use with splits)

### ROOMS

Bedroom  
2nd Bedroom  
3rd Bedroom  
4th Bedroom  
5th Bedroom  
Breakfast  
Den  
Dining  
Exercise  
Family  
Foyer  
Furnace  
Games  
Great Room  
Kitchen  
Laundry  
Library  
Living  
Locker  
Loft  
Master Bedroom  
Nursery  
Office  
Other  
Pantry  
Playroom  
Recreation Room  
Sitting  
Solarium  
Study  
Sun Room  
Tandem Room  
Utility  
Workshop

### BARS

Dry Bar  
Wet Bar

### BATHS

2 piece  
2 piece ensuite  
3 piece  
3 piece ensuite  
4 piece  
4 piece ensuite  
5 piece  
5 piece ensuite  
6 piece  
6 piece ensuite  
7 piece  
7 piece ensuite  
Ensuite  
Semi-ensuite (walk-thru)  
Separate Shower  
Step-Up  
Sunken

### BUILT-INS

Appliances  
Bar  
Bookcase  
Closet  
Counter-top Stove  
Desk  
Dishwasher

Fish Tank  
Fridge  
Microwave  
Oven  
Range  
Shelves  
Stove  
Vanity

### CEILINGS

Accoustic  
Beamed  
Cathedral  
Coffered  
Dropped  
Illuminated  
Mirrored  
Moulded  
Plaster  
Skylight  
Stucco  
Tiled  
Vaulted

### CLOSETS

Built-in  
Cedar  
Closet  
Closet Organizer  
Double  
His & Hers  
Large  
Linen  
Mirrored  
Walk-in  
Wall-to-Wall

### DOORS

Colonial  
Double  
Dutch  
Folding  
French  
Louvered  
Pocket  
Saloon  
Side  
Sliding Doors  
Swing

### FIREPLACE/STOVE

Acorn Stove  
Brick  
Closed  
Electric  
Fireplace  
Floor to Ceiling  
Franklin Stove  
Gas  
Imitation  
Insert  
Marble  
Roughed-in  
Stone  
Wall-to-Wall  
Wood Stove  
Zero Clearance

### FLOORING

Broadloom  
Ceramic  
Concrete  
Cushion  
Dirt  
Granite  
Hardwood  
Laminate  
Limestone Flooring  
Linoleum  
Marble  
Parquet  
Pegged

Raised  
Slate Flooring  
Tile  
Wood

### KITCHENS

Breakfast Area  
Breakfast Bar  
Centre Island  
Ceramic Backsplash  
Country  
Eat-In  
Family Size  
Galley  
Greenhouse  
Hollywood  
Modern  
Pantry  
Renovated  
Up-dated

### LIGHTING

Fluorescent  
Halogen  
Hidden  
Indirect  
Pot  
Recessed  
Track  
Wall Sconce

### OVERLOOKS

Dining room  
Family room  
Garden  
Golf Course  
Greenbelt  
Living room  
Park  
Patio  
Pool  
Ravine  
Water

### ROOM COMBINED WITH

Bedroom  
Den  
Dining Room  
Family Room  
Games Room  
Kitchen  
Laundry  
Library  
Living Room  
Master Bedroom  
Nursery  
Office  
Playroom  
Recreation Room  
Sitting Room  
Solarium  
Sun Room  
Workshop

### ROOM STYLES

Circular  
Formal  
Irregular  
L-shaped  
Open Concept  
Raised  
Separate  
Sunken

### SINKS

Bar  
Ceramic  
Double  
Enamel  
Marble  
Moulded  
Pedestal

Porcelain  
Stainless Steel

### STAIRS

Circular  
Circular Oak  
Curved  
Double  
Floating  
Metal Railing  
Oak Banister  
Open  
Scarlet O'Hara  
Spiral  
Staircase  
Suspended

### VIEWS

North  
North East  
North West  
North South  
East  
East West  
South  
South East  
South West  
West

### WALK-OUTS

Walk-Out  
to Balcony  
to Deck  
to Garage  
to Greenbelt  
to Patio  
to Pool  
to Porch  
to Ravine  
to Roof  
to Sundeck  
to Water  
to Yard

### WINDOWS

Above Grade  
Bay  
Bow  
Casement  
Glass Block  
Greenhouse  
Leaded Glass  
Picture  
Stained Glass  
Window

### MISCELLANEOUS

Access to Garage  
Breezeway  
Cantina  
Ceiling Fan  
Chair Rail  
Crown Moulding  
Enclosed  
Finished  
Hot Tub  
Intercom  
Juliette Balcony  
Mirrored Walls  
Natural Finish  
Panelled  
Partly Finished  
Pass Through  
Plate Rail  
Sauna  
Sump Pump  
Unfinished  
Wainscotting  
Walk-thru  
Walk-up  
Wine/Cold Cellar  
Wood Trim