

Senior Hub North Area Yard and Craft Sale Rental Agreement and Space Assignment Form \_\_\_\_\_

Saturday, September 26, 2015 – 8:00 a.m. to 4:00 p.m. at 88<sup>th</sup> and Pecos (Water World east parking lot.)  
Vendor and sponsor agree by their signatures to the terms of the rental agreement listed below.

1. Rental space is 26 ft x 20 ft (3 parking spaces) or 17 1/3 ft x 20 ft if parking in 1 of the 3 spaces.)  
Space Rent is \$35 if paid by September 18<sup>th</sup> (\$50 after Sept. 18<sup>th</sup>.) Multiple spaces available, but no discounts.
2. CHECK if Food Vendor ( ) Must have a current Tri-County Health Food Sales Permit with you on Sept.26<sup>th</sup>.
3. Vendors keep all profits less 8.75% state and city sales tax to be remitted to event staff at check out, unless you have your own tax permit which must be shown to event staff on September 26<sup>th</sup> in lieu of sales tax payment.
4. Vendors provide their own table(s) chairs and canopies. NO ANCHORS, NAILS OR SPIKES MAY BE DRIVEN INTO THE PAVEMENT.
5. NO GUNS, KNIVES, WEAPONS, AMMUNITION, ALCOHOL, OR ILLEGAL ITEMS MAY BE SOLD.
6. The vehicle weight limit in the parking lot is 10,000 pounds.
7. Vendor setup is from 7:00 to 8:00 a.m. on Saturday, September 26, 2015. No advance setup on Friday, the 25<sup>th</sup>.  
Any unsold items must be removed by the vendors before 5:00 p.m. on the 26<sup>th</sup>. Before leaving for the day, VENDORS WILL: Check out with event staff and remit the 8.75% sales tax for their sales (or show their tax permit), dispose of all trash and leave space(s) as they found them.
8. Vendors and customers will have access to portable rest rooms. Vendors must remain in the parking lot and not enter Water World's fenced area.
9. The Senior Hub will promote this event locally and through the media. No guarantees are made or implied about the extent of the public that will attend. Help us by also promoting the event widely yourself.
10. The Vendor assumes full risk for injury, property damage or loss they may sustain or cause to others, and agrees to hold harmless the Senior Hub, Hyland Hills Recreation District, Water World, the City of Federal Heights and their agents from all claims for damages.
11. Vendor agrees that the event may have media coverage and that photos may be taken during the event.
12. Unless cancelled by the event staff, the event will be held even if it rains or snows. There is no makeup date.  
If cancelled by staff you may request a refund or donate your payment as a tax deduction to Senior Hub.

**PAYMENT:** Payment and signed agreement received by September 18, 2015 (\$35 per space). (\$50 per space if paid after September 18<sup>th</sup>). Make checks payable to: Senior Hub/RSVP Fundraiser. Mail: Attn: Senior Hub for Senior Hub/RSVP Fundraiser c/o Senior Hub, 2360 W. 90<sup>th</sup> Ave., Federal Heights, CO 80260.  
Phone: 303-426-4408. You may also pay online through our website [www.seniorhub.org](http://www.seniorhub.org).

\*\*\*\* IMPORTANT: IF YOU'RE A FOOD VENDOR DID YOU CHECK THE ( ) SPACE IN ITEM 2? \*\*\*\*

Vendor Name: (Print first, then Sign) \_\_\_\_\_

Vendor Address (include city & Zip): \_\_\_\_\_

Vendor Phone \_\_\_\_\_ Date \_\_\_\_\_

Senior Hub Staff \_\_\_\_\_ Date \_\_\_\_\_

Vendor space number(s) \_\_\_\_\_ (for event staff use only)